

TRINIDAD CITY HALL
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STEVE LADWIG, MAYOR
GABRIEL ADAMS, CITY CLERK



Posted: Thursday, December 12, 2019

NOTICE AND CALL OF A MEETING OF THE
TRINIDAD TRAILS COMMITTEE

The Trinidad City Council Trails Advisory Committee will meet on
TUESDAY, DECEMBER 17, 2019 at 5:00 PM
In Civic Club Room located at City Hall, 409 Trinity Street, Trinidad

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- I. **CALL TO ORDER/ROLL CALL**
 - II. **APPROVAL OF MINUTES – 10/15/2019**
 - III. **ITEMS FROM THE FLOOR**
 - IV. **STAFF/COUNCIL REPORTS**
 - V. **COMMITTEE MEMBER REPORTS**
 - VI. **DISCUSSION/ACTION ITEMS**
 1. Trails Policy: Edits and Updates
 2. Presentation from the City Grant Administrator Regarding Grant Eligibility of Priority Projects.
 - VII. **REQUEST FOR FUTURE ITEMS**
 - VIII. **ADJOURNMENT**
- Angela Zetter**
Trinidad Administrative Assistant

MINUTES OF THE REGULAR MEETING OF THE TRINIDAD TRAILS ADVISORY COMMITTEE
TUESDAY, OCTOBER 15, 2019 AT TRINIDAD TOWN HALL, 409 TRINITY STREET

I. CALL TO ORDER/ROLL CALL (5:01 pm)

Committee Members Present: Davies, Kelly, Kenny, Morehead
Committee/Alternate Members Present: West, Laos
Committee/Alternate Members Absent: Clayburn, Myers, Brown
City Staff: Zetter

II. APPROVAL OF MINUTES

June 18, 2019

(Morehead/Kenny) moved to approve the June 18, 2019 minutes as submitted. **(Passed 5-0). Passed unanimously.**

July 16, 2019

No vote – there was not a quorum (only notes were taken).

September 17, 2019

No vote – there was not a quorum (only notes were taken).

III. ITEMS FROM THE FLOOR

None

IV. STAFF/COUNCIL REPORTS

Council member Davies confirmed the City Council approved a resolution to write a grant application for projects that are recreation related. He further stated the grant is for \$200k with a 20% match by the City. However, he advised he was left wondering if the Trails Committee projects would be eligible.

The Committee discussed ADA accessibility and changes made to the past lighthouse location. Committee member Kenny advised she is concerned about applying for grants, as it may dictate how the City manages/changes the trails. Davies clarified not all trails have to be ADA accessible. Council member West advised his understanding was there are a variety of ways to use the funds and it will cost the City \$40k.

V. COMMITTEE MEMBER REPORTS

Committee member Morehead stated he met with the City's Grant Administrator Price-Hall who advised the grant program cannot be used to maintain or repair existing trails, but instead only for improvements. Price-Hall further discussed with Morehead that the Council gave her direction to focus on the Trails Committee's priorities (i.e. Axel Lindgren Trail, Trinidad Head, and kiosks, etc.). Morehead advised the grant deadline is Jan 1, 2020, and only one project needs to be submitted at that time. After the deadline has passed, the City will have two years to submit additional projects. Davies and Morehead suggested adding a briefing with Price-Hall to the agenda.

Morehead noted the California Coastal Monument Gateway Recommendation Committee showed interest in brainstorming with the Trails Committee. He added the California Conservation Corp wants to form a partnership with the City, and in doing so write the City's grants. He noted the City's match of \$40k can be in volunteer work.

By acclamation the agenda was reorganized to discuss the Trails Resolution first.

VI. DISCUSSION/ACTION ITEMS

1. Trails Committee Resolution

Davies advised the STR Resolution was included in the packet, as a reference. He advised after the meeting, he will take the Committee's recommendations to the City Manager. The resolution will then be put before the City Council. The Committee agreed by acclamation that the resolution will be reviewed by the Committee by email, due to time constraints. Committee member Laos recommended the Committee use language from the Trail Policy draft. Planning Commissioner Kelly agreed with Laos' recommendation. Kenny suggested using the background paragraph.

