



To: Trinidad Residents

REVISED CONTACT LIST: %\$-\$%19

Date: Tuesday, August 20, 2019

From: Trinidad City Manager

Re: **Notification of Short-Term Rental Licenses & Property Management Contact Information**

The City is in the process of issuing Short-Term Rental (STR) renewal licenses to properties inside the city limits that comply with the standards and application requirements defined in the amended STR Ordinance 2016-03, certified by the Coastal Commission on June 08, 2017.

The Ordinance requires neighbors within 300 feet of a licensed STR to be notified by the City of the operation of the STR, the Local Contact Person (LCP), and a 24-hour contact number for the STR. This letter serves as notification, and provides guidance regarding the process for addressing complaints that may arise at an STR including, but not limited to: gatherings that exceed the permissible occupancy, excessive noise, or activities that are not common or consistent with residential uses.

Included with this letter is a contact list showing each STR address, maximum allowable overnight occupancy, Local Contact Person, and the 24-hour contact number. This information is available and will be kept updated on the City's website at www.trinidad.ca.gov. There is also a map online that identifies each rental by the number that corresponds to the contact list for quick reference. Copies of the map will be provided upon request.

Process for addressing complaints

By accepting an STR License, owners agree to act in good faith to resolve disputes with neighbors arising from the use of a dwelling as an STR. They are required to appoint a Local Contact Person that is able to respond to an STR concern that is disturbing a neighbor or resident within 30 minutes.

If you encounter a non-emergency problem with a licensed STR, **your first step is to call the Local Contact Person – do not email or send text messages.** Examples of non-emergency problems that violate the STR Ordinance regulations include:

- Gatherings that violate the standards such as maximum number of occupants and/or visitors allowed.
- Excessive noise - especially noise that is not contained within the rental between the quiet hours of 10:00pm and 7:00am.
- For pet-friendly STR's, unleashed or nuisance dogs.

If your non-emergency complaints do not receive a response within 30 minutes and require immediate assistance, **the next step is to call the Humboldt County Sheriff Dispatch at 707-445-7251.**

If you wish to pursue further enforcement action for issues you believe violated the policies and standards set forth in the ordinance, you are entitled to submit an official complaint in writing to the City of Trinidad. The form can be downloaded from the City's website, or can be requested by contacting the City Clerk. Complaints and violations are enforced by the City as set forth in Section 17.56.190 (6.26) R, Violations.

If there is an emergency, call 911 for immediate law enforcement assistance.

If you have questions regarding the City's STR Ordinance or would like a list of specific rentals that are within 300 feet of your home, contact the City Manager at 707-677-3876, or City Clerk Gabriel Adams at 707-677-0223 between the hours of 9am-2pm Monday-Friday.

CITY OF TRINIDAD SHORT-TERM RENTAL LIST & CONTACT INFORMATION					
	Address	Name	Max Occ.	Property Manager	24-Hour Contact
TRINIDAD RETREATS					
1	30 Scenic Dr.	Sea Cliff	6 adults, 2 kids	Jonna & Reid Kitchen	707-599-6249, 834-1312
2	80 Scenic Dr.	Scenic Cove	6 adults, 2 kids	Jonna & Reid Kitchen	707-599-6249, 834-1312
3	150 Scenic Dr.	Raven House	4 adults, 2 kids	Jonna & Reid Kitchen	707-599-6249, 834-1312
4	15 Berry Rd.	J & R Hideaway	8 adults, 2 kids	Jonna & Reid Kitchen	707-599-6249, 834-1312
5	201 Parker Creek Dr.	Parker Creek Cottage	6 adults, 2 kids	Jonna & Reid Kitchen	707-599-6249, 834-1312
6	363 Ocean Ave.	Retro Retreat	6 adults, 2 kids	Jonna & Reid Kitchen	707-599-6249, 834-1312
7	807 Edwards St.	Treasure Cove	8 adults, 2 kids	Jonna & Reid Kitchen	707-599-6249, 834-1312
8	550 Galindo St.	Sunset Vista	6 adults, 2 kids	Jonna & Reid Kitchen	707-599-6249, 834-1312
9	401 Ewing St.	Trinidad Treasure	8 adults, 2 kids	Jonna & Reid Kitchen	707-599-6249, 834-1312
10	789 Underwood Dr.	Fisherman's Escape	8 adults, 2 kids	Jonna & Reid Kitchen	707-599-6249, 834-1312
11	351 Wagner St.	Pelican's Nest	4 adults, 2 kids	Jonna & Reid Kitchen	707-599-6249, 834-1312
31*	513B Trinity St.	Crabbers Cottage	2 adults, 2 kids	Jonna & Reid Kitchen	707-599-6249, 834-1312
REDWOOD COAST VACATION RENTALS					
12	88 Van Wycke	Trinidad Beach Home	2 adults, 2 kids	Dori Fulk & Sarah Smith	707-840-2810
13	Trinidad Harbor	Seascape House	8 adults, 2 kids	Dori Fulk & Sarah Smith	707-840-2810
14	528 Hector St.	Whale Song	6 adults, 2 kids	Dori Fulk & Sarah Smith	707-840-2810
15	651 D Parker St.	Bouy Bell	4 adults, 2 kids	Dori Fulk & Sarah Smith	707-840-2810
16	461 Ocean Ave.	Trinidad Village Retreat	4 adults, 2 kids	Dori Fulk & Sarah Smith	707-840-2810
17	178 Parker Creek Dr.	Paloma Creek	10 adults, 2 kids	Dori Fulk & Sarah Smith	707-840-2810
18	396 Wagner St.	"C" Lilly Cottage	4 adults, 2 kids	Dori Fulk & Sarah Smith	707-840-2810
TRINIDAD BAY VACATION RENTALS					
19	829 Edwards St.	Harbor House	4 adults, 2 kids	Lynda & Joe Moran	707-845-1144
20	670 Edwards St.	Harbor Moon	8 adults, 2 kids	Lynda & Joe Moran	707-845-1144
21	40 Scenic Dr.	Groth House	6 guests	Lynda & Joe Moran	707-845-1144
28*	381 Ocean Ave.	Starfish House	2 adults, 2 kids	Lynda & Joe Moran	707-845-1144
INDEPENDENTS					
22	818 Van Wycke	Crows Nest	4 guests	Karen Hicks	707-599-1156
23	816 Van Wycke	Boat House	4 adults, 2 kids	Casey Van Alten	707-498-4852
24	130 Scenic Dr.	Osprey House	8 adults, 2 kids	Gabriel Adams	707-499-6473
25	607 Parker St.	Sea Breeze	6 guests	Gabriel Adams	707-499-6473
26	894 Underwood Dr.	Sunset House	8 adults, 2 kids	Arlene Miller	707-502-7631
27	652 Underwood Dr.	Pilot Rock Cottage	2 adults, 2 kids	Steve Ladwig	707-845-5942
29	363 Trinity St.	Fern Alley	2 adults, 2 kids	Amanda Gates	707-832-9686
30	407 Ocean Ave	Ocean Retreat	6 adults, 2 kids	Michelle McHenry	619-347-0378
31*	<i>See Crabbers Cottage, Managed by Trinidad Retreats</i>				
28*	<i>Updated Property Managers - See Trinidad Bay Vacation Rentals</i>				