



Posted: Friday, Nov 03, 2017

NOTICE AND CALL OF A REGULAR MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold a regular meeting on
WEDNESDAY, NOVEMBER 08, 2017 at 6:00 PM
In the Trinidad Town Hall, 409 Trinity Street, Trinidad, CA

NO CLOSED SESSION

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **CLOSED SESSION REPORT - *Report from Oct 30th Special Meeting***
- IV. **APPROVAL OF AGENDA**
- V. **APPROVAL OF MINUTES – *09-13-17 cc, 09-27-17 cc2, 10-11-17 cc***
- VI. **COUNCIL MEMBER REPORTS, COMMITTEE ASSIGNMENTS**
- VII. **STAFF REPORTS**
- VIII. **ITEMS FROM THE FLOOR**
(Three (3) minute limit per Speaker unless Council approves request for extended time.)

- IX. **CONSENT AGENDA**
 1. Staff Activity Report for October 2017
 2. Financial Status Reports for September 2017.
 3. Consider Update to Salary Schedule
 4. Consider Waiving Permit Fees for Tsunami Siren
 5. Consider Vegetation Maintenance on Van Wycke St.
 6. Second Reading and Adoption of Trinidad Cannabis Ordinance
 7. Resolution 2017-15 Supporting Strawberry Rock Trail Easement
 8. Resolution 2017-16 Supporting Little River Trail Project
 9. Resolution 2017-17 in support of Native American Heritage Month

- X. **DISCUSSION/ACTION AGENDA ITEMS**
 1. Trinidad Civic Club Memorial Lighthouse Presentation

- XI. **FUTURE AGENDA ITEMS**

- XII. **ADJOURNMENT**

APPROVAL OF MINUTES FOR:

SEPTEMBER 13, 2017, CC
SEPTEMBER 27, 2017, CC2
OCTOBER 11, 2017 CC

Supporting Documentation follows with: 12 PAGES

MINUTES OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL
WEDNESDAY, SEPTEMBER 13, 2017

I. CALL TO ORDER

- Mayor Miller called the meeting to order at 6:00PM. Council members in attendance: West, Ladwig, Miller, Baker, Rotwein.
- City Staff in attendance: City Manager Dan Berman, City Clerk Gabriel Adams.

II. PLEDGE OF ALLEGIANCE

III. ADJOURN TO CLOSED SESSION – No closed session.

IV. RECONVENE TO OPEN SESSION & CLOSED SESSION REPORT – No closed session.

V. APPROVAL OF AGENDA

Motion (Rotwein/Baker) to approve the agenda as written. Passed unanimously.

VI. APPROVAL OF MINUTES – 07-18-17 scc, 07-26-17 cc2, 08-09-17 cc.

Baker stated that at the July 26 meeting resident Victoria Sackville-Rosen suggested that before the Council removes her hedge in the city right-of-way on Ocean Avenue, the City should let her plant a new one behind it. Baker although it was offered, he clarified that was not required as part of the Council's motion.

VII. COUNCIL REPORTS

Ladwig: HTA - City government representatives may use public transit for government business free of charge. RREDC – Digital 299 broadband project.

Baker: Nothing to report.

West: HCAOG Eureka to Arcata trail has a 23 million dollar shortage. Expect completion by 2020. Billboards are being removed in the process.

Miller: Nothing to report.

Rotwein: Firehouse extension project complete, mountain lion sightings, OES Wildfire updates, Great American Shakeout Campaign & Tsunami Preparedness October 18 & 19. Recommends spill response training between the City and Rancheria. Met with Rancheria regarding Tsunami Siren relocation – possible application for raising it at the November Planning Commission meeting. Trails committee working on trail bench policy. Edwards Street stabilization should be prioritized and a plan in place asap.

City Manager Berman highlighted various staff activities; Parker Creek Trail is open and culvert repair complete. Commercial water delivery truck permitted to purchase water from the City hydrant is now back to using the State Park hydrant as it has been repaired. STR License renewals underway. ADA improvement proposals at Town Hall are being reviewed.

VII b. PROCLAMATIONS/RECOGNITIONS

1. Recognition of Tom & Anne Odom

Mayor Miller read a proclamation recognizing the service and dedication to the City of Trinidad of long-time residents Tom & Anne Odom. The Odom's gave a heartfelt thanks to the community for the gesture, the proclamation, and everyone for attending.

Motion (Rotwein/Baker) to approve the proclamation recognizing the Odom's. Passed unanimously.

VIII. ITEMS FROM THE FLOOR

Patti Fleschner – Trinidad

The Civic Club will be meeting on September 20th with the Tsurai, Coastal Commission, and other stakeholders to discuss how stabilize the Memorial Lighthouse grounds. Thanked the City for their support.

Jim Cuthbertson – Trinidad

Councilmembers can't change the minutes because they don't like what they said. After last month's meeting and how I've been treated lately, I can't take it anymore. The City pays almost \$500,000 in salaries, and \$92,000 is what the City Manager costs. That has gone up since the first manager was hired in

2007. His contract is up in December. (**Pat Morales, Dan Cox, Dorothy Cox, and Tom Davies** all gave Jim their time. Mayor Miller approved the offering and allowed Cuthbertson to speak 12 additional minutes beyond his 3 minute time.) Cuthbertson read various sections of the City Manager's contract, criticized his performance, and disagreed with the benefits offered by contract stating it was a "sweetheart deal". Cuthbertson continued by making numerous lawsuit threats for not providing automatic entrances at the Town Hall and more comfortable chairs in the meeting room.

Kathleen Lake – Trinidad

Complained that her complaints about the complaint process weren't being addressed by the City Manager in a timely manner. She also complained that her appeal made to the Planning Commission last spring to revoke someone's STR license was dismissed and not concluded to her satisfaction. She also complained that complaints should be easier to file.

Jim Stevensen – Trinidad Area Resident

Submitted a document that detailed the summary provided regarding a proposal made by a local pickleball club to have new lines added to the Trinidad Tennis Court. He and a few other tennis players object to having lines painted in such a way that conflicts or confuses tennis players – who should have priority.

Victoria Sackville-Rosen – Trinidad

Began by singing the first line of Amazing Grace in soprano... then thanked the Council for help with her hedge issue on Ocean Avenue. She stated she was doing her part as agreed to, and wanted to take this opportunity to get on record the City Engineer's comments regarding how the stormwater project spared residents landscaping slightly within the public right-of-way.

Allison Talbott – PG&E Local Government & Community Outreach

Announced to the community that PGE would be performing reliability upgrades in Trinidad, and introduced Lynn Lindgren from Western CPI. Lindgren explained how preemptive tree maintenance is their objective. Anderson, Stagecoach, and Patrick's Point Drive will be the focus in the upcoming weeks.

IX. CONSENT AGENDA

1. Financial Status Report for July 2017
 2. Staff Activity Report for August 2017
 3. Sheriff Deputy Activity Report for August 2017
 4. Approve Ocean Ave Right-of-Way work
 5. Reject Bids for OPC Stormwater Project
 6. Consider Approval of GHD Support Contract for Groundwater Monitoring
- Motion (Rotwein/Ladwig) to approve the Consent Agenda as submitted. **Passed unanimously.***

X. DISCUSSION/ACTION AGENDA:

1. Humboldt County Sheriff's Office Update with Lieutenant Miller and Deputy Mathieson
City Manager Berman explained that regular communication between the community, Council, and HCSO staff is an important part of making sure our contract with the Sheriff's Office is meeting Trinidad's Public Safety needs. Lieutenant Miller should also be able to provide an update on the status of the half time additional deputy envisioned for the Measure Z money.

Berman introduced Sheriff Sergeant McCall & Deputy Luke Mathieson.

Comments from the public included:

Patti Fleschner – Trinidad

Thanked the Sheriff Deputy for many hours of assistance and enforcement at the Museum and Library.

Kathleen Lake – Trinidad

Presented her resume of experience in the school system and credentials with contract law enforcement - laying the groundwork for various criticisms she had about deliverables that weren't being delivered and a general lack of coordination between law enforcement and the community.

Dorothy Cox – Trinidad

Shared problems that she encountered and highlighted successes quick responses from the Sheriff. Supports Deputy Luke Mathieson and asked that he be here 5 (8) hour days instead of 4 (10's).

Jim Cuthbertson – Trinidad

Is Trinidad's Deputy sent outside City limits to patrol and respond to emergencies? If so, why?

Sargent McCall: In-progress emergencies may pull the Trinidad Deputy out to calls elsewhere. We offer mutual aid to State Parks, CHP, etc. Deputy Mathieson may cover territory surrounding Trinidad if it prevents problems from occurring inside the City.

Council comments included:

Baker: Regarding verbal altercations between city residents and visitors, can a victim feel comfortable calling dispatch if they're feeling threatened? **Sargent McCall** noted that everyone's threshold for feeling threatened is the same, so calling the Sheriff to provide advice or assistance may be wise even though a crime may not have been committed.

Ladwig: What are the guidelines for camping in rv's, parking, and being disruptive? **Deputy Mathieson** stated that although it's hard to prove there are people camping overnight in RV's, there are ordinances that prohibit this and we always follow up on complaints and do everything we can to move nuisance vehicles out of town.

Rotwein: Loitering, camping, vagrants, open containers, parking, leash law. These are my biggest complaints. What can we do about the leash-law? **Deputy Mathieson** stated that the Council can provide direction to the Deputy as to various areas that need more attention, and attention will be given to it.

West: All ordinances should be enforced regularly and equally. Asked for feedback whether the City is signed appropriately or if it needs more.

Baker: Skateboarding, jaywalking, etc. Our Sheriff should use discretion to keep a lid on things. We need to have a discussion about where marijuana can be smoked. Perhaps we can discuss when we talk about the new marijuana ordinance.

No decision was made. Discussion item only.

2. Resolution 2017-11; Submitting LCP Amendment regarding CALFIRE Water Line Extension to Coastal Commission for Certification, & Resolution 2017-12; Granting Approval to Amend General Plan to Allow Extension of Water Services to CalFire

City Manager Berman explained that CALFIRE has requested an amendment to the City's Land Use Plan / General Plan, which is part of the City's Local Coastal Program (LCP). The amendment would provide a narrowly defined exception to allow the City to provide water service to the Trinidad Fire Station, even though it is outside the City's approved water service area. The extension is needed because the station's existing water source is contaminated; City water would only be used for domestic uses /potable needs.

The City Council already approved the connection in concept in 2012. It then took a couple of years for CAL FIRE to get the funding and internal approvals they needed to move forward. When they came back to the City for the necessary permitting, it was determined that amendments of both the City and County LCPs would be required. See the attached staff report for a more detailed history.

Section 17.68.030 requires that both the Planning Commission and City Council hold public hearings on proposed amendments to the LCP. The Planning Commission provides a recommendation and the City Council formally adopts an amendment by Resolution. At their meeting of August 16, 2017, the Planning Commission held a public hearing and discussed the proposed amendment. Following the hearing they unanimously approved a motion to recommend approval and adoption of the amendment by the City Council.

If the City Council approves the amendment, the amendment will then have to go to the Coastal Commission for certification. Once certified, CAL FIRE can then apply for a Coastal Development Permit, and any other necessary permits, from the City and County in order to install the line. Both the recent Planning Commission approval and the 2012 City Council approval require that CALFIRE bear the financial responsibility for design, permitting and installation of the new water line.

Public comment included:

Tom Davies – Trinidad

I support CalFire only. I don't want this to become a case-by-case basis situation, and don't want trailer parks to get City water.

Richard Johnson – Trinidad Planning Commission

Clarified that there is a 1.5" maximum line connection to limit anyone else from connecting.

Council comments included:

Rotwein: As long as the potential to open up connections to others is impossible, then my concern is addressed.

*Motion (Ladwig/West) to approve resolutions 2017-11 and 2017-12. **Passed unanimously.***

3. Discussion and possible first reading of Draft Ordinance 2017-02: Prohibiting Commercial Cannabis Activities (Both Medical and Non-Medical) and Regulating Cannabis Cultivation for Personal Use

City Manager Berman explained that the City of Trinidad Cannabis Ordinance is based on the direction provided by the City Council in August, and utilizing similar ordinances from other cities.

The current draft would have the following effects:

1. Prohibit all commercial cannabis activities in the City for both medical and nonmedical uses.

This is a natural extension of the existing prohibition on medical dispensaries that the City approved in 2009. In the absence of a local ordinance prohibiting commercial activity, individuals or businesses in the City could apply to the state for a wide variety of commercial cannabis license types as of January 1, 2018 and operate under them.

2. Prohibit outdoor cultivation for personal use

Under the AUMA, persons over 21 can grow up to six plants for personal use (no sales) either a) within a single private residence, b) inside an accessory structure located upon the grounds of a private residence, or c) outdoors within a locked space that is not visible by normal, unaided vision from a public place. Local jurisdictions cannot outright ban personal cultivation, but can apply 'reasonable regulations' to it. As currently drafted based on guidance at the last meeting, the Ordinance would ban outdoor personal cultivation, but allow indoor cultivation.

Policy issues and questions:

This ordinance would make the City ineligible for some future grants that are proposed to be funded from state taxes on cannabis. Staff is not concerned about this.

- a) State law requires outdoor personal use cultivation to be 'within a locked space not visible by normal unaided vision from a public place'. Does that address the concerns over outdoor personal grows, or does the Council want them banned outright as currently drafted. Smell is an obvious problem for outdoor grows in tight quarters. Robbery is also a concern.
- b) Staff have included an exception to allow medical marijuana deliveries – see Section 5.28.06.A. This is seen in some other City's ordinances, with the intent to provide a mechanism for sick or housebound citizens using cannabis as a medicine to receive home deliveries. This has not been discussed by the Council and is entirely optional.
- c) The draft Ordinance has little guidance for personal indoor grows, except to point out that Building Permits would likely be required for electrical and other construction work involved.

Staff continues to research other ordinances – it may be possible to include a requirement that a filter ventilation system be utilized to reduce the nuisance odors involved. Staff is still researching the question of whether, under the AUMA, the City can require a specific permit for personal cultivation.

Timing: The goal is to have the Ordinance in effect before the end of the calendar year. That involves a first reading, a second reading, and then 30 days to take effect. That timeline would still be possible with a first reading in October

Public comment included:

Richard Johnson - Trinidad

5.28.05 Prohibited Use Activities, Section B states that property owners shall not rent, lease, or otherwise permit any person that engages in commercial cannabis activity. This keeps anyone involved in activities outside the city from living in town. Is this really what you want?

Tom Davies - Trinidad

Against everything and anything related to marijuana. Ban it from Trinidad. Just say no.

Shirley Laos – Trinidad

Tribal land is Federal Land. This will not be allowed on Tribal land, regardless of State Law.

Council comments included:

Rotwein: I'm ok with permitting personal indoor grows as long as there is odor mitigation, but agree that commercial grows and business related activity must be prohibited. Trinidad doesn't have the public safety budget to support this industry. I would also like the City to send a letter to the County stating it doesn't want any of this activity in our surrounding watersheds or community planning area from Little River to Big Lagoon.

Ladwig: I agree with Rotwein. The slippery slope must be eliminated. I'm in favor of only allowing the maximum personal grow of 6 plants only, permitted.

West: Agreed with Rotwein and Ladwig, and asked the City Manager to 1) review the section Richard Johnson pointed out, and 2) include that accessory grow structures be enclosed.

City Manager Berman explained that the draft he used was copied from the City of Beverly Hills.

Rotwein offered to help draft the letter from the City to the County regarding a buffer zone that prohibits commercial activity and have it available for review and approval by the next meeting.

Council agreed by consensus to direct City Manager to give a closer review/evaluation of the ordinance, incorporate tonight's discussion and input, and return to the next meeting with a possible first reading and draft of the County letter

XI. FUTURE AGENDA ITEMS

- Cannabis Ordinance – First Reading
- Memorial Lighthouse Update
- FEMA Funding Update
- ADA Projects
- Meeting Format
- Procedure to submit agenda items
- Alley Width

XII. ADJOURNMENT

Meeting ended at 8:25 pm.