Morehead suggested including language from the summary documents and Trails Committee PowerPoint, as the Committee's purpose and recommendations are included. Morehead also requested the information be included in the final Trails Policy. Laos and Davies agreed with Morehead.

Kenny redirected the conversation to discuss the Committee's membership. Davies and Laos clarified the Tsurai Ancestral Society is not a part of the Committee, as they are not a recognized tribe. Laos stated, however, the City is to follow the Tsurai Management Plan if there is work done in the Tsurai areas. Morehead questioned if the Committee members should have terms. Davies advised there should be a one-year minimum term. Kenny suggested not limiting terms. West suggested staggering terms. Laos advised terms will not work for the tribal representatives, as the tribe elects the member.

Morehead questioned the frequency of Committee meetings? Laos suggested having bi-monthly or quarterly meetings after the Trails Policy is completed.

2. Trails Policy: Update and Revision

- Laos advised she will provide more information, which will be added to the background and history section. (page 3)
- Changed bullet point "*Formalize and mark* a trail system...unobtrusive, and uniform theme" to "*Codify* a trail system...unobtrusive, and uniform theme." (page 4)
- Removed all history sections provided in the Description of Trinidad Trails section. (pages 4-7)
- Removed all footnotes and moved the definitions to the glossary. (entire policy)
- Moved "*The City holds discretionary power to authorize...and consideration of cultural and natural resources*" to section 2. (pages 7-8)
- Removed bullet point *Due to busy tourist traffic, the presence of...use of bicycles on pedestrian trails is prohibited.*" (page 9)
- By the next meeting, clarification will be provided on bullet point "*Activities not specifically mentioned in this trail policy are hereby prohibited.*" (page 9)
- Add bullet point "*No trails are currently ADA accessible.*" (page 9)
- Removed "*Table 1: Trailhead Access Points.*" (page 10)
- Removed "*The City has regulatory authority to protect public health...as authorized by Government Code Section 36901.*" (page 11)
- Un-bolded "*The City shall consider visitor safety when...and managing any trail.*" (page 11)
- Changed title "*Rules, codes, protocols...safe on all trails*" to "*Trail user safety.*" (page 11)

- Removed title “*Develop emergency protocols with local emergency response agencies.*” (page 12)
- Removed title “*Utilize an Integrated Trail I.D. System.*” (page 12)
- Changed bullet point “Trail Identification Signs at each trailhead will be mapped...US Coast Guard” to “Trail Identification Signs at each trailhead may be mapped...US Coast Guard.” (page 12)
- Changed the title “expansion and connectivity policies” to “*expansion and connectivity.*” (page 12)
- Removed title “*Expansion and preservation across boundaries to ensure the trail system stays intact.*” (page 12)
- Removed bullet point “*The City will acquire land to expand the system...between the City and private landowners.*” (page 13)
- Removed bullet point “*To increase trail connectivity opportunities for short to medium...uphill only, and single-use trails.*” (page 13)
- Changed bullet point “Trinidad will seek to coordinate trail expansion with local and regional trail systems (*Hammond Trail, Coastal Trail, Strawberry Rock Trail*, etc.) where possible” to “Trinidad will seek to coordinate trail expansion with local and regional trail systems (*California Coastal Trail and State Parks*) where possible.” (page 13)
- Updated title “Relationships with Private Landowners” to “4. Relationships with Private Landowners.” (page 13)
- Changed bullet point “Trinidad shall strive to coordinate trail design and management...Bureau of Land Management (BLM)” to “Trinidad shall strive to coordinate trail maintenance...Bureau of Land Management (BLM).” (page 13)

VII. REQUEST FOR FUTURE ITEMS

Continue working on the Trails Policy updates and revisions.
 Discuss what the Trails Policy will look like in its final form.
 Discuss the recent grant with the City’s Grant Administrator on November 19th.

VIII. ADJOURNMENT

Meeting adjourned at 6:34 pm. Next meeting scheduled for 5:00 pm on November 19, 2019.

Submitted by:

Approved by:

Angela Zetter
Administrative Assistant

Tom Davies
Council Member