

MINUTES OF THE MONTHLY MEETING OF THE
TRINIDAD PLANNING COMMISSION
WEDNESDAY, NOVEMBER 20th, 2013

I. CALL TO ORDER/ROLL CALL (6:00pm)

Commissioners Present: Johnson, Pinske, Vanderpool, Becker

Commissioners Absent: none

Staff: Parker, Caldwell

II. APPROVAL OF MINUTES

October 16,, 2013

Motion (Pinske/Becker) to approve the minutes.

Passed unanimously.

III. APPROVAL OF AGENDA

Motion (Pinske/Becker) to approve the agenda.

Passed unanimously.

IV. ITEMS FROM THE FLOOR

None.

V. AGENDA ITEMS

1. **General Plan Update:** Housing Element continued discussion/action; Community Design Element Discussion.

The Commission enters into workshop mode.

Commissioner Becker gives her notes regarding the goals and how they're linked to policies. She suggests combining HG4 into HG2 and combining ADUs and discrimination of housing and ordinances into one category; implementation 18 doesn't have a goal; green building should fit into the goals.

Commissioner Pinske states that 17 and 18 are not in the text and HP6 is hard to find.

Planner Parker will add HP6 into HG3, add cost-efficient energy efficiencies and combine HP6 and HP8. HP4 is primary to HP3 and HP8 was pushed to put in a category but had to be put in special needs. HP12 is part of 5 and & and she will designate one as the major heading.

The Commissioners discuss these and generally agree to the following:

- combine 3 into 1
- remove "cost effective"
- HG4 will be combined into 1
- HG5 is specific and HP10 will fit under this
- remove HG6 & HG3
- if H19 mentions existing housing, subcategorize it under 5

- add energy efficiency into 1 or reword 5
- combine policies 3 & 4
- combine policies 7 & 12
- combine policies 13 & 6
- combine policies 1 & 2 (2 should be a program under 1)
- remove "to" from the wording in goals to make them active tense

Leave the implementation measures separate so they aren't confused with programs and make the following changes or notes:

- combine 5, 7, 12
- combine 6, 8
- combine 9, 10
- combine 14, 3
- combine 17, 18
- 4 & 14 conflict
- in 4, emphasize single-family town
- in 11, emphasize affordability
- in 15, encourage employment opportunities

The Commission continues through the remainder of the document. The Introduction and Needs Summary are good. Commissioner Pinske would like to change the paragraph on page 33 regarding homeless to be less specific and tie it in to available County services. Remove "in the event they begin to reside."

Note that on page 7, it is a State requirement to provide shelter and the Rancheria is a certified Red Cross shelter.

The Commission would like to make the goal of submitting the Housing Element to the City Council on Dec. 11th. Planner Parker will email the draft but reminds them to be aware of the Brown Act laws. If there are comments, email to Planner Parker, but not to other Commissioners. If there are no substantive comments, she will forward the finished document to the Council. But if there are any substantive or conflicting comments, she will put the Housing Element on the December agenda for continued discussion and resolution of the outstanding issues.

The Commission would like to recommend this to the Council for review. They would also like an additional 3rd party review to know where the City stands on State requirements. They want to be fully informed about what is going to be adopted.

Cultural Element

The Commission will review the Community Design Element at the next meeting and focus on what issues people have with the current Design Review policies and process. Some design guidelines can be developed based on language from the City of Fort Bragg's design criteria. Put together a list of concerns such as house size or bulk, view issues, making criteria more objective, lighting, landscaping, etc. Since views are one of the City's major issues, when considering vegetation, compare ideas with the Views and Vegetation Ordinance (online on the City's website).

VI. STAFF REPORT

Notices for the CEQA Phase I Stormwater project will be sent out to the upper area. CEQA will be out for a 30-day comment period. The CDP will be on the December agenda – public hearing and adoption. It's a tight deadline; December 20th is the deadline for the grant so there needs to be a quorum at the meeting

VII. ADJOURNMENT

Meeting adjourned at 7:36pm.

Submitted by:

Sarah Caldwell

Secretary to Planning Commission

Approved by:

Richard Johnson

Planning Commission Chair