Submitted by:

Approved by:

Gabriel Adams
City Clerk

Dwight Miller
Mayor



MINUTES OF THE SECOND REGULAR MEETING OF THE TRINIDAD CITY COUNCIL
WEDNESDAY, SEPTEMBER 27, 2017

I. CALL TO ORDER

- Mayor Miller called the meeting to order at 6:00PM. Council members in attendance: West, Miller, Baker, Rotwein. *Ladwig was absent.*
- City Staff in attendance: City Manager Dan Berman, City Clerk Gabriel Adams.

II. PLEDGE OF ALLEGIANCE

III. ADJOURN TO CLOSED SESSION – *No closed session.*

IV. RECONVENE TO OPEN SESSION & CLOSED SESSION REPORT – *No closed session.*

V. APPROVAL OF AGENDA

- *Letter on the consent agenda to County regarding cannabis was pulled for discussion.*
- *Moved Lighthouse discussion to first on the agenda.*
- *Moved Proclamation to first item of business before discussion agenda.*
- Motion (Rotwein/Baker) to approve the agenda as amended. **Passed 4-0.***

VI. APPROVAL OF MINUTES – *No minutes to approve.*

VII. COUNCIL REPORTS - *Deferred to the October 11 regular meeting.*

City Manager Berman highlighted various staff activities; Take-out Pizza business behind Beachcomber at 363 Trinity. CalFire con-crew has been working on Trinidad Head to improve vistas and trail width.

VII b. PROCLAMATIONS/RECOGNITIONS

1. Recognizing Sandra Cuthbertson's Service to the City.
 2. Honoring September and October 2017 as Walk to End Alzheimer's National Months.
- Mayor Pro-Tem Rotwein read a proclamation recognizing the service and dedication of Sandra Cuthbertson to the City. Husband Jim Cuthbertson accepted the proclamation on her behalf. Mayor Miller read Alzheimer proclamation, accepted by representative from the Walk to End Alzheimer's organization.

*Motion (Rotwein/West) to approve the proclamations: **Passed 4-0.***

VIII. ITEMS FROM THE FLOOR

Tom Marquette – Trinidad VFD Chief

Thanked Council and Staff for assistance in completing the Fire Building Extension project. Welcomed the community to see the improvements anytime.

Jim Cuthbertson – Trinidad

I gave the City Manager a copy of a letter from Bob Hallmark signed by the Rancheria Chairman promising trust status would not be applied for. Bob sold the property to the Rancheria in the late 1990's. You should have copies of this letter, and I'm disappointed if you don't.

Moved to Discussion item #1 regarding Memorial Lighthouse Update...

IX. CONSENT AGENDA

1. Comment Letter to County Regarding Cannabis Regulation

City Manager Berman explained that at the September 13 meeting, the Council directed him to work with Mayor Pro-Tem Rotwein to draft the letter from the City to the County regarding a buffer zone that prohibits commercial activity and have it available for review and approval by the next meeting. Rotwein read the letter aloud in its entirety, and suggested some edits.

Public comment included:

Shirley Laos – Trinidad Rancheria

Reminded the Council that the cannabis is illegal on Tribal land due to Federal status.

Vicki Farmer & Patti Fleschner – Trinidad
Supports the letter as written.

*Motion (Rotwein/Baker) to support the letter as amended and direct the City Manager to send it on behalf of the City. **Passed 4-0.** Moved to agenda item #1, Cannabis Ordinance...*

X. DISCUSSION/ACTION AGENDA:

1. Consideration of Planning Commission Appointments

City Manager Berman explained that the Planning Commission currently has 2 empty seats, and another occupied by Natasha Braziel who has recently moved outside the greater Trinidad Area and is therefore ineligible to continue serving. The City has been advertising vacancies on the Commission. Two community members have expressed an interest in serving; Brett Gregory lives inside the City limits and will fill the seat left vacant by ex-commissioner John Hedricks. The other applicant, John Graves, resides outside the city limits but within the Trinidad Area so he can replace Braziel.

If they are appointed, there will be one seat left to fill that was left vacant by Laura Scott who resigned after just over one year of service.

Public comment included:

Brett Gregory – Trinidad, PC applicant

Introduced himself as a Trinidad resident, business owner (Salty's) and Trinidad Volunteer Fireman. Goals for the appointment would be to help the City make good decisions, and contribute his energy, decisiveness, and background in the fishing industry as a voice on the commission.

John Garland-Graves – Trinidad Area resident, PC applicant

Served 16 years on the City of Arcata's Planning Commission. Worked on the General Plan Update and decades of policy-making experience. Desires to help the city of Trinidad in a role he's very familiar with.

*Motion (Rotwein/West) to approve the appointments of Brett Gregory and John Garland-Graves to the Trinidad Planning Commission. **Passed 4-0.***

2. Discussion/Decision regarding Town Hall ADA Improvements

City Manager Berman explained that this item is a follow up from previous discussions that authorized him to seek qualified contractors to assist with the various projects identified by the City as priorities for ADA improvements at the Town Hall. There will be an electrical contractor meeting with the Public Works Director this week to discuss the push-button opening of the Town Hall exterior door, and Staff is also working with City Engineer's at GHD looking at options to create a legitimate parking place outside the facility.

There was no Council or Public Comments.

Update item only. No decision was made. Moved to Consent Item #1, Cannabis Letter to County...

3. Discussion/Decision regarding Draft Cannabis Ordinance revisions

City Manager Berman explained that this item builds on the September 13 meeting input received by the Council and public regarding the first draft of the Ordinance. The tentative timeline for approval is to have a first reading on October 11, followed by a second reading on October 28 (or November 08). This will enable the City to meet the State deadline to have regulations in place before the beginning of 2018.

Berman noted that the new draft before the Council is modeled after the City of Blue Lake's recently adopted ordinance. Fortuna's has also been consulted as a second example.

Public comment included:

Elaine Weinreb – Trinidad Area Resident

Two comments; 1) Fees should be defined, and 2) What is the difference between fertilizing or treating ornamental garden flowers with pesticides, or putting them on your outdoor marijuana plants?

Council comments included:

Baker: I would like to see a reduced impact on staff regarding the enforcement procedures related to this new ordinance. I don't want to send our City Manager around town smelling houses due to suspicious complaints being filed. Whatever the City includes as enforcement mechanisms, there needs to be clear measurement tools used to define the problems.

Miller: We need to find a balance between too little and too much regulation.

West: Having a clear outline defining who does what (regarding enforcement) should be defined in detail.

City Manager Berman explained the complications of having multiple, hybrid roles and assignments for the Building Inspector, and illustrated this by comparing the traditional role of examining plans and verifying construction for compliance as opposed to inspecting Vacation Rental property site and floor plans only. He added that this may have contributed to the reason the Inspector submitted a letter of resignation this week. The Council asked Berman to consult with the City of Blue Lake to find out how they intend to have their Cannabis Ordinance enforced.

Rotwein: In-city properties are too small to allow grows. Government shouldn't be over-reaching, but having a permit process provides assurances for everyone. Grows on small lots will have impacts on neighboring properties. Blue Lake defines nuisances and Trinidad should do the same.

West: Pointed out there could be excessive water consumption findings added to the draft. Also, 1) open to the exception of medical cannabis deliveries from businesses outside the city (Miller, Baker, and Rotwein agreed) and 2) Smoking of marijuana should be prohibited in public places.

Miller: Agreed to work with the City Manager to edit and produce the final draft for October 11.

No decision was made. By Consensus, Council agreed to target October 11 for the first reading.

4. Update and Discussion regarding Memorial Light House

City Manager Berman introduced Civic Club President Dana Hope. Hope thanked the Council for the opportunity to update the Council. A meeting was held on September 20 that invited many stakeholders (Yurok, Tsurai, Coastal Commission, City Staff, etc.) to gather input. The Civic Club intends to have a plan submitted to the City Planner within 2-3 weeks.

No Council or public comments were received.

Discussion/Update item only. No decision was made. Moved to Discussion item #3, Planning Commission appointments...

XI. FUTURE AGENDA ITEMS

- Revisit trail cutting limitations (may be handled as a recommendation item by the Trinidad Trails Committee)
- Earl Hallmark Deed with Rancheria (Baker asked CM to get a legal opinion on difference between sovereignty and trust status).
- Alder on Van Wycke
- End-of-Year 2017 Financials
- Capital Improvement Plan
- West Slideshow

XII. ADJOURNMENT

Meeting ended at 8:15 pm.

Submitted by:

Gabriel Adams
City Clerk

Approved by:

Dwight Miller
Mayor

MINUTES OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL
WEDNESDAY, OCTOBER 11, 2017

I. CALL TO ORDER

- Mayor Miller called the meeting to order at 6:00PM. Council members in attendance: West, Ladwig, Miller, Baker, Rotwein.
- City Staff in attendance: City Manager Dan Berman, City Clerk Gabriel Adams.

II. PLEDGE OF ALLEGIANCE

III. ADJOURN TO CLOSED SESSION

1. *Public Employee Performance Evaluation for City Manager Pursuant to Government Code Section 54957*
2. *Conference with legal counsel regarding active litigation. Tsurai Ancestral Society vs. City of Trinidad. Pursuant to California Government Code section 54956.9 (a)*

IV. RECONVENE TO OPEN SESSION & CLOSED SESSION REPORT – *Nothing to report.*

V. APPROVAL OF AGENDA

*Motion (Rotwein/Baker) to approve the agenda as written. **Passed unanimously.***

VI. APPROVAL OF MINUTES – *No minutes to approve.*

VII. COUNCIL REPORTS

- Ladwig:** Will be sending out an official notice to recruit volunteers to participate in drafting the draft noise ordinance related to Town Hall events.
- Baker:** RREDC, discussed aquaculture in and around Humboldt Bay.
- West:** Tsurai Management Meeting, discussed Wagner Street Trail improvements and protections for the Tsurai Village site.
- Miller:** RCEA meeting, discussed PG&E, Offshore wind energy production, and Community Choice Power program.
- Rotwein:** Regarding personnel evaluations, job descriptions for City Staff are inadequate, benefits are comparable to other cities. I will be bringing back an agenda item that recommends immediately adding 3 columns to existing salary grid for topped out employees at 2% increments, but reconsidering 100% dependent health coverage. Regarding Emergency Services, Wildfire planning, air quality issues. October 19 is the Great American Shakeout. October 18 is Tsunami Siren test. Would like to have an agenda item in November to elevate the siren. Blessing of the Fleet on Thanksgiving.

City Manager Berman highlighted various staff activities; Groundwater monitors have been installed at 8 points along Edwards Street with quarterly data collection. Stormwater report underway, required for discharge permit. PGE reliability trimming underway. Ocean Ave. encroachment removal projects underway. Status of OPC grant is that the original bids were rejected, and the project is being bidded in smaller segments.

VII b. PROCLAMATIONS/RECOGNITIONS

1. Proclamation in support of the Great American Smokeout
2. Resolution 2017-15; Honoring Chi-Wei Lin's service to the City of Trinidad

Mayor Miller read the Proclamation and Resolution.

*Motion (Rotwein/Baker) to approve the proclamation recognizing the Odom's. **Passed unanimously.***

VIII. ITEMS FROM THE FLOOR

Alan Grau – Trinidad

Complaint about neighbor's fireplace and suggested the Council should ban or regulate fireplaces in Trinidad. Also complained that the City Manager is not in touch with the City's needs, and cited various complaint examples he felt were not being addressed.

Leah ? – Trinidad

Asked the City Council to prioritize the Playgroup program. Explained how the program works, the benefits, and asked that this be done in a timely manner.

Ben Morehead – Trinidad Coastal Land Trust

Houda Point property - design underway to install a proper bathroom facility and picnic tables at the site. Luffenholtz is State Park with County management, but the Land Trust may be stepping in as a steward. Also, continue pursuing the Land Trust as a possible community recipient of Occupancy Tax income. Wants the City to consider allowing playground facilities at Saunders Park and resolutions supporting Strawberry Rock & Little River Trails. Lastly, would like to show support for City Manager Dan Berman who has done a great job for the City.

Leslie Farrar – Trinidad

Complained about commercial water delivery company taking water from hydrants, and complained about commercial vehicles travelling on Ocean Avenue – specifically the UPS semi-truck.

Richard Johnson – Trinidad Area Resident

Thanked the Council for the Resolution supporting Chi-Wei Lin. Daughter Angela Lin is donating over 100 pieces of art painted by Donna and Chi-Wei for the fundraiser supporting the Lighthouse scheduled for November 04.

Dorothy Cox – Trinidad

What parts of the STR Ordinance went into affect on June 06? Complained about how long it's taken to hear the significant violation appeal, claiming it is a disservice to the community. Also complained about sloppy language in the STR Ordinance.

Written Comments Submitted:

Kathleen Lake – Trinidad

Submitted a two page letter complaining about the Volunteer Fire Department training reimbursement process, and complaining about the outcome of a complaint submitted last year that wasn't resolved to her satisfaction.

IX. CONSENT AGENDA

1. Financial Status Report for August 2017
2. Staff Activity Report for September 2017
3. Approval of ADA Town Hall Door Work
4. Resolution 2017-14, Approving Local Streets and Roads Project List.

*Motion (Rotwein/West) to pull #4 for question/discussion. **Passed unanimously.***

*Motion (Rotwein/West) to approve the Consent Agenda. **Passed unanimously.***

X. DISCUSSION/ACTION AGENDA:

1. Annual Unmet Transit Needs Hearing

City Manager Berman explained that each year HCAOG conducts citizen participation process to assess unmet transit needs within Humboldt County. The public is invited during this hearing to express their opinion, solutions, complaints, or suggestions regarding Humboldt County's public transportation systems and/or general unmet transit needs.

Public comments included:

Ben Morehead – Trinidad Coastal Land Trust

Asked for support of the City and County for the Little River Trail proposal – an unmet need for pedestrian and bicyclists along 101 connecting Scenic Drive to the Hammond Trail safely.

Richard Johnson – Trinidad

Introduced HTA Director Consuelo Espinoza who's job it is to help make the unmet transportation needs of Humboldt County known.

Councilmember Rotwein – Trinidad

Supports as many, frequent bus service stops in Trinidad as possible.

Comments will be forwarded to HCAOG.

2. Discussion and First Reading of the Trinidad Cannabis Ordinance.

City Manager Berman explained that this ordinance builds on the one introduced on September 27, and will prohibit all commercial cannabis activity, and all outdoor cannabis cultivation, within the City. It sets forth a permit process to allow limited indoor cannabis cultivation for personal use, as required under current state law. This is the most the City can do to limit Cannabis businesses and personal cultivation under current state law.

Changes since the last Meeting

- The Findings have been expanded to provide further detail on the reasoning behind the Ordinance
- The Applicability and Interpretation Section has been added
- Sections 7 and 8, providing detailed regulations and permitting for indoor cultivation, have been added.
- The City of Blue Lake's Ordinance was the template for these sections, and they are very similar.
- The Enforcement section has been expanded (and renamed from 'Violations' in the prior draft)

Ordinance Implementation.

Enforcement of the prohibitions in this Ordinance will be a law enforcement issue best addressed by the Humboldt County Sheriff's Office. The review of applications, required inspections, and issuance of permits for indoor cultivation will be primarily the responsibility of the Building Inspector. The City Planner and City Manager will review permits prior to issuance. Staff will work with the Building Inspector to create a permit application form and a permit review checklist. Staff will return to Council with a recommendation for an appropriate permit fee, which will be set to recover the costs involved in permit issuance. Staff will track actual costs for these permits and the council can adjust this fee going forward as needed by resolution.

Process and Remaining Details

The Council can make changes to the current draft Ordinance by direction to staff at this meeting, prior to the first reading. If changes desired by the Council become too significant to track the exact language carefully, or require additional research and review to create final Ordinance text, it will be necessary to hold off on the first reading of the Ordinance to our next meeting to be sure we have the Ordinance correct.

When does it take effect?

A second reading and final adoption can be held at the regular meeting of November 8th. No changes, except minor editorial corrections, can be made between the first and second reading. The Ordinance will take effect 30 days from the second reading and adoption.

There was no public comment.

Council comments included:

West: Very happy with changes incorporated.

Motion (Rotwein/Ladwig) to waive the reading of the Ordinance text in full, and conduct the first reading of the final Ordinance by its title, 'Ordinance 2017-01, An Ordinance of the City of Trinidad Prohibiting Commercial Cannabis Activities and Regulating Cannabis Cultivation for Personal Use'. Passed unanimously.

Second reading scheduled for November 08.

XI. FUTURE AGENDA ITEMS

- HR Recommendations
- Land Trust Resolutions
- Tsunami Siren

XII. ADJOURNMENT

Meeting ended at 8:25 pm.

Submitted by:

Gabriel Adams
City Clerk

Approved by:

Dwight Miller
Mayor



CONSENT AGENDA ITEM 1

**SUPPORTING DOCUMENTATION FOLLOWS WITH: 12
PAGES**

1. Staff Activity Report for October 2017



Dwight Miller, Mayor
Dan Berman, City Manager

STAFF ACTIVITIES REPORT

For Council Meeting of October 11th, 2017

City Administration:

Trails Advisory Committee City staff has provided administrative support for the Trails advisory committee, which has filled all member positions and met monthly since June.

OWTS Permits - Staff and the City Planner are beginning to implement the plan to issue OWTS operating permits to all septic system owners in the City. This plan was presented to the Council in September. Staff will process all outstanding applications received to date (quadrants 1 & 2), and follow up with owners as necessary. The Planner will review the processed applications, then issue the outstanding quadrant 1 & 2 permits. In January and February staff will mail OWTS operating permit packets to owners in quadrants 3 & 4 with the goal of issuing these permits by May.

Law Enforcement Service – New Measure Z contract in place

Trinidad Rancheria EA for the Harbor Property

The City requested an update from the Bureau of Indian Affairs and were informed that BIA is still working on responses to the comment letters received. No timetable for next steps was provided, but the City and other commenters are on the notification list for this project.

STR Licensing

Staff have issued almost all STR licenses that were applied for under the revised STR Ordinance. All applications received to date have been from existing STRs. A few licenses are still pending as staff work with the applicants to resolve issues. An emergency contact list for all STRs has been mailed to all City residents, and that contact list with a corresponding map are now available on the City website.

Tsurai Study Area Settlement and Land Transfer.

A draft settlement was conditionally approved by Council in December 2016. A prior 2005 legal settlement sets additional specific conditions necessary for a land transfer. Efforts to resolve this complication and complete the settlement are ongoing.

Planning

General Plan/LCP Update- Planning Commission has completed review and provided comment on the existing draft Plan chapters. The City Planner is updating the older

elements with current information and the Planning Commission's input prior to it going back to them. Staff is working with the Trinidad Rancheria and Yurok Tribe to get their input on the entire general plan and to finalize the draft Cultural Element. The City was awarded \$51,000 in additional grant funding from the Coastal Commission's LCP Update Grant Program to complete coastal hazards planning and a water supply assessment as well as update the Local Coastal Program Implementation Plan.

Unpermitted Development – The City is working with a Scenic Dr. landowner to resolve problems related to shoreline armoring efforts that were undertaken without permits.

View Restoration Permit process for Van Wycke St.

The City is engaging with the new owners of the property to try and expedite a resolution to this longstanding dispute.

CalFire Water Line Extension

The City has approved the LCP/General Plan amendment process required for this. CalFire will be returning soon with an application to the City (and County) for the CDP and other necessary permits for the physical construction of the water line.

Marine Lab Cypress Tree HSU has recently provided an arborist report recommending removal of this tree. They are working with State Parks as the underlying landowner. A permit application to the City for removal of the tree is expected.

WATER SYSTEM

Install Streamflow Monitoring on Luffenholtz Creek (Water Fund)

This is nearly complete, with flow monitoring being conducted to calibrate the automated monitor.

Resolving Title at Water Plant The Water Plant was built on the old County road right of way, and that has never been cleaned up. The County has indicated they are open to helping us resolve this.

Asset Management System –New Asset Management software is configured and installed at the Water Plant, and is already populated with data about many key components and maintenance of the Water Plant. The program is up and running and staff is now using this for the maintenance scheduling and recordkeeping. The next step will be using the water quality module to complete the next round of water quality reporting for the State and the annual Consumer Confidence Report.

Capital Improvement Program (CIP) – Staff are working with GHD on an appropriate scope and cost for assisting with developing a CIP for the City. The Asset Management Software will help staff develop long range plans for future replacement of critical assets and to prioritize our long term maintenance and replacement efforts.

Water Filter Replacements – (Water Fund) – This emergency action is complete. The three main polishing filter trains at the Water Plant are all new (two are brand new, one is two years old) and working well.

Water accountability – Through various means, such as, aged meter replacement, identifying and addressing leaks, accounting for plant process water, and metering previously un-metered services staff continues to audit true water loss. Recently staff have identified and fixed several leaks in the distribution system. Staff have also identified numerous leaks on the property owners side and coordinated with the appropriate party to facilitate the necessary repairs.

Operator certification – Two of our Public Works Staff have recently achieved higher levels of certification in both water treatment and distribution system operation.

Water Treatment Plant SCADA System - Quarterly water treatment plant and distribution system alarming and notifications systems have been tested, verified and improved. All system alarms are functioning optimally. By doing so staff is continually optimizing the operation of the water system.

Water Distribution System - Two pressure reducing valves which are critical components that regulate water system pressures in the lower part of town have been rebuilt and are functioning properly. The fire hydrant in the State Beach parking lot off Stagecoach Rd. has been rebuilt, and is now the primary source for commercial water trucks, removing that activity from Parker St.

PUBLIC WORKS

Trinidad Head Trail Maintenance – City staff worked with a Calfire CDCR crew to implement trail vegetation and view maintenance around Trinidad Head.

Ground Water Level Monitoring – City staff worked with the City Engineer to order, program and install 9 ground water level loggers in existing monitoring wells as well as a barometric pressure logger. The equipment was deployed on September 28. Water level and barometric pressure data is being recorded continuously, and will be collected and analyzed on a periodic basis to improve understanding of the changes in groundwater levels as the storm season progresses. The information will be used to support decisions about the Memorial Lighthouse, the Van Wycke Trail project, the Ocean Protection funded LID Planning and Construction Project and future storm water improvement projects.

Memorial Light House and Edwards St Slide The initial site response is complete. The Civic Club is finalizing a permit application to move the Lighthouse.

Town Hall ADA Improvements. A push button automatic door opener has been approved and should be installed shortly. Staff are working to develop additional detailed costs for Council review and approval.

Trinidad Library/Saunders Park ADA Improvements. A county review of ADA compliance issues in and around the library was recently completed. Staff are working with GHD and the County to develop a plan and timeline for prioritizing and implementing the necessary improvements.

Firehouse Expansion – Complete.

City MS4 Permit Compliance and Reporting – City staff completed and submitted the Permit Year 4 online report on October 16 for the Municipal Separate Stormwater Sewer (MS4) Discharge Permit. A summary of the annual report and permit activities for the 5 year permit cycle is attached. MS4 Permit coverage is required due to the City's storm water discharge into the Trinidad Bay Area of Special Biological Significance (ASBS). Complying with the permit requirements is costly and time consuming and involves all City staff, the planner, the city engineer, and building official. The average permit compliance costs (not including monitoring) is approximately \$17,000 annually and \$85,000 for the 5 year permit term. In addition, once during each permit cycle, extensive water quality monitoring is required. For the current permit cycle, the City spent \$235,000 for a subset of the monitoring and reporting. The City was able to fund most of the monitoring costs through the prior ASBS Storm Water Project Grant, however additional monitoring requirements were conducted and paid for by the State Water Boards. The City is supposed to conduct another suite of monitoring under our next permit cycle (FY 18-19 or FY 19-20) unless we can either roll those costs into upcoming grants, or convince the State to let us forego the monitoring in lieu of our efforts to eliminate our stormwater discharge.

GRANTS –

ASBS Storm Water Management Improvement Project – This proposed project will construct storm water drainage system improvements to improve ocean water quality by eliminating the storm water discharge into the Trinidad Bay. Completion of this project will mean MS4 permit coverage will no longer be necessary, and hundreds of thousands of dollars in compliance costs will be eliminated. In December 2016, the City was awarded \$4 million in Prop 1 Storm Water Grant Program (SWGP) funds for this project by the State Water Quality Control Board. The City must come up with \$450,000 in matching funds. Staff has been advised by the funder that the awarded SWGP funding will be withdrawn if the grant agreement is not executed by March 2018. In addition, the funds expire in early 2020. Staff has completed the first step in the application process for USDA funding, and we are waiting for the USDA determination of eligibility. If the City is eligible and USDA has funds available, the City will need to develop and submit the Environmental (NEPA) document to complete the USDA application process.

Van Wycke Trail – (Grant Funded) – City Planner is working on the CEQA document. The project is waiting for that document to move forward.

Clean Beaches Initiative OWTS Repair/Replacement Grant – Eleven OWTS have been upgraded through this grant program to improve water quality in creeks and at beaches in the Trinidad and Luffenholtz area. A 12th project is in the planning stages. Project staff will begin planning additional outreach to encourage OWTS owners in the priority areas of Parker, Luffenholtz and Joland Creeks to get their systems inspected and, if their system needs repairs, to apply to the Clean Beaches OWTS program for funding assistance.

Ocean Protection Council funded Citywide LID Planning and Construction Project Project Construction of LID improvements on East and Hector Streets is on hold. The City rejected all contractor bids in September because they were significantly higher than the available budget. City staff and the City Engineer are working with the Grant Manager to revise the scope and budget to allow the project to go out to bid again early in 2018. The Education and Outreach components of the project will be eliminated with the corresponding budget moved to construction.

FEMA storm damage reimbursement.

FEMA has tentatively approved our costs for the Scenic Dr. stormdrain repair, including reimbursement of expenses to date (\$18,000), and an additional \$24,000 to complete additional repairs needed. FEMA has recently (Nov 3) indicated that they are likely not to provide any funding for the Edward St/Lighthouse slide, as they consider it to be a pre-existing condition rather than wholly caused by the specific storm event.

BUILDING DEPARTMENT

The former Church at the base of Westhaven Dr. is under letter direction from the Building Inspector to correct a number of building permit items.

Routine review of plans and specs for construction in town is ongoing.

The Building Inspector has completed oversight of the Fire House Expansion and signed off the project as complete.

The Building Inspector has completed STR checklist inspections for all new/renewal STR applications.

City of Trinidad MS4 Permit Year 4 Implementation and Annual Report 2016-17

	Permit Element	Implementation and Reporting
E.6	PROGRAM MANAGEMENT ELEMENT	
E.6.a Q 3	Legal Authority (update or create ordinance) Reviewed and/or revised any relevant ordinances or other regulatory mechanisms, or adopted any new ordinances or regulatory mechanisms to obtain adequate legal authority as specified by Section E.6.a.(ii)(a-j)? (pgs. 20-22, Year 2)	Storm Water Program Manager (SW Program Manager): Reviewed Municipal code, developed stormwater control ordinance. Council held 1st reading June 20, 2015 and second reading and adoption August 12, 2015.
E.6.b Q 4	Certified legal authority, as specified by section E.6.b.? (page 22, Year 2) If "Yes", attach required statement signed by an authorized signatory certifying adequate legal authority to comply with all Order requirements. (E.6.b. (ii)(a-e), page 22).	SW Program Manager: Worked with all city departments to implement ordinance and MS4 requirements.
E.6.c Q 5	Enforcement Response Plan Developed and began Implementation of Enforcement Response Plan as specified by Section E.6.c.(ii)(a-f)? (pgs. 22-24, Year 3); OR Implemented the Enforcement Response Plan as specified in Section E.6.c.(ii)(a-f)? (Years 4-5)	SW Program Manager: Developed and began implementation of Enforcement Response Plan in June 2016. Continued implementing Enforcement Response Plan in 2017. The City has not identified any facilities or businesses currently doing business in the City that are not in compliance with CGP or IGP requirements. The Business Licence application has a storm water compliance section requesting the the business provide SIC Code and IGP WDID # or that the business is not subject to the CA IGP.
E.7	EDUCATION AND OUTREACH PROGRAM	
E.7.a	Public Outreach and Education	Developed and began implementation of storm water public education and outreach program as specified by section E.7.a.(ii)(a - m). Document Education and Outreach Program activities in E.7 NCSC MS4 Reporting Document
Q 6	Select outreach option. If regional program, develop agreements Selected one or more of the Public Education and Outreach options? (E.7.a, page 25.) (Year 1)	The City opted to join the NCSC, a regional collaboration to develop and implement the Education and Outreach Program. The NCSC Guidelines forms the agreement for member jurisdictions and associated members. NCSC meets monthly to collaborate on many elements of the MS4 Permit.
Q 7	(a)Developed and began implementation of storm water public education and outreach program as specified by section E.7.a.(ii)(a - m)? (pgs. 25-27, Years 2-5)	SW Program Manager: Worked with North Coast Stormwater Coalition (NCSC) and Trinidad Bay Watershed Council (TBWC) to develop and implement program.
	(b)Conduct surveys 2x during permit term (1)	SW Program Manager: Worked with NCSC to develop survey. Administered Spring 2015.
	(b)Conduct surveys 2x during permit term (2)	SW Program Manager: Work with TBWC and NCSC to readminister survey in year 5.
	(d)Disseminate education materials to target audiences and translate as appropriate	SW Program Manager: Worked with NCSC & TBWC
	(e)Utilize public input in developing outreach program	SW Program Manager: Worked with NCSC & TBWC
	(g)Provide water efficient/ stormwater friendly landscaping information	SW Program Manager: Worked with NCSC & TBWC
	(h)Promote reporting of illicit discharges	SW Program Manager: Worked with NCSC & TBWC
	(i)Provide pesticide/fertilizer application information	SW Program Manager: Worked with NCSC
	(j)Provide materials to school children	SW Program Manager: Worked with NCSC, Trinidad Elementary School & TBWC
	(k,l,m)Develop messaging to reduce discharges from organized car washes, mobile cleaning and pressure washing	Trinidad stormwater & PW staff attended IDDE Training and continued developing program.
E.7.b.	Staff and Site Operator Training	SW Program Manager: Staff and NCSC organized trainings for staff and regionally for Site Operators

City of Trinidad MS4 Permit Year 4 Implementation and Annual Report 2016-17

	Permit Element	Implementation and Reporting
E.7.b.1 Q 9	Illicit Discharge Detection and Elimination Training Developed and implemented a training program for all staff who, as part of their normal job responsibilities, may be notified of, come into contact with, or otherwise observe an illicit discharge or illegal connection to the storm drain system, as specified by section E.7.b.1.(ii)(a-g), page 27) (Year 3); OR Continued to implement the training program for all appropriate staff? (Years 4-5)	SW Program Manager: Develop and implement a training program for all staff who, as part of their normal job responsibilities, may be notified of, come into contact with, or otherwise observe an illicit discharge or illegal connection to the storm drain system. Worked with PW to coordinate training for all city departments. PP and Spill response training 9/25/13, 11/18/15 and 5/1/17. E.7.b.1 Training at NCSC 7/9/14, and internally on 5/1/17.
E.7.b.2	Construction Outreach and Education	
Q 10	(a) Annual Permittee Staff Training Provided construction outreach and education training for staff implementing construction site storm water runoff control program, as specified by section E.7.b.2.a(ii)(a-c), page 28 (Year 2)	SW Program Manager: Coordinate Training for Planning & Building Departments. E10 & E12 training - 2/9/15, 2/27/15, 9/2/16
Q 11 Q 12	(b) Construction Site Operator Education Q11. Developed and distributed educational materials to construction site operators, as specified by section E.7.b.2(b)(ii)(a-d), (page 29, Year 3); OR Continued to distribute educational materials? (Years 4-5). Q12 Updated existing storm water website, as necessary, to include information on appropriate selection, installation, implementation and maintenance of BMPs? (E.7.b.2.(b)(ii)(d), page 29) (Years 3-5)	SW Program Manager: Provide construction site educational materials for Planning & Building to hand out. "Best Business Practices: Only Rain Down the Storm Drain" handout; "Construction Site Erosion and Sediment Control Information sheet". Provide materials for Business Licence applications.
E.7.b.3 Q 13	Pollution Prevention & Good Housekeeping Staff Training Biennial employee training Trained employees on how to incorporate pollution prevention/good housekeeping techniques into Permittee operations, as specified by section E.7.b.3.(ii)(a-d), page 30 (Year 2 - 5)	SW Program Manager: Coordinate Training for all city departments. Planning & Building Officials: Disseminate educational materials to all construction site operators.
E.8 Q 14	PUBLIC INVOLVEMENT AND PARTICIPATION PROGRAM	Develop program with input of the public and implement. Document Public Involvement and Participation Program Activities and to NCSC/MS4 Reporting document.
	(a) Develop Public Involvement strategy: Involved the public in the development and implementation of activities related to the program, as specified by section E.8.(ii)(a-e)? (Year 2 - 5)	SW Program Manager: Worked with NCSC and TBWC to implement and refine strategy.
	(b) Consider Citizen Advisory Group	Trinidad Bay Watershed Council is Trinidad's citizen advisory group.
	(c) Create Involvement Opportunities	SW Program Manager: Worked with NCSC and TBWC to develop opportunities.
	(d) Ensure public can access info about program	SW Program Manager posts information as appropriate on the City website and Trinidad Bay Watershed Council website, and works with NCSC to post program information on NCSC website.
	(f) Engage in IRWMP or equivalent	City has adopted the Trinidad-Westhaven Integrated Coastal Watershed Management Plan (ICWMP) and has signed the MOMU for the Northcoast ICWMP.
E.9	ILICIT DISCHARGE DETECTION AND ELIMINATION	SW Program Manager maintains IDDE Program documentation
E.9.a	Outfall Mapping	
Q 15 - Q 20	Create and maintain accurate outfall map including a site visit to each outfall. Created and maintained outfall map? (E.9.a., page 31) (Year 2 - 5)	There is one outfall identified as TRI 032. SW Program Manager will maintain accurate outfall map. City Engineer updated map 7/30/15 following construction of structural BMPs.
E.9.b	Illicit Discharge Source/Facility Inventory	

City of Trinidad MS4 Permit Year 4 Implementation and Annual Report 2016-17

	Permit Element	Implementation and Reporting
E.9.b. (ii) Q 20-23; Q 25	(a), (b) Created and maintained annually an inventory of all industrial/commercial facilities/sources within the Permittee's jurisdiction (regardless of ownership) that could discharge storm water pollutants to the MS4? (E.9.b., page 32)	SW Program Manager created inventory of all industrial/commercial facilities. Will work with County Environmental Health to update inventory annually.
E.9.b. (ii) (c) Q 24	(c) Determined if facilities are required to be covered by IGP Determined if facilities that are required to be covered under the Statewide Industrial General Permit (IGP) have done so and notified Regional Water Board of any non-filers? (E.9.b(ii)(c), page 33) (Year 2) Attached copies of the notification of non-filers to the Regional Water Board (E.9.b(ii)(c)page33) (Year 2)	SW Program Manager will review business licenses, and SMARTS database to identify any subject businesses and follow up as required. A self certification question was included in the Business License application.
E.9.b. (ii) Q 26	(e) Developed and implemented procedures to proactively identify illicit discharges originating from priority areas identified in Section E.9.a.(ii)(c), at least once over the length of the permit term. OR, established a self-certification program where Permittees require reports from authorized parties demonstrating the prevention and elimination of illicit discharges at their facilities in priority areas at least once over the length of the permit term? (E.9.b(ii)(e), page 33) (Year 2) Implemented Procedures? (Year 3-5)	SW Program Manager will work with County Environmental Health to assess priority areas during permit term, or require self certification and reporting at least once during permit term.
E.9.c Q 27	Field Sampling to Detect Illicit Discharges	
Q 28	(a) Conducted field sampling of any outfalls that were flowing or ponding when it had been more than 72 hours after the last rain event (i.e., were suspected of illicit discharges) during outfall mapping inventory (under section E.9.a., page 31)? (E.9.c., page 34) (Year 2)	SW Program Manager will coordinate sampling if needed. Outfall inspected October 9, 2016 - no flow or ponding observed. Outfall inspected September 29, 2017 - no flow or ponding observed.
Q 29	Annually sample priority area outfalls determined in E.9.a.	SW Program Manager will work with the Public Works staff to inspect priority area during dry season and, if flowing, sample.
Q 30	Conduct follow up investigation within 72 hours if action levels exceeded	SW Program Manager will work with PW if needed to follow up with exceedences.
E.9.d	Illicit Discharge Detection and Elimination Source Investigations and Corrective Actions	
Q 31	Developed written procedures for conducting investigations into the source of all suspected illicit discharges? (E.9.d.ii(a-e), page 36) (Year 2)	SW Program Manager worked with PW to develop written procedures for investigations and corrective actions: COT IDDE Methodology; Spill Response & IDDE Plan
Q 32, 33	(a, b) Inspect priority non-storm water discharges (E.9.d.(ii)(a), page36) (Year 2-5)	Investigated within 24 hours, non-storm water discharges suspected of being sanitary sewage and/or significantly contaminated?
Q 34	(c) Report immediately any flows believed to be an immediate threat Reported immediately the occurrence of any flows believed to be an immediate threat to human health or the environment to local Health Department? (E.9.d.(ii)(c), page 36? (Year 2-5)	SW Program Manager: Work with Public works or county officials as appropriate to notify local Health Department.
Q 35	(d) Determined and documented through investigations the source of all non-storm water discharges? (E.9.d.(ii)(d), page 36) (Year 2-5)	SW Program Manager: Work with Public works or county officials as appropriate.
Q 36	(e) Conduct follow up investigation within 72 hours if action levels exceeded. Implemented corrective actions to eliminate illicit discharges as specified in section E.9.d.(ii)(e), page 36. (Year 2)	SW Program Manager: Work with Public works or county officials as appropriate.

City of Trinidad MS4 Permit Year 4 Implementation and Annual Report 2016-17

	Permit Element	Implementation and Reporting
E.9.e Q 37	<p>Spill Response Plan Developed and began implementing a spill response plan? (E.9.e., page 36) (Year 1); OR Continued to implement a spill response plan (Years 2 -5)</p>	<p>SW Program Manager worked with City Staff to develop Spill Response Plan and work with County in regional plan. Staff SW Program Manager worked with City staff to refine Plan following staff training 11/18/15. Spill Response Plan was followed during spill incident in April 2017. Staff training 5/1/17.</p>
E.10	<p>CONSTRUCTION SITE STORM WATER RUNOFF CONTROL PROGRAM</p>	
E.10 Q 38	<p>Developed an enforceable construction site storm water runoff control ordinance for all projects that disturb less than one acre of soil? (E.10., page 37) (Year 2)</p>	
E.10.a Q 39	<p>Construction Site Inventory: Created, maintained, and continuously updated an inventory of all projects subject to local construction site storm water runoff control ordinance according to the minimum requirements listed in section E.10.a(ii)(a-h) ? (E.10.a., page 37) (Years 1-5)</p>	<p>SW Program Manager worked with City Clerk, Planning & Building to maintain inventory of all projects subject to stormwater ordinance. All applicable building permits require submittal of the storm water information sheet which identifies applicable construction site requirements.</p>
E.10.b q 40	<p>Construction Plan Review and Approval Procedures: Developed procedures that include the minimum requirements listed in section E.10.b(ii)(a-e) to review and approve construction plan documents? (i.e., erosion and sediment control plans). (E.10.b., page 38) (Year 1)</p>	<p>SW Program Manager worked with Planning and Building Departments to refine procedures for review and approval of plans.</p>
E.10.c Q 41 - 45	<p>Construction Site Inspection and Enforcement</p>	<p>SW Qualified Official will inspect applicable construction sites.</p>
Q 41	<p>Used legal authority to implement procedures for inspecting public and private construction projects and conducted enforcement as necessary? (E.10.c, page 39). (Year 2-5)</p>	
Q 42	<p>Conducted inspections, at a minimum, at priority construction sites prior to land disturbance, during active construction and following active construction? (E.10.c.(ii), page 39) (Year 2-5)</p>	
Q 43	<p>Included in inspection, an assessment of compliance with the Permittee's construction site storm water control ordinance and other applicable ordinances? (E.10.c., page 39) (Year 2-5)</p>	
Q 44	<p>Active site inspections included inspections of BMP maintenance, BMP effectiveness and verification of no pollutant of concern discharge? (E.10.c.(ii), page 39) (Year 2-5)</p>	
Q 45	<p>Based inspection prioritization criteria on project threat to water quality (Includes soil erosion potential, site slope, project size and type, sensitivity of receiving water bodies, proximity to receiving water bodies, non-storm water discharges, projects more than one acre that are not subject to the CGP and past record of non-compliance)? (E.10.c.(ii), page 39) (Year 2-5)</p>	
E.11	<p>POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR PERMITTEE OPERATIONS PROGRAM</p>	

City of Trinidad MS4 Permit Year 4 Implementation and Annual Report 2016-17

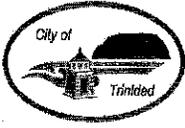
	Permit Element	Implementation and Reporting
Q 46	Inventory of Permittee-Owned and Operated Facilities	There are currently no city owned or operated facilities in the MS4 ASBS drainage area. SW Program Manager: Work with Public Works to develop and maintain inventory of all permittee owned or operated facilities in the MS4 that are a potential threat to water quality.
E.11.b Q 47	Map of Permittee-owned or Operated Facilities	SW Program Manager: Work with Public Works to map inventoried facilities.
E.11.c Q 48	Facility Assessment	SW Program Manager work with PW to identify facilities within the permit boundaries and as applicable, conduct comprehensive annual assessment and identify subset of facilities that could be considered hotspots. Document comprehensive assessment procedures and results.
E.11.d Q 49	Stormwater Pollution Prevention Plans	If a hotspot facilities are identified, develop and implement SWPPPs.
E.11.e	Inspections, Visual Monitoring and Remedial Action	
Q 50	(a, c) Quarterly visual inspection of hotspots and of storm water and non-stormwater discharges.	As needed.
Q 51	(b) Annual comprehensive hotspot inspection	As needed.
Q 52	(d) Non-Hotspots - Inspect each inventoried facility that is not a hotspot once during permit	As needed.
E.11.f Q 53	Storm Drain System Assessment and Prioritization	SW Program Manager: Work with City Engineer and Public Works to assess and prioritize maintenance of storm drain system maintenance.
	Implement procedures to assess and prioritize maintenance of storm drain system infrastructure. Assign a priority to each facility based on accumulation of sediment, trash and/or debris	
E.11.g	Maintenance of Storm Drain System	
Q 55	(a) Developed and implemented a strategy to inspect storm drain systems, based on the priorities assigned in section E.11.f.(ii), page 44. (E.11.g.(ii)(a), page 45). (Year 3); OR Continued to implement the strategy to inspect storm drain systems? (Years 4-5)	Public Works inspect storm drain system as needed.
Q 56	(b) Clean high priority storm drains Developed and implemented a schedule to clean high priority catch basins and other systems? (E.11.g.(ii)(b), page 45) (Year 3); OR Continued to implement a schedule to clean high priority catch basins? (Years 4-5)	PW Maintains stormwater system, SW Program Program Manager maintains documentation
Q 57	(c) Label catch basins: Ensured that each catch basin in high foot traffic areas includes a legible storm water awareness message? (E.11.g.(ii)(c), page 45) (Years 3-5)	SW Program Manager coordinated labeling. All storm drain inlets were labeled in 2006.
Q 58	(d) Maintain surface drainage structures: Reviewed and maintained high priority facilities and removed trash and debris from high priority areas prior to the rainy season? (E.11.g.(ii)(d), page 45). (Years 3-5)	PW Maintains stormwater system, SW Program Program Manager maintains documentation
Q 59	(e) Develop procedure to dispose of waste materials removed from catch basins	SW Program Manager worked with PW to develop procedures.
E.11.h Q 60 - 64	Permittee Operations and Maintenance Activities (O&M) (E.11.h(ii)(a), page 46) (Year 3-5)	As applicable, SW Program Manager worked with PW to develop and implement program to assess O&M activities for potential to discharge pollutants and inspect all O&M BMPs quarterly.
E.11.i Q 65	Incorporation of Water Quality and Habitat Enhancement Features in Flood Management Facilities	This item is not applicable to the City of Trinidad. There are currently no flood management projects in the jurisdiction.

City of Trinidad MS4 Permit Year 4 Implementation and Annual Report 2016-17

	Permit Element	Implementation and Reporting
E.11.j Q 66	Landscape Design and Maintenance: As applicable, implement a landscape design and maintenance program to reduce the amount of water, pesticides and fertilizers used by City.	No fertilizers or pesticides are used at city facilities.
Q 67	(a) Evaluate use of pesticides, herbicides and fertilizers	Evaluate if policy changes to allow pesticides or herbicides.
Q 68-70	(b) (1), (2) a-i - Implement best practices to reduce pesticides and fertilizers	Implement if policy changes to allow pesticides or herbicides.
Q 71	(b) (2) 3 Proper disposal of unused chemicals	Public Works will dispose of unused chemicals properly.
Q 72	(b) (2) 4 Evapo-based irrigation and rain sensors	Public Works staff will minimize irrigation runoff.
Q 73	(c) Record amount of chemical usage	Implement if policy changes to allow pesticides or herbicides.
E.12	POST CONSTRUCTION STORMWATER MANAGEMENT PROGRAM	Humboldt LID Stormwater Manual, Stormwater Information Sheet
E.12.a Q 74	Post-Construction Treatment Measures: Regulated development to comply with sections E.12.b. through E.12.i of permit? (E.12.a., page 48) (Years 2-5)	SW Program Manager: Post Construction requirements are included in the Storm Water Ordinance. Worked with other MS4s to comply with E.12.b - E.12.i including developing and adopting the <i>Humboldt Storm Water LID Manual</i> to establish minimum standards and post-construction requirements of the Permit. All applicable building permits require submittal of the storm water information sheet which identifies applicable post construction requirements.
E.12.b	Site Design Measures	
Q 75	Required implementation of site design measures for all projects that create and/or replace 2,500- 5,000 square feet of impervious surface (including single family homes, that are not part of a larger plan of development)? (E.12.b., page 48-49) (Years 2-5)	SW Program Manager: Work with Planning and Building staff to implement and enforce post construction requirements.
E.12.c Q 76	Regulated Projects: Implemented standards, including measures for site design, source control, runoff reduction, storm water treatment and baseline hydromodification management, on projects that create and/or replace more than 5,000 square feet of impervious surface (Regulated Projects)? (E.12.c., pages 49 -51) (Years 2-5)	SW Program Manager: Work with Planning and Building staff to implement and enforce post construction requirements.
E.12.d. Q 77	Source Control Measures - Required Regulated Projects to implement source control measures? (E.12.d., page 51- 52) (Years 2-5)	SW Program Manager: Work with Planning and Building staff to implement and enforce post construction requirements.
E.12.e Q 78	LID Standards - Required Regulated Projects to implement LID standards designed to reduce runoff, treat storm water... to meet the Numeric Sizing Criteria for Storm Water Retention and Treatment under section E.12.e(ii)c., page 53. (E.12.e., page 52-56)? (Years 2-5)	SW Program Manager: Work with Planning and Building staff to implement and enforce post construction requirements.
E.12.f Q 79	Hydromodification Management: Developed and implemented hydromodification management procedures for Regulated Projects that created and/or replaced one acre or more of impervious surface as specified by section E.12.f? (pgs. 56 - 57, Year 3);	SW Program Manager: Worked with other MS4s to include Hydromodification management in Humboldt Storm Water LID Manual. Worked with staff to implement requirements by June 2016.
E.12.g 80	Enforceable Mechanisms: (E.12.g., page 58) (Years 3-5)	SW Program Manager: Worked with City Manager to develop or modify enforceable mechanisms to implement E.12.b - E.12.f.
E.12.h Q 81	Operation and Maintenance of Post-Construction Stormwater Management Measures: Implemented an O&M verification program for storm water treatment and baseline hydromodification as specified by section E.12.h.(ii)(a-e), page 58-60? (Year 2)	SW Program Manager: Implement an O&M verification program for stormwater treatment and baseline hydromodification structural controls measures on all Regulated Projects, as specified in E.12.e.ii.f.

City of Trinidad MS4 Permit Year 4 Implementation and Annual Report 2016-17

	Permit Element	Implementation and Reporting
E.12.i Q 82, 83	Post-Construction BMP Condition Assessment: (E.12.i., page 60) (Years 3-5)	PW and the City Engineers worked to inventory and assess the maintenance condition of structural post-construction BMPs within permittees jurisdiction.
E.12.j Q 84	Planning and Development Review Process: Conducted an analysis of the landscape code to correct gaps and impediments impacting effective implementation of post-construction standards? (E.12.j(ii)(a), page 61) (Year 1)	SW Program Manager and Planner completed an analysis of landscape code to identify gaps hindering post-construction requirements in 2014. No correction of landscape codes is required to implement post-construction requirements. SW Program Manager worked with Planner and Building Official to review and refine Planning, Development & permitting processes in 2016.
Q 85	Complete any changes to landscape code to administer post-construction requirements.	SW Program Manager and Planner determined that no landscape codes are a barrier to administration of post construction requirements.
E.12.k Q 86	Post Construction Storm Water Management Requirements Based on Assessment and Maintenance of Watershed Processes	City opted not to take these options.
E.12.l Q 87	Alternative Post-Construction Storm Water Management Program	
E.13	WATER QUALITY MONITORING	
E.13.a. Q 88- 93	ASBS Monitoring - MS4s that discharge to ASBS and are covered by an Ocean Plan exception comply with Attachment C	SW Program Manager: Worked with or Cal ASBS Regional Monitoring Group and consultants to comply with ASBS monitoring requirements. Monitoring was completed in accordance with the Monitoring Plan. Submitted Trinidad ASBS Exceedance Report in September 2014 to NCRWQB, SWRCB Ocean Unit and to SMARTS.
	MS4 Permit Attachment C Special Conditions for Small ASBS Discharges: ASBS Compliance Plan	SW Program Manager revise & submit final plan Submitted draft ASBS Compliance Plan in September 2014, and the final ASBS Compliance Plan September 2015. Updated & submitted final plan v 1.3 to include new BMPs and implementation schedule to reflect completion and addition of several projects. Uploaded to SMARTS on 09/08/16.
E.14	PROGRAM EFFECTIVENESS ASSESSMENT	
E.14.a Q 94, 95	Program Effectiveness Assessment and Improvement Plan (PEAIP) Developed and implemented a Program Effectiveness Assessment and Improvement Plan (PEAIP) that includes the minimum requirements listed in section E.14.a(ii)(a-f), page 70-72)? (Year 2) Continued to implement the PEAIP? (Years 3-5)	SW Program Manager: Worked with MS4s and City staff to develop template PEAIP. Submitted PEAIP with Annual Report Oct 2015. Completed and submitted annual Program Evaluation Assessment report in October 2016 and 2017.
E.14.b Q 96	Storm Water Program Modifications Provide a description of implementation of the Program Effectiveness Assessment and Improvement Plan, a summary of data obtained through effectiveness assessment measures and the short and long-term progress of the storm water program and an analysis of the data as described on page 72 of the permit. Upload as an attachment. (Years 3 - 5)	SW Program Manager: Work with MS4s to identify and summarize BMP and/or program modifications identified in priority program areas that will be made in the next permit term based on PEAIP.
E.16	ANNUAL REPORTING PROGRAM	
E.16.a	Use SMARTS to report and certify	SW Program Manager will coordinate reporting.
E.16.b	Complete and retain annual reports and make available to RWQCB during working hours	SW Program Manager will maintain records and work with RWQCB.
E.16.c Q 98	Submit detailed written or oral report to RWQCB if directed.	SW Program Manager will coordinate reporting: Vehicle Wash Report; Copper & Lead Report
E.16.d	May coordinate reporting if regional programs	SW Program Manager will work with NCSC for regional reporting.



CONSENT AGENDA ITEM 2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 8 PAGES

2. Financial Status Reports for September 2017

City of Trinidad
Statement of Revenues and Expenditures - GF Revenue
From 9/1/2017 Through 9/30/2017

		Current Month	Year to Date	Total Budget - Original	% of Budget
Revenue					
41010	PROPERTY TAX - SECURED	0.00	0.00	91,500.00	100.00)%
41020	PROPERTY TAX - UNSECURED	0.00	0.00	3,300.00	100.00)%
41030	PROPERTY TAX - PRIOR SECURED	0.00	0.00	50.00	100.00)%
41050	PROPERTY TAX - CURRENT SUPPL	0.00	0.00	600.00	100.00)%
41060	PROPERTY TAX-PRIOR SUPPL	0.00	0.00	200.00	100.00)%
41071	MOTOR VEHICLES	0.00	0.00	1,000.00	100.00)%
41110	PROPERTY TAX EXEMPTION	0.00	0.00	1,300.00	100.00)%
41130	PUBLIC SAFETY 1/2 CENT	0.00	0.00	1,600.00	100.00)%
41140	PROPERTY TAX - DOCUMENTARY RE	0.00	0.00	2,000.00	100.00)%
41190	PROPERTY TAX ADMINISTRATION FE	0.00	0.00	(1,500.00)	100.00)%
41200	LAFCO Charge	0.00	0.00	(1,500.00)	100.00)%
41210	IN-LIEU SALES & USE TAX	0.00	0.00	12,000.00	100.00)%
41220	IN LIEU VLF	0.00	0.00	20,000.00	100.00)%
42000	SALES & USE TAX	16,775.43	16,775.43	220,000.00	(92.37)%
43000	TRANSIENT LODGING TAX	0.00	4,478.95	140,000.00	(96.80)%
43100	TRANSIENT LODGING TAX-TBID	0.00	0.00	(10,000.00)	100.00)%
46000	GRANT INCOME	0.00	0.00	100,000.00	100.00)%
46100	Measure Z Grant Income	0.00	0.00	75,000.00	100.00)%
47650	RECYCLING REVENUE	0.00	532.95	0.00	0.00)%
49090	DONATIONS/FUNDRAISING/GRANTS	5,000.00	5,000.00	0.00	0.00)%
53010	COPY MACHINE FEE	7.80	7.80	30.00	(74.00)%
53020	INTEREST INCOME	150.97	465.28	5,000.00	(90.69)%
53090	OTHER MISCELLANEOUS INCOME	0.00	379.88	1,000.00	(62.01)%
54020	PLANNER- APPLICATION PROCESSIN	0.00	0.00	8,000.00	100.00)%
54050	BLDG.INSP-APPLICATION PROCESSI	134.50	1,278.75	9,000.00	(85.79)%
54100	ANIMAL LICENSE FEES	30.00	45.00	200.00	(77.50)%
54150	BUSINESS LICENSE TAX	8,700.00	16,306.00	7,500.00	117.41)%
54170	VDU License Fee (Vacation Dwelling Unit)	0.00	0.00	9,000.00	100.00)%
54300	ENCROACHMENT PERMIT FEES	0.00	50.00	400.00	(87.50)%
56400	RENT - VERIZON	2,600.44	6,624.99	23,500.00	(71.81)%
56500	RENT - HARBOR LEASE	0.00	0.00	5,135.00	100.00)%
56550	RENT - PG& E	0.00	0.00	9,500.00	100.00)%
56650	RENT - SUDDENLINK	0.00	0.00	3,800.00	100.00)%
56700	RENT - TOWN HALL	520.00	1,785.00	5,000.00	(64.30)%
57200	Water Sales - Wholesale	0.00	720.00	0.00	0.00)%
59999	INTERDEPARTMENTAL TRANSFER INC	0.00	0.00	30,000.00	100.00)%
Total Revenue		<u>33,919.14</u>	<u>54,450.03</u>	<u>772,615.00</u>	<u>(92.95)%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
201 - GFAdmin
From 9/1/2017 Through 9/30/2017

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
Expense					
60900	HONORARIUMS	200.00	600.00	3,500.00	82.86%
61000	EMPLOYEE GROSS WAGE	8,139.18	25,625.38	115,022.00	77.72%
61470	FRINGE BENEFITS	46.16	161.56	600.00	73.07%
65100	DEFERRED RETIREMENT	952.78	2,833.66	12,342.00	77.04%
65200	MEDICAL INSURANCE AND EXPENSE	1,084.01	3,252.03	14,801.00	78.03%
65250	Health Savings Program	10.73	32.19	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	7,203.00	7,203.00	3,451.00	(108.72)%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	3.24	50.32	750.00	93.29%
65600	PAYROLL TAX	698.18	2,186.36	9,743.00	77.56%
65800	Grant Payroll Allocation	(52.50)	(87.50)	(6,000.00)	98.54%
68090	CRIME BOND	0.00	487.50	455.00	(7.14)%
68200	INSURANCE - LIABILITY	0.00	10,645.70	10,400.00	(2.36)%
68300	PROPERTY & CASUALTY	0.00	4,156.10	4,680.00	11.19%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	0.00	10,000.00	100.00%
71130	ATTORNEY-LITIGATION	0.00	0.00	10,000.00	100.00%
71160	ACCOUNTING	798.23	798.23	0.00	0.00%
71210	CITY ENGINEER-ADMIN. TASKS	13,215.90	13,215.90	2,000.00	(560.79)%
71310	CITY PLANNER-ADMIN. TASKS	0.00	11,514.95	45,000.00	74.41%
71410	BLDG INSPECTOR-ADMIN TASKS	1,760.00	4,120.00	4,500.00	8.44%
71420	BLDG INSPECTOR-PERMIT PROCESS	0.00	0.00	9,000.00	100.00%
71510	ACCOUNTANT-ADMIN TASKS	0.00	1,826.69	14,000.00	86.95%
71620	AUDITOR-FINANCIAL REPORTS	0.00	0.00	14,000.00	100.00%
72000	CHAMBER OF COMMERCE	0.00	0.00	16,200.00	100.00%
75110	FINANCIAL ADVISOR/TECH SUPPORT	413.75	2,658.75	5,500.00	51.66%
75160	LIBRARY RENT & LOCAL CONTRIB.	0.00	500.00	500.00	0.00%
75170	RENT	750.00	2,250.00	8,200.00	72.56%
75180	UTILITIES	861.07	2,387.18	9,000.00	73.48%
75190	DUES & MEMBERSHIP	0.00	0.00	500.00	100.00%
75200	MUNICIPAL/UPDATE EXPENSE	30.00	30.00	4,500.00	99.33%
75220	OFFICE SUPPLIES & EXPENSE	157.80	975.81	5,500.00	82.26%
75240	BANK CHARGES	0.00	0.00	250.00	100.00%
75300	CONTRACTED SERVICES	0.00	0.00	2,500.00	100.00%
75990	MISCELLANEOUS EXPENSE	904.89	904.89	500.00	(80.98)%
76110	TELEPHONE	807.89	1,077.61	2,000.00	46.12%
76130	CABLE & INTERNET SERVICE	314.68	944.01	3,300.00	71.39%
76150	TRAVEL	0.00	0.00	1,500.00	100.00%
78170	SECURITY SYSTEM	0.00	0.00	1,500.00	100.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	1,500.00	100.00%
Total Expense		<u>38,298.99</u>	<u>100,350.32</u>	<u>341,194.00</u>	<u>70.59%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
301 - Police
From 9/1/2017 Through 9/30/2017

	<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
Expense				
61000 EMPLOYEE GROSS WAGE	351.58	1,462.39	5,330.00	72.56%
65100 DEFERRED RETIREMENT	34.44	103.32	222.00	53.46%
65300 WORKMEN'S COMP INSURANCE	0.00	0.00	160.00	100.00%
65600 PAYROLL TAX	29.71	120.40	425.00	71.67%
75170 RENT	750.00	2,250.00	8,200.00	72.56%
75180 UTILITIES	180.52	418.43	2,500.00	83.26%
75220 OFFICE SUPPLIES & EXPENSE	0.00	0.00	1,000.00	100.00%
75300 CONTRACTED SERVICES	0.00	0.00	226,500.00	100.00%
75350 ANIMAL CONTROL	117.00	399.00	1,500.00	73.40%
75990 MISCELLANEOUS EXPENSE	0.00	0.00	500.00	100.00%
76110 TELEPHONE	94.27	274.35	1,200.00	77.14%
Total Expense	<u>1,557.52</u>	<u>5,027.89</u>	<u>247,537.00</u>	<u>97.97%</u>

City of Trinidad
 Statement of Revenues and Expenditures - GF Expense
 401 - Fire
 From 9/1/2017 Through 9/30/2017

	<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
Expense				
60900 HONORARIUMS	150.00	450.00	1,800.00	75.00%
71210 CITY ENGINEER-ADMIN. TASKS	2,685.50	2,685.50	0.00	0.00%
75180 UTILITIES	47.49	144.26	1,150.00	87.46%
75190 DUES & MEMBERSHIP	0.00	0.00	100.00	100.00%
75280 TRAINING / EDUCATION	0.00	0.00	400.00	100.00%
75300 CONTRACTED SERVICES	71,938.70	73,762.70	5,000.00	(1,375.25)%
76110 TELEPHONE	57.26	172.87	1,000.00	82.71%
76140 RADIO & DISPATCH	0.00	0.00	900.00	100.00%
78140 VEHICLE FUEL & OIL	46.60	46.60	350.00	86.69%
78150 VEHICLE REPAIRS	0.00	0.00	2,500.00	100.00%
78160 BUILDING REPAIRS & MAINTENANCE	0.00	0.00	1,000.00	100.00%
78190 MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	2,500.00	100.00%
78200 EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	400.00	100.00%
Total Expense	<u>74,925.55</u>	<u>77,261.93</u>	<u>17,100.00</u>	<u>(351.82)%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
501 - PW (Public Works)
From 9/1/2017 Through 9/30/2017

	Current Month	Year to Date	Total Budget - Original	% of Budget	
Expense					
61000	EMPLOYEE GROSS WAGE	5,735.94	16,778.35	71,561.24	76.55%
61250	OVERTIME	0.00	0.00	500.00	100.00%
65100	DEFERRED RETIREMENT	688.88	2,015.39	8,891.13	77.33%
65200	MEDICAL INSURANCE AND EXPENSE	2,112.35	6,337.05	29,514.02	78.53%
65250	Health Savings Program	17.65	52.95	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	2,222.78	100.00%
65600	PAYROLL TAX	491.84	1,438.96	6,348.27	77.33%
65800	Grant Payroll Allocation	(1,741.22)	(5,106.01)	(22,500.00)	77.31%
71210	CITY ENGINEER-ADMIN. TASKS	19,167.75	19,167.75	6,000.00	(219.46)%
71250	CITY ENGINEER - PROJECT FEES	0.00	0.00	4,000.00	100.00%
75150	PROPERTY TAX	0.00	15.00	0.00	0.00%
75180	UTILITIES	24.84	24.84	0.00	0.00%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	0.00	2,300.00	100.00%
75300	CONTRACTED SERVICES	0.00	8,783.05	24,000.00	63.40%
75370	UNIFORMS/PERSONAL EQUIP.	0.00	0.00	500.00	100.00%
78100	STREET MAINT/REPAIR/SANITATION	7,596.25	7,596.25	7,500.00	(1.28)%
78120	STREET LIGHTING	376.19	1,140.33	4,500.00	74.66%
78130	TRAIL MAINTENANCE	0.00	0.00	3,500.00	100.00%
78140	VEHICLE FUEL & OIL	387.07	1,069.98	4,000.00	73.25%
78150	VEHICLE REPAIRS	1,089.52	1,524.41	2,500.00	39.02%
78160	BUILDING REPAIRS & MAINTENANCE	50.00	50.00	4,000.00	98.75%
78170	SECURITY SYSTEM	0.00	177.00	0.00	0.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	534.49	1,247.35	5,000.00	75.05%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	1,000.00	100.00%
	Total Expense	<u>36,531.55</u>	<u>62,312.65</u>	<u>165,337.44</u>	<u>62.31%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 9/1/2017 Through 9/30/2017

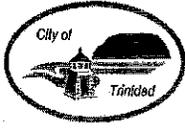
		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
53020	INTEREST INCOME	0.00	0.00	1,500.00	(100.00)%
53090	OTHER MISCELLANEOUS INCOME	0.00	0.00	2,500.00	(100.00)%
57100	WATER SALES	30,133.58	89,234.83	305,000.00	(70.74)%
57200	Water Sales - Wholesale	840.00	1,380.00	3,000.00	(54.00)%
57300	NEW WATER HOOK UPS	0.00	0.00	1,000.00	(100.00)%
57500	WATER A/R PENALTIES	(71.11)	489.97	1,000.00	(51.00)%
	Total Revenue	<u>30,902.47</u>	<u>91,104.80</u>	<u>314,000.00</u>	<u>(70.99)%</u>
Expense					
61000	EMPLOYEE GROSS WAGE	7,600.02	22,843.95	98,044.00	76.70%
61250	OVERTIME	0.00	0.00	500.00	100.00%
65100	DEFERRED RETIREMENT	908.56	2,706.71	11,766.00	77.00%
65200	MEDICAL INSURANCE AND EXPENSE	3,051.35	9,154.05	40,587.00	77.45%
65250	Health Savings Program	23.77	71.31	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	2,994.00	100.00%
65600	PAYROLL TAX	651.26	1,955.87	8,534.00	77.08%
68090	CRIME BOND	0.00	262.50	0.00	0.00%
68200	INSURANCE - LIABILITY	0.00	5,732.30	6,125.00	6.41%
68300	PROPERTY & CASUALTY	0.00	2,237.90	2,275.00	1.63%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	0.00	1,000.00	100.00%
71160	ACCOUNTING	429.82	429.82	0.00	0.00%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	0.00	4,000.00	100.00%
71510	ACCOUNTANT-ADMIN TASKS	0.00	983.61	6,500.00	84.87%
71620	AUDITOR-FINANCIAL REPORTS	0.00	0.00	7,000.00	100.00%
72100	BAD DEBTS	0.00	6.26	350.00	98.21%
75180	UTILITIES	0.00	2,429.16	11,000.00	77.92%
75190	DUES & MEMBERSHIP	192.28	672.28	1,000.00	32.77%
75220	OFFICE SUPPLIES & EXPENSE	136.00	238.00	3,000.00	92.07%
75240	BANK CHARGES	0.00	10.00	0.00	0.00%
75280	TRAINING / EDUCATION	609.00	609.00	500.00	(21.80)%
75300	CONTRACTED SERVICES	0.00	0.00	25,000.00	100.00%
76110	TELEPHONE	103.25	292.91	1,800.00	83.73%
76130	CABLE & INTERNET SERVICE	61.95	185.85	750.00	75.22%
76160	LICENSES & FEES	0.00	0.00	2,750.00	100.00%
78120	STREET LIGHTING	0.00	0.00	1,600.00	100.00%
78140	VEHICLE FUEL & OIL	91.29	179.90	1,500.00	88.01%
78150	VEHICLE REPAIRS	0.00	0.00	2,000.00	100.00%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	1,000.00	100.00%
78170	SECURITY SYSTEM	25.00	98.50	500.00	80.30%
78190	MATERIALS, SUPPLIES & EQUIPMEN	166.42	1,539.61	14,000.00	89.00%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	1,000.00	100.00%
79100	WATER LAB FEES	825.00	1,175.00	3,500.00	66.43%
79120	WATER PLANT CHEMICALS	1,236.19	1,863.35	7,500.00	75.16%
79130	WATER LINE HOOK-UPS	0.00	0.00	1,000.00	100.00%
79150	WATER LINE REPAIR	0.00	9,145.92	15,000.00	39.03%
79160	WATER PLANT REPAIR	95.00	1,855.85	8,000.00	76.80%
90000	Capital Reserves	0.00	0.00	15,000.00	100.00%
	Total Expense	<u>16,206.16</u>	<u>66,679.61</u>	<u>307,075.00</u>	<u>78.29%</u>
	Net Income	<u>14,696.31</u>	<u>24,425.19</u>	<u>6,925.00</u>	<u>252.71%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
701 - Cemetery
From 9/1/2017 Through 9/30/2017

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
58100	CEMETERY PLOT SALES	0.00	1,710.00	9,500.00	(82.00)%
	Total Revenue	<u>0.00</u>	<u>1,710.00</u>	<u>9,500.00</u>	<u>(82.00)%</u>
Expense					
61000	EMPLOYEE GROSS WAGE	1,110.86	3,332.58	13,291.00	74.93%
65100	DEFERRED RETIREMENT	133.28	399.83	1,718.00	76.73%
65200	MEDICAL INSURANCE AND EXPENSE	510.88	1,532.64	7,344.00	79.13%
65250	Health Savings Program	4.35	13.05	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	429.00	100.00%
65600	PAYROLL TAX	95.18	285.54	1,227.00	76.73%
75180	UTILITIES	45.23	195.58	750.00	73.92%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	500.00	100.00%
	Total Expense	<u>1,899.78</u>	<u>5,759.22</u>	<u>25,259.00</u>	<u>77.20%</u>
	Net Income	<u>(1,899.78)</u>	<u>(4,049.22)</u>	<u>(15,759.00)</u>	<u>(74.31)%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
204 - IWM
From 9/1/2017 Through 9/30/2017

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
46000	GRANT INCOME	0.00	5,000.00	0.00	0.00%
47650	RECYCLING REVENUE	0.00	1,337.53	7,000.00	(80.89)%
56150	FRANCHISE FEES	0.00	0.00	6,000.00	(100.00)%
	Total Revenue	<u>0.00</u>	<u>6,337.53</u>	<u>13,000.00</u>	<u>(51.25)%</u>
Expense					
61000	EMPLOYEE GROSS WAGE	879.63	2,638.89	10,605.00	75.12%
65100	DEFERRED RETIREMENT	105.54	316.61	1,359.00	76.70%
65200	MEDICAL INSURANCE AND EXPENSE	408.16	1,224.48	5,825.00	78.98%
65250	Health Savings Program	3.50	10.50	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	340.00	100.00%
65600	PAYROLL TAX	75.36	226.08	971.00	76.72%
75120	WASTE RECYCLING PICKUP/DISPOSA	0.00	0.00	500.00	100.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	1,200.00	100.00%
	Total Expense	<u>1,472.19</u>	<u>4,416.56</u>	<u>20,800.00</u>	<u>78.77%</u>
	Net Income	<u>(1,472.19)</u>	<u>1,920.97</u>	<u>(7,800.00)</u>	<u>(124.63)%</u>



CONSENT AGENDA ITEM 3

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

3. Consider Update to Salary Schedule

CONSENT AGENDA ITEM

Date: November 8th 2017

Item: **Update to Salary Schedule for Classified Employees**

The City's existing salary schedule is a table that includes eight (8) 'steps'. Each step is a 2.5% increase in hourly wages that can be awarded for a combination of increased years of service, and positive performance evaluations.

Most City staff have been with the City long enough that they have reached step 8, or the maximum pay rate in this salary schedule. They are therefore not currently eligible for a raise based on continued years of service and performance. Staff are proposing that the City add additional steps to the existing salary schedule table, which would provide the opportunity for the longest serving City employees to be eligible for a raise based on a combination of years of service and high-quality performance.

The proposed revised salary schedule is on the following page. Steps 9-12 are the new addition to this table.

Financial Implications:

There is no immediate financial impact to this decision. However, it does allow for increased salary expenses over time as longtime staff have the potential to earn higher pay rates with the additional steps proposed. The funding available for staffing is ultimately evaluated and set by Council as part of the annual budget process.

Staff Recommendation:

- 1) Approve revised Salary Schedule

Attachments:

Revised Salary Schedule with additional steps 9-12.

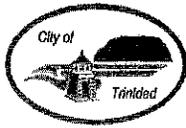
City of Trinidad Classifications and Salaries Schedule July- Dec 2017

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
City Clerk	\$21.08	\$21.61	\$22.15	\$22.71	\$23.27	\$23.85	\$24.45	\$25.06	\$25.69	\$26.33	\$26.99	\$27.66
Public Works Director	\$20.57	\$21.08	\$21.61	\$22.15	\$22.70	\$23.27	\$23.85	\$24.45	\$25.06	\$25.69	\$26.33	\$26.99
Maintenance Operator	\$16.32	\$16.73	\$17.15	\$17.58	\$18.02	\$18.47	\$18.93	\$19.40	\$19.89	\$20.39	\$20.90	\$21.42
Administrative Assistant	\$14.07	\$14.42	\$14.78	\$15.15	\$15.53	\$15.92	\$16.32	\$16.72	\$17.14	\$17.57	\$18.01	\$18.46
Grant Administrator	\$20.79	\$21.31	\$21.85	\$22.39	\$22.95	\$23.53	\$24.11	\$24.72	\$25.33	\$25.97	\$26.62	\$27.28

Steps 9 through 12 are new.

Each step represents a 2.5% increase in hourly rate

Steps do not necessarily represent years of service.



CONSENT AGENDA ITEM 4

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

4. Consider Waiving Permit Fees for Tsunami Siren

CONSENT AGENDA ITEM

Date: November 8th 2017

Item: Fee Waiver for Tsunami Siren Repair

A single tsunami warning siren is currently in place on Trinidad Rancheria property near the base of Trinidad Head. The siren is unusual for being mounted close to the ground, where most tsunami sirens are set on a much taller pole.

Recent tests of the siren have found it to be ineffective; it was not clearly audible throughout the harbor and Trinidad Beach area. The County Office of Emergency Services is reviewing recent test data and expected to provide suggestions to the City and Rancheria for improving the siren's effectiveness as an emergency warning signal. Staff anticipate that will involve raising the siren's height with a taller pole.

The Trinidad Rancheria supports efforts to make the siren more effective, and as the landowner they will need to apply to the City for a permit to make changes to the siren.

Because this is a safety feature which affects all residents and visitors to Trinidad, the City is strongly encouraging this project to go forward and sees it as in the public interest. Therefore, Staff are proposing that the City consider waiving the permitting fees that would normally be involved in changes to the tsunami siren.

If the final plans for improving the siren's effectiveness turn out to be much more complex and involve (and expensive to permit) than currently anticipated, staff would revisit this issue with the Council.

The final permit application and plans will go through the Planning Commission for approval, so this proposal to waive the fees is separate from review and approval of the project itself.

The City and County OES are looking for outside funding for this project. If funding sources are identified that can include permitting costs, the City will seek reimbursement.

Financial Implications:

Permitting for the siren has been completed previously, so much of the staff workload in developing a permit and detailing the necessary findings is already complete. Updates will be needed based on the final changes to the siren (to be proposed). The costs to be waived are estimated at \$750. If the permit is appealed those costs would increase. If outside funding is identified, the City may be able to recover our permit costs

Staff Recommendation:

- 1) Agree to waive permit fees for changes to increase the effectiveness of the Trinidad Harbor Tsunami siren.



CONSENT AGENDA ITEM 5

SUPPORTING DOCUMENTATION FOLLOWS WITH: 7 PAGES

5. Consider Vegetation Maintenance on Van Wycke St.

CONSENT AGENDA ITEM

Date: November 8th, 2017

Item: Vegetation Maintenance in Van Wycke St. Right of Way

Summary and Recommendation:

Two clumps of alder trees growing in the Van Wycke St. Right of Way are impacting the uphill neighbor's views. This area is within the City's Viewshed and Vegetation Ordinance. The neighbors would like the alders removed for view restoration, and have offered to pay for the work. The City has requested and received 1) a survey workmap indicating the location of the trees on the street right of way, and 2) a letter from an engineering geologist stating that removal will have no significant impact on bluff stability. The trees are below the size (12 inch diameter) that requires a use permit for removal. The trees will almost certainly be removed in any case as part of the Van Wycke Trail repair project, but the adjacent owners do not want to wait another 1-2 years to see their views restored.

City staff have drafted a letter to the neighboring property owners (attached) that would authorize them to go ahead with tree removal, with some specific conditions. This is within staff's discretionary authority, but given the sensitivity of tree removal and viewshed protection issues, staff chose to place it on consent to provide the public a chance to comment, and to provide the Council the option to consider the matter further.

Due to the proximity of the trees to the adjacent neighbor, the City is requesting the neighbor grant limited access to facilitate conducting the work. That discussion is ongoing. If the neighbors are not willing to do so, the arborists will be directed to keep all work on the right of way.

Permit Considerations: Vegetation maintenance within the public right of way is generally exempt from CEQA. Removal of trees larger than 12" dbh would require a City Permit. No such removal is anticipated here.

Financial Consideration: The neighbors are offering to cover the costs to remove the alders.

Staff recommends the Council:

Authorize staff to proceed send the attached letter regarding alder tree removal for viewshed protection in the Van Wycke Street Right of Way

Attachments:

1. SHN letter regarding slope stability impacts, including aerial photo and survey map.
2. Draft City Letter authorizing removal with conditions.



Reference: 017029

June 19, 2017

Rachel Duclos
Marc Gottschalk
260 Dedalera Drive
Portola Valley, CA 94028

Subject: Evaluation of Potential Impacts to Bluff Stability Due to Removal or Management of Alder Trees, 807 Edwards Avenue, Trinidad, California

Rachel and Marc:

This letter provides the results of our recent site visit to 807 Edwards Avenue in Trinidad, California. The purpose of our visit was to evaluate the potential impacts to bluff stability that may result from the removal or management of alder trees that are growing on the bluff face along the seaward margin of the subject property. We understand that an ongoing discussion is occurring amongst neighbors regarding the appropriateness of management of the alder trees, some of which are impacting the view shed of homes along Edwards Avenue. The scope of our current investigation included reconnaissance of the site and vicinity, interpretation of relevant aerial photographs, and preparation of this letter.

The alder trees that are the subject of this report are approximately identified on the attached aerial photograph (Attachment A) as the two circled areas at the top right of the image. We understand that the majority of those alders are on land owned by the City of Trinidad (the Van Wycke Street right-of-way) as shown on the attached survey (Attachment B).

The existing coastal bluff bordering the property is an unstable slope that is actively failing onto the adjacent beach. The geology of Trinidad consists of a late Pleistocene age marine terrace surface, upon which the town is built, and the underlying bedrock unit, the regional Franciscan Complex. In the Trinidad area, the Franciscan bedrock consists of tectonic mélangé, a highly deformed by-product of millions of years of crustal subduction. The material consists of a chaotic mixture of rootless hard rock blocks (of varying sizes, up to and including Trinidad Head), entrained in a sheared, clayey matrix (locally referred to as "blue goo" due to its very low strength and tendency to deform by means of earthflow). The localized stability of any portion of coastal bluff in the Trinidad area is directly dependant on the presence or absence of rock blocks. That is, in the absence of rock blocks, the mélangé material is of very low strength, and is highly susceptible to flow-type failures. This is especially true when the bluff toe is eroded by waves, which typically triggers renewed earthflow movement on the overlying bluff face.

Reconnaissance at the site indicates that the bluff directly seaward of 807 Edwards is actively flowing toward the beach. There is ample evidence on the beach of low strength Franciscan mélangé oozing onto the beach at the toes of active earthflows. Alder trees on the slope are being actively transported to the beach, where they topple onto the sand as their modest root balls are

exposed. It is apparent (based on the relations visible on the beach) that the depth of sliding is far greater than the penetration of roots associated with these alder trees. The trees appear to have negligible, if any, effect on the stability of the bluff; they appear just to be rafting along with the flowing ground.

Because of the unstable nature of the ground on the bluff, most of the alder trees are small and relatively young. At the time of our site visit, a small alder had recently toppled over just below the site. The single exception is a larger alder tree just east of the site that is growing on top of a rock block (a relatively stable location on the otherwise unstable bluff face).

The alder trees on the bluff face are associated with shallow roots, and they are growing on a deep-seated earthflow (or in the case of the larger alder, on top of a rock block), therefore they are having a negligible effect on the stability of the bluff. As such, we conclude that management (trimming) or removal of individual alder trees will have a negligible, if any, impact on the bluff. This conclusion applies to trees growing on the bluff face seaward of 807 Edwards Avenue. It does not encompass trees elsewhere on the bluff; specifically near the Fulkerson residence, which is situated on the bluff crest. We have not evaluated trees near the Fulkerson residence on the top of the bluff, but we expect that some of these may be in locations that are relevant to the integrity of the bluff crest.

In conclusion, we find no geologic evidence to suggest that removal or management of the alder trees on the bluff face seaward of 807 Edwards Avenue would have any significant impact on the coastal bluff adjacent to the site.

We hope that this letter provides the information that you need at this time. If you have questions, or require clarification of the information presented herein, please call me at 441-8855. We appreciate the opportunity to assist in this important matter.

Respectfully,

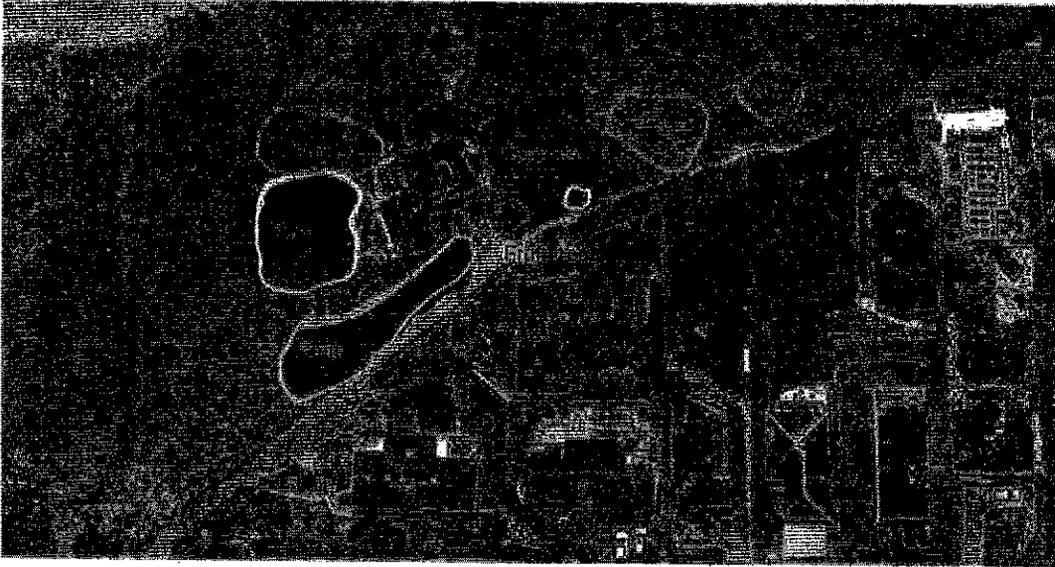
SHN Engineers & Geologists

Gary D. Simpson
GARY D. SIMPSON
No. 2107
REGISTERED ENGINEERING GEOLOGIST
STATE OF CALIFORNIA

Gary D. Simpson, Chief
Geosciences Director

GDS:lms

ATTACHMENT A



- From Van Wycke St. view easement report prepared by Trinidad Tree Service dated November 16, 2016

CITY OF TRINIDAD
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223



Dwight Miller, Mayor

[Date]

Marc Gottschalk
(*address*)

RE: Viewshed Protection and Alder trees

Dear Marc,

Thank you for your patience and cooperation in working with the City regarding the alder trees impacting your views and those of your neighbors. The survey you provided from Mike O'Hern confirms their location on the Street right of way, and the geology letter addresses the slope stability issues we have discussed.

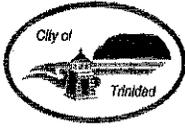
The City of Trinidad, by this letter, is authorizing you to go forward with hiring a professional tree service to remove the two clumps of alders impacting your view, subject to the following conditions:

1. An onsite meeting with City staff and the tree service is required prior to the commencement of work to review the final work plan and confirm compliance with these conditions.
2. No ground disturbance is allowed.
3. The tree service shall remove all cut material and dispose of it properly off site.
4. Only trees smaller than 12 inches in diameter at breast height may be removed.
5. The City is not authorizing access or trespass onto adjacent private property. If access to adjacent property is required, the express written permission of those landowners shall be obtained. (The City has requested such access from the neighbors and is waiting to hear back.)
6. This approval is specific to the two clumps of alders on the City right of way identified in the O'Hern survey and the SHN geology letter.

Please let me know if you have any questions.

Sincerely,

Daniel Berman
City Manager



CONSENT AGENDA ITEM 6

SUPPORTING DOCUMENTATION FOLLOWS WITH: 7 PAGES

6. Second Reading and Adoption of Trinidad Cannabis Ordinance

CONSENT AGENDA ITEM

Date: November 8th 2017

Item: Second Reading and Adoption of Ordinance 2017-01; The City of Trinidad Cannabis Ordinance

Ordinance 2017-01, the City of Trinidad Cannabis Ordinance, was introduced by first reading on October 11th, 2017. The Ordinance will ban commercial cannabis activity in the City of Trinidad, prohibit outdoor cultivation of cannabis for personal use, and require a permit for indoor cultivation of cannabis for personal use.

Staff recommends that the Council move to conduct the second reading and adoption of Ordinance 2017-01, the City of Trinidad Cannabis Ordinance. This is a up or down vote, because no changes to the Ordinance are allowed after the first reading, except for clerical or typographical corrections.

The Ordinance will take effect 30 days from the final adoption.

Staff Recommendation: Approve the Second Reading and Adoption of Ordinance 2017-01; The City of Trinidad Cannabis Ordinance.

Attachments: Ordinance 2017-01, The City of Trinidad Cannabis Ordinance



ORDINANCE 2017-01

AN ORDINANCE OF THE CITY OF TRINIDAD
PROHIBITING COMMERCIAL CANNABIS ACTIVITIES AND REGULATING CANNABIS
CULTIVATION FOR PERSONAL USE

The City Council of the City of Trinidad does hereby ordain as follows:

ORDINANCE 2017-01, SECTION 1:

There is hereby added to the Trinidad Municipal Code a new Section, 5.28, replacing the existing Section 5.28, which shall read as follows:

Section 5.28 Regulations for Commercial and Personal Cannabis Activities

Sections:

- 5.28.01 Short Title
- 5.28.02 Findings
- 5.28.03 Purpose
- 5.28.04 Applicability and Interpretation
- 5.28.05 Definitions
- 5.28.06 Prohibited Uses and Activities
- 5.28.07 Regulations for the Indoor Personal Cultivation of Marijuana
- 5.28.08 Permit Required
- 5.28.09 Exceptions
- 5.28.10 Enforcement
- 5.25.11 Severability
- 5.28.12 Effective Date

5.28.01 Short Title.

This Section shall be known and may be cited as "City of Trinidad Cannabis Ordinance."

5.28.02 Findings

5.28.02.1 Proposition 64, the Adult Use of Marijuana Act (AUMA) was approved by the voters and became effective November 9, 2016.

5.28.02.2 The AUMA and related laws legalize the use of recreational cannabis and create a State regulatory and licensing system for commercial cultivation, testing, manufacturing and distribution of nonmedical cannabis.

5.28.02.4 The AUMA and related state laws authorize local governments to prohibit all commercial cannabis businesses, and to adopt reasonable regulations over the manner by which personal use cultivation may lawfully be conducted. The City Council finds that such prohibitions and regulations are necessary because:

- A. Cultivation of cannabis may result in an increase in the risk of trespass, robbery and other violent crime due to its monetary value, and its pungent odors that may be detectable far beyond property boundaries.
- B. Cannabis that is cultivated indoors requires lighting systems that can result in excessive use of electricity which may overload standard electrical systems creating an unreasonable risk of fire
- C. Indoor cultivation of cannabis can lead to mold, mildew, and moisture damage to the building in which it is grown.
- D. Indoor cultivation of cannabis can lead to a decrease in rental housing stock as rental homes are converted to grow houses.
- E. The use of gas products, such as butane, and toxic chemicals are prevalent in the cultivation of cannabis and the production of cannabis products. The use of these dangerous substances poses safety and environmental concerns.
- F. Indoor cultivation of cannabis can lead to a decrease in rental housing stock as rental homes are converted to grow houses.

5.28.02.5. On August 9, Sept 13, and Sept 27, 2017, the City Council of the City of Trinidad, at duly noticed regular meetings, discussed and took public comment on the development of this proposed Ordinance, at which time all persons interested in the proposed Ordinance had the opportunity to address the City Council on these matters.

5.28.02.6 The proposed Ordinance has been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA), and the City has determined that the proposed Ordinance is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations.

5.28.02.7 The City adopts this ordinance pursuant to its police powers granted under Article XI, section 7 of the California Constitution in order to promote the health, safety and welfare of the residents of the City of Trinidad.

5.28.03 Purpose.

The purpose of this Ordinance is to expressly prohibit all commercial cannabis activities in the City of Trinidad, and to reasonably regulate cannabis cultivation for personal use in the City of Trinidad to promote and protect the health, safety, and welfare of the residents of the City of Trinidad.

5.28.04 Applicability and Interpretation.

5.28.04.1 The indoor cultivation and processing of marijuana for personal use in a residence or detached accessory building within the jurisdiction of the City of Trinidad shall be controlled by the provisions of this Ordinance, regardless of whether the cultivation or processing existed or occurred prior to the adoption of this Ordinance.

5.28.04.2 Nothing in this Ordinance is intended, nor shall it be construed, to exempt any indoor residential cultivation of marijuana for personal use from compliance with the zoning and land use regulations of the City of Trinidad, or all applicable local and state construction, electrical, plumbing, land use, or any other building or land use standards or permitting requirements, or any other applicable ordinances of the City of Trinidad, or any other applicable state or federal laws.

5.28.04.3 Nothing in this Ordinance is intended, nor shall it be construed, to preclude a landlord from limiting or prohibiting marijuana cultivation, smoking, or other related activities by tenants.

5.28.04.4 All commercial cannabis activity within the jurisdiction of the City of Trinidad shall be controlled by the provisions of this Ordinance, regardless of whether such activity existed or occurred prior to the adoption of this Ordinance.

5.28.05 Definitions.

A. "Cannabis" means all parts of the plant *Cannabis sativa linnaeus*, *Cannabis indica*, or *Cannabis ruderalis*, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. "Cannabis" also means the separated resin, whether crude or purified, obtained from cannabis. "Cannabis" includes cannabis that is used for medical, non-medical, or other purposes. "Cannabis" does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination. "Cannabis" also does not include industrial hemp, as defined in California Health and Safety Code section 11018.5.

B. "Cannabis accessories" means any equipment, products or materials of any kind which is intended for use, or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, smoking, vaporizing, or containing cannabis, or for ingesting, inhaling, or otherwise introducing cannabis or cannabis products into the human body.

C. "Cannabis product" means cannabis that has undergone a process whereby the plant material has been transformed into a concentrate, including, but not limited to, concentrated cannabis, or an edible or topical product containing cannabis or concentrated cannabis and other ingredients.

D. "Commercial cannabis activity" means the cultivation, possession, manufacture, distribution, processing, storing, laboratory testing, packaging, labeling, transportation, delivery or sale of cannabis and cannabis product for medical, non-medical, or any other purpose and includes the activities of any business licensed by the State or other government entity under Division 10 of the California Business and Professions Code, or any provision of State law that regulates the licensing of cannabis businesses.

E. "Concentrated cannabis" means manufactured cannabis that has undergone a process to concentrate one or more active cannabinoids, thereby increasing the product's potency. Resin from granular trichomes from a cannabis plant is a concentrate.

F. "Cultivation" means any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis.

G. "Delivery" means the commercial transfer of cannabis or cannabis products to a customer. "Delivery" also includes the use by a retailer of any technology platform owned and controlled by the retailer.

H. "Detached Accessory Building" means a building which is a) incidental and subordinate to the residence or residential use; b) located on the same parcel as the person's Private Residence; c) does not share at least ten (10) feet of common wall with the Private Residence or other accessory building; d) has a roof supported by connecting walls extending from the ground to the roof, and a foundation, slab, or equivalent base to which the floor is securely attached; and (e) has walls that are opaque. For the purposes of this Section, a greenhouse shall be considered a Detached Accessory Building if it meets the definition of Detached Accessory Building and complies with all other regulations set forth in this Ordinance.

I. "Distribution" means the procurement, sale, and transport of cannabis and cannabis products between entities licensed under Division 10 of the California Business and Professions Code, as they may be amended from time to time.

J. "Manufacture" means to compound, blend, extract, infuse, or otherwise make or prepare a cannabis product.

K. "MAUCRSA" means the Medicinal and Adult-Use Cannabis Regulation and Safety Act as codified in Division 10 of the Business and Professions Code, as the same may be amended from time to time.

L. "Private residence" means a house, an apartment unit, condominium, or other similar dwelling that is lawfully used as a residence.

5.28.06 Prohibited uses and activities.

5.28.06.1 Commercial Cannabis Activity Prohibited. Commercial cannabis activity, whether for profit or not-for profit, and whether for medical or recreational purposes, is prohibited in the City of Trinidad. No person shall establish, operate, maintain, conduct, allow, or engage in commercial cannabis activity anywhere within the city. To the extent that this prohibition conflicts with any other provision of this Municipal Code, this prohibition will control.

A. A property owner shall not allow any person or business to establish, operate, maintain, conduct, or engage in commercial cannabis activity on any real property within the City of Trinidad owned or controlled by that property owner.

B. Subsection A above shall prohibit all cannabis activities for which a State license is required pursuant to the MAUCRSA, as the same may be amended from time to time. Accordingly, the city shall not issue any permit, license or other entitlement for any activity for which a State license is required under the MAUCRSA, as the same may be amended from time to time.

5.28.06.2 Outdoor Cultivation Prohibited. Outdoor cultivation of cannabis plants for personal use or commercial use is prohibited in the City of Trinidad.

5.28.07 Regulations for the Indoor Personal Cultivation of Marijuana.

To eliminate the potential nuisance and health and safety impacts to the greatest extent possible, Personal Cultivation of Marijuana shall be in conformance with the following standards:

5.28.07.1 No Personal Cultivation of Marijuana shall occur unless and until the person has obtained a permit issued by the City of Trinidad pursuant to Section 5.28.08, below.

5.28.07.2 Personal Cultivation of Marijuana shall occur Indoors in a Private Residence and/or in a Detached Accessory Building.

5.28.07.3 A person may not conduct the Personal Cultivation of Marijuana in more than one Private Residence or Detached Accessory Building within the City of Trinidad, regardless of whether the person owns or leases two or more parcels within the City of Trinidad.

5.28.07.4 Personal Cultivation of Marijuana within a Private Residence shall not exceed six Marijuana plants, shall not exceed fifty square feet, and shall not exceed ten (10) feet in height, per Private Residence, regardless of the number of persons over the age of 21 residing in the Private Residence.

5.28.07.5 Personal Cultivation of Marijuana within a Detached Accessory Building shall not exceed six Marijuana plants, shall not exceed fifty (50) square feet, and shall not exceed ten (10) feet in

height, per parcel of real property, regardless of the number of persons over the age of 21 residing on the parcel and regardless of the number of Detached Accessory Buildings on the parcel.

5.28.07.6 The Private Residence where the Personal Cultivation of Marijuana occurs shall maintain a kitchen and bathroom(s) for their intended use, and the kitchen, bathroom(s), and bedroom(s) shall not be used primarily for marijuana cultivation.

5.28.07.7 The Private Residence or Detached Accessory Structure where Personal Cultivation of Marijuana occurs shall comply with all applicable state law and City of Trinidad ordinances, including fire and building codes.

5.28.07.8 The Private Residence or Detached Accessory Structure where Personal Cultivation of Marijuana occurs shall be secured against unauthorized entry.

5.28.07.9 Lighting used for the Personal Cultivation of Marijuana shall not exceed 1,200 watts in the aggregate for any single Personal Cultivation Permit.

5.28.07.10 All electrical equipment and wiring used in the Personal Cultivation of Marijuana shall be fully compliant with current Building Code, and shall be plugged directly into a wall outlet or otherwise hardwired. Any electricity supplied to a greenhouse shall be used exclusively to operate the filtration system.

5.28.07.11 No toxic or flammable fumigant shall be used for the Personal Cultivation of Marijuana.

5.28.07.12 The use of gas products (e.g. CO², butane, etc.) for the Personal Cultivation of Marijuana is prohibited.

5.28.07.13 No effluent, including but not limited to waste products, chemical fertilizers or pesticides shall be discharged into drains, septic systems, community sewer systems, water systems or other drainage systems including those that lead to rivers, streams and bays as a result of the Personal Cultivation of Marijuana.

5.28.07.14 The Personal Cultivation of Marijuana shall not adversely affect the health or safety of residents, neighbors, or nearby businesses by creating dust, glare, heat, noise, noxious gasses, odor, smoke, traffic, vibration, or other impacts, or be hazardous due to use or storage of materials, processes, products or wastes associated with the Personal Cultivation of Marijuana.

5.28.07.15 On parcels that contain more than one Private Residence, no odor of Marijuana shall be detectable from the exterior of the Private Residence or Detached Accessory Building by a person of ordinary senses. On parcels that contain only one Private Residence, no odor of Marijuana shall be detectable from the parcel boundaries by a person of ordinary senses. To achieve this, the Marijuana cultivation area (whether in a Private Residence or Detached Accessory Building) shall be, at a minimum, mechanically ventilated with a carbon filter or other superior method to prevent the odor of Marijuana from escaping the indoor cultivation area and negatively impacting neighbors and the surrounding community. Ventilation systems shall be installed in a manner that facilitates decommissioning and a return of the cultivation area to noncultivation residential uses.

5.28.07.16 From a public right of way, neighboring properties, or neighboring housing units, there shall be no visual or auditory evidence of the Personal Cultivation of Marijuana at or within the Private Residence or Detached Accessory Building that is detectable by a person of ordinary senses.

5.28.07.17 No sale, trading, or dispensing of Marijuana is allowed on a parcel where the Personal Cultivation of Marijuana occurs.

5.28.07.18 A waterproof membrane or other waterproof barrier shall be installed in the cultivation area or beneath individual plants to protect the floor from water damage.

5.28.08 Permit Required.

5.28.08.1 A permit issued by the City of Trinidad must be obtained before a person may lawfully engage in the Personal Cultivation of Marijuana within the City of Trinidad.

5.28.08.2 A Personal Cultivation Permit shall be issued if the applicant does the following:

A. Completely and accurately submit an application for a Personal Cultivation Permit on a form supplied by the City of Trinidad. Among other things the City of Trinidad may require, the application shall require each person to provide proof of ownership of the parcel or, when applicable, the expressed written consent of his or her landlord to engage in all permitted activity.

B. Successfully passes an initial inspection conducted by the City of Trinidad or its designated representative to ensure the Private Residence or Detached Accessory Building complies with this Ordinance, including but not limited to, Section 5.28.07, above.

C. Pay the required fee for issuance of a Personal Cultivation Permit. The City Council of the City of Trinidad may make annual adjustments to the permit fee in its sole discretion by resolution.

D. Submit to periodic inspections of the Private Residence or Detached Accessory Building. Such periodic inspections, however, shall not exceed more than one (1) inspection per six (6) month period and shall be conducted only after prior 48 hours written notice is sent to the permit holder by certified mail. Notwithstanding the foregoing, the City of Trinidad reserves the right to conduct more frequent inspections if (a) the City of Trinidad has credible information that a violation of this Ordinance is occurring or (b) the person has violated this Ordinance within the past two (2) years.

5.28.08.3 Once issued, a Personal Cultivation Permit is valid for a period of one year from the date of issuance. A Personal Cultivation Permit may be renewed in accordance with Section 5.28.08.2, above.

5.28.08.4 A Personal Cultivation Permit is personal to the applicant and authorizes the Personal Cultivation of Marijuana only at the location described in the application. A Personal Cultivation Permit is not transferable to another person or to another parcel.

5.28.09 Exceptions

5.28.09.1. Notwithstanding Subsection 5.28.05 above, the delivery of medical cannabis from a business located outside the city and licensed under the MAUCRSA, or any other provision of law that permits State licenses for medical cannabis businesses, shall be permitted into the city.

5.28.09.2 As allowed under the AUMA, persons over 21 years of age may engage in the cultivation of six or fewer live cannabis plants either within a single private residence, or inside an accessory structure located upon the grounds of a private residence. Where such cultivation involves installation or modification of electrical systems, hi wattage lights, plumbing, or other building modifications, a Building Permit may be required to ensure personal and public safety.

5.28.10 Enforcement

5.28.10.1 It is unlawful to violate the provisions of this Section. Any person, firm, corporation, or other entity, whether as principal, agent, employee or otherwise, violating or causing violation of any provision of this Section is guilty of a misdemeanor and shall, upon conviction thereof, be

punished in the manner provided in Trinidad Municipal Code Section 1.08.010, unless such violation constitutes a felony under California law, in which case the penalty under California shall apply.

5.28.10.2 Violations of this Ordinance constitute a public nuisance per se and are subject to injunction, abatement, or any other remedy available to the City of Trinidad as provided by all applicable provisions of law, including but not limited to administrative or summary abatement of any nuisance conditions, immediate revocation of the Personal Cultivation Permit, and/or a civil action for injunctive relief, as provided in Trinidad Code Section 8.12.

5.28.10.3 All remedies provided for herein are cumulative and not exclusive, and are in addition to any other remedy or penalty provided by law. Nothing in this Ordinance shall be deemed to authorize or permit any activity that violates any provision of state law.

5.28.10.4 Any Personal Cultivation Permit issued under this Ordinance shall be revoked by operation of law, and without prior notice to the permit holder, in the event the permitted activity is made illegal under State law.

5.28.11 Severability

Should any subsection or provision of this ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

5.28.12 Effective Date

This ordinance becomes effective thirty (30) days after the date of its approval and adoption.

PASSED, APPROVED, AND ADOPTED by the Trinidad City Council on October 11, 2017 by the following vote:

Ayes: West, Ladwig, Miller, Baker, Rotwein
Noes: None
Abstain: None
Absent: None

Attest:

Approved:

Gabriel Adams
City Clerk

Dwight Miller
Mayor

First Reading: **Wednesday, October 11, 2017**

Second Reading:



CONSENT AGENDA ITEM 7

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

7. Resolution 2017-15 Supporting Strawberry Rock Trail Easement

Trinidad City Clerk

From: Ben Morehead <benm161@yahoo.com>
Sent: Thursday, November 02, 2017 12:47 PM
To: Trinidad City Clerk; Trinidad City Manager
Cc: Susan Rotwein
Subject: attached draft resolutions
Attachments: SRTstrawberry rock trail Resolution_draftTCLTlandtrust.docx; Little River Trail support Resolution_draftTCLTlandtrust.docx

Good day Dan and Gabe,

As I stated at the last city council meeting, attached are two draft resolutions for your city staff and council to consider, one for the Little River Trail Project and one for the Strawberry Rock Trail project. Both are proposed new publicly improved trails of the Trinidad Coastal Land Trust. TCLT has and will continue to depend on a partnership with the City of Trinidad to be successful. Let me clarify that this request for support and partnership does not include any financial resources to purchase the property or build the trail. We need your political support to help us raise the required funds, likely from public agencies.

Thank you,
Ben Morehead

Ben Morehead
Executive Director, Trinidad Coastal Land Trust
707-677-2501
www.TrinidadCoastalLandTrust.org

fyi last time we did this the council approved at the meeting and gave direction to City Manager to edit/finalize the draft and sign off.

Ben Morehead

Executive Director, Trinidad Coastal Land Trust

707-677-2501

www.TrinidadCoastalLandTrust.org

Trinidad City Hall
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
707-677-0223

Dwight Miller, Mayor
Gabriel Adams, City Clerk



RESOLUTION 2017-17

A RESOLUTION OF SUPPORT FOR
TRINIDAD COASTAL LAND TRUST TO PURSUE FUNDING TO ACQUIRE AND PROTECT THE
STRAWBERRY ROCK TRAIL

WHEREAS interested citizens, residents and tourists have hiked the Strawberry Rock Trail and appreciate its recreational, scenic, redwood forest and natural values; and

WHEREAS the Strawberry Rock Trail is a popular day-hike destination used by the public which likely has a beneficial influence on our local economy; and

WHEREAS designation as an official public trail, to be purchased by managed the Land Trust for public recreation, forest protection and enjoyment, will provide citizens legal access to an established private, but publically valued, forest trail to a local landmark Strawberry Rock; and

WHEREAS the current landowner Green Diamond Resource Company is a willing seller of a trail easement that will include the permanent protection of a 24-acre redwood grove and a protection buffer around the Strawberry Rock itself; and

WHEREAS the Trinidad Coastal Land Trust is under contract with the landowner with a deadline to purchase the trail easement of approximately 40 acres, in which public grants and private fundraising will be required to purchase the permanent public trail easement;

THEREFORE BE IT RESOLVED that effective immediately, the City of Trinidad supports the efforts of the Trinidad Coastal Land Trust to purchase the Strawberry Rock Trail and publically endorses fundraising efforts toward purchasing the forest, rock and trail conservation easement for permanent protection and public access.

PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL of Humboldt County of the State of California this 8th day of November, 2017.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the Trinidad City Council by the following vote:

PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL, of Humboldt County of the State of California this 08th day of November 2017, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Attest:

Gabriel Adams
City Clerk

Dwight Miller
Mayor



CONSENT AGENDA ITEM 8

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

8. Resolution 2017-16 Supporting Little River Trail Project

Trinidad City Hall
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
707-677-0223

Dwight Miller, Mayor
Gabriel Adams, City Clerk



RESOLUTION 2017-18

**A RESOLUTION OF SUPPORT FOR
THE PROPOSED LITTLE RIVER TRAIL – CA COASTAL TRAIL**

WHEREAS the proposed Little River Trail is an important link in the California Coastal Trail that will enhance the safety for pedestrians and bicyclists travelling between the Trinidad-Westhaven community and McKinleyville, providing a safe non-motorized alternative route to State Highway 101; and

WHEREAS interested citizens and entities support the proposed Little River Trail Project as a missing link of the CA Coastal Trail, connecting the Hammond Trail at Clam Beach to south Scenic Drive above Moonstone Beach; and

WHEREAS the landowners of the project property parcels, CA State Parks and Trinidad Coastal Land Trust, are in support of the proposed trail project; and

WHEREAS the City of Trinidad is a supporting partner in the proposed trail effort who has submitted a public agency grant program request for project funding (in 2016, since denied) with program goals of reducing the number of injuries and fatalities to pedestrians and bicyclists, improve public health, meet state greenhouse gas reduction goals and provide a strong public benefit; and

WHEREAS the City of Trinidad will have no costs, responsibility or liability for the building and maintenance of the proposed trail;

THEREFORE BE IT RESOLVED that the City of Trinidad publicly endorses the planning and fundraising efforts toward building the proposed Little River Trail and will continue to partner with the Trinidad Coastal Land Trust, Humboldt County, CalTrans, State Parks and project partners to support this effort.

PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL of Humboldt County of the State of California this 08th day of November, 2017.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the Trinidad City Council by the following vote:

PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL, of Humboldt County of the State of California this 08th day of November 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

Gabriel Adams
City Clerk

Dwight Miller
Mayor



CONSENT AGENDA ITEM 9

SUPPORTING DOCUMENTATION FOLLOWS WITH: 3 PAGES

9. Resolution 2017-17 in support of Native American Heritage Month

Trinidad City Clerk

From: Shirley Laos <slaos@TrinidadRancheria.com>
Sent: Wednesday, November 01, 2017 11:06 AM
To: cityclerk@trinidad.ca.gov
Subject: Native American Heritage Month Resolution
Attachments: Native American Heritage Month Resoultion 2017.docx

Gabe: attached is the Senate Resolution 316, recognizing Native American Heritage Month (Word document). Last week, Senators John Hoeven (R-ND) and Tom Udall (D-NM), chairman and vice chairman of the Senate Committee on Indian Affairs (SCIA), led a bipartisan group of 21 senators in introducing a resolution to recognize the month of November as National Native American Heritage Month.

Native American Heritage Month traces back to 1986 when Congress called on President Ronald Reagan through Pub. L. 99-471 to establish an American Indian Week at the end of November. Since then, both Congress and the Administration have taken various acts to establish the November recognition as a time for all to recognize the accomplishments of the First Peoples of the United States.

I hereby request that the City Council recognize and adopt the Senate Resolution at their November 8th city council meeting.

Thank you,
Shirley Laos
Governmental Affairs Coordinator

--

This message has been scanned for viruses and dangerous content by the
Trinidad Rancheria E.F.A. E-Mail Protection Service, and is believed to be clean.



RESOLUTION 2017-16

RECOGNIZING NATIONAL NATIVE AMERICAN HERITAGE MONTH AND CELEBRATING THE HERITAGES AND CULTURES OF NATIVE AMERICANS AND THE CONTRIBUTIONS OF NATIVE AMERICANS TO THE UNITED STATES.

WHEREAS, from November 1, 2017, through November 30, 2017, the United States celebrates National Native American Heritage Month;

WHEREAS, National Native American Heritage Month is an opportunity to consider and recognize the contributions of Native Americans to the history of the United States;

WHEREAS, Native Americans are descendants of the original, indigenous inhabitants of what is now the United States;

WHEREAS, the Bureau of the Census estimated that, in 2010, there were more than 5,000,000 individuals of Native American descent in the United States;

WHEREAS, Native Americans maintain vibrant cultures, and traditions and hold a deeply rooted sense of community;

WHEREAS, Native Americans speak and preserve indigenous languages, which have contributed to the English language by being used as names of individuals and locations throughout the United States;

WHEREAS, Congress has consistently reaffirmed the support of the United States of tribal self-governance and self-determination and the commitment of the United States to improving the lives of all Native Americans by-

- (1) Enhancing health care and law enforcement resources; and
- (2) Improving the housing and socioeconomic status of Native Americans;

WHEREAS, the United States is committed to strengthening the government-to-government relationship that the United States has maintained with the various Indian tribes;

WHEREAS, Congress has recognized the contributions of the Iroquois Confederacy and the influence of the Iroquois Confederacy on the Founding Fathers in the drafting of the Constitution of the United States with the concepts of-

- (1) Freedom of speech;
- (2) The separation of governmental powers; and
- (3) The system of checks and balances between the branches of government;

WHEREAS, with the enactment of the Native American Heritage Day Act of 2009 (Public Law 111-33; 123 Stat. 1922), Congress-

- (1) Reaffirmed the government-to-government relationship between the United States and Native American governments; and

(2) Recognized the important contributions of Native Americans to the culture of the United States;

WHEREAS, Native Americans have made distinct and important contributions to the United States and the rest of the world in many fields, including the fields of agriculture, medicine, music, language, and art;

WHEREAS, Native Americans have distinguished themselves as inventors, entrepreneurs, spiritual leaders, and scholars;

WHEREAS, Native Americans have served with honor and distinction in the Armed Forces in greater numbers per capita than any other group in the United States;

WHEREAS, the United States has recognized the contribution of the Native American code talkers in World War I and World War II, who used indigenous languages as an unbreakable military code, saving countless lives in the United States;

WHEREAS, the people of the United States have reason to honor the great achievements and contributions of Native Americans and their ancestors: Now, therefore, be it resolved that the Senate-

- (1) Recognizes the month of November 2017 as "National Native American Heritage Month";
- (2) Recognizes the Friday after Thanksgiving as "Native American Heritage Day" in accordance with section 2(10) of the Native American Heritage Day Act of 2009 (Public Law 111-33; 123 Stat. 1923); and
- (3) Urges the people of the United States to observe National Native American Heritage Month and Native American Heritage Day with appropriate programs and activities.

PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL, of Humboldt County of the State of California this 08th day of November 2017, by the following vote:

AYES:

NOES:

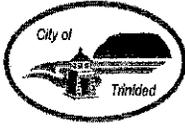
ABSENT:

ABSTAIN:

Attest:

Gabriel Adams
City Clerk

Dwight Miller
Mayor



DISCUSSION AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

1. Trinidad Civic Club Memorial Lighthouse Presentation

ACTION AGENDA ITEM

Date: November 8th 2017

Item: Trinidad Civic Club Memorial Lighthouse Presentation

The Trinidad Civic Club has requested time to make a presentation about the Memorial Lighthouse.

This presentation is about Lighthouse History and Fundraising efforts, and is not about the details of the engineering and permitting efforts to reduce danger to the Memorial Lighthouse.

Staff continues to discuss permitting options with the Civic Club and expects to receive a permit application soon.

Staff Recommendation:

Receive Presentation