



Posted: Friday, September 05, 2014

NOTICE AND CALL OF A REGULAR MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold a regular meeting on
WEDNESDAY, SEPTEMBER 10, 2014 at 6:00 PM

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- I. **CALL TO ORDER**
 - II. **PLEDGE OF ALLEGIANCE**
 - III. **ADJOURN TO CLOSED SESSION** – No closed session scheduled.
 - IV. **APPROVAL OF AGENDA**
 - V. **APPROVAL OF MINUTES** – No minutes to approve.
 - VI. **COUNCIL MEMBER REPORTS, COMMITTEE ASSIGNMENTS**
 - VII. **ITEMS FROM THE FLOOR**
(Three (3) minute limit per Speaker unless Council approves request for extended time.)

 - VIII. **CONSENT AGENDA**
 1. Financial Status Reports for July 2014.
 2. Proposed Grand Jury Inquiry Response.
 3. Resolution 2013-14; Acknowledging the Public Service of Glenn Saunders.
 4. Resolution 2014-14; Updating Authorized Signatures for LAIF Investment Fund.
 5. Authorize the Mayor to Sign Letter to Board of Supervisors Supporting Critical Watershed Protection in the Consideration of Regulation of Marijuana Grows.
 6. Receive Report on City's Drought-Response Measures.
 7. Neighborhood Disaster Preparedness Training Workshop Announcement
 8. ASBS Contract Amendment for Services with GHD, Inc.
 9. Luffenholtz Creek Project Contract Amendment for Services with GHD, Inc.

 - IX. **DISCUSSION/ACTION AGENDA ITEMS**
 1. Receive Presentation from Humboldt County Officials on Countywide Sales Tax Measure.
 2. Annual Unmet Transit Needs Hearing.
 3. Presentation/Discussion regarding Greenhouse Gas Inventory report from Redwood Coast Energy Authority.
 4. Establish Council Committee Representative to the Trinidad Rancheria for ASBS Stormwater Phase II Project.

 - X. **ADJOURNMENT**



CONSENT AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 8 PAGES

1. Financial Status Reports for July 2014.

City of Trinidad
Statement of Revenues and Expenditures - GF Revenue
From 7/1/2014 Through 7/31/2014

	Current Month	Year to Date	Total Budget - Original	% of Budget
Revenue				
41010	PROPERTY TAX - SECURED	0.00	0.00	90,035.00 100.00)%
41020	PROPERTY TAX - UNSECURED	0.00	0.00	3,015.00 100.00)%
41040	PROPERTY TAX-PRIOR UNSECURED	0.00	0.00	50.00 100.00)%
41050	PROPERTY TAX - CURRENT SUPPL	0.00	0.00	485.00 100.00)%
41060	PROPERTY TAX-PRIOR SUPPL	0.00	0.00	200.00 100.00)%
41071	MOTOR VEHICLES	0.00	0.00	1,240.00 100.00)%
41100	PROPERTY TAX - INTEREST +	0.00	0.00	20.00 100.00)%
41110	PROPERTY TAX EXEMPTION	0.00	0.00	667.00 100.00)%
41130	PUBLIC SAFETY 1/2 CENT	0.00	0.00	1,640.00 100.00)%
41140	PROPERTY TAX - DOCUMENTARY RE	0.00	0.00	1,450.00 100.00)%
41190	PROPERTY TAX ADMINISTRATION FE	0.00	0.00	(2,373.00) 100.00)%
41200	LAFCO Charge	0.00	0.00	(380.00) 100.00)%
41210	IN-LIEU SALES & USE TAX	0.00	0.00	27,100.00 100.00)%
41220	IN LIEU VLF	0.00	0.00	28,070.00 100.00)%
42000	SALES & USE TAX	8.98	8.98	181,600.00 100.00)%
43000	TRANSIENT LODGING TAX	0.00	0.00	126,000.00 100.00)%
53010	COPY MACHINE FEE	0.00	0.00	15.00 100.00)%
53020	INTEREST INCOME	16.02	16.02	13,000.00 (99.88)%
53090	OTHER MISCELLANEOUS INCOME	91.12	91.12	800.00 (88.61)%
54020	PLANNER- APPLICATION PROCESSIN	1,810.00	1,810.00	5,000.00 (63.80)%
54050	BLDG. INSP-APPLICATION PROCESSI	2,467.80	2,467.80	7,000.00 (64.75)%
54100	ANIMAL LICENSE FEES	0.00	0.00	300.00 100.00)%
54150	BUSINESS LICENSE TAX	8,867.00	8,867.00	9,900.00 (10.43)%
54300	ENCROACHMENT PERMIT FEES	50.00	50.00	400.00 (87.50)%
56400	RENT - VERIZON	3,979.59	3,979.59	22,735.00 (82.50)%
56500	RENT - HARBOR LEASE	0.00	0.00	5,125.00 100.00)%
56550	RENT - PG& E	0.00	0.00	8,750.00 100.00)%
56650	RENT - SUDDENLINK	1,242.80	1,242.80	4,825.00 (74.24)%
56700	RENT - TOWN HALL	280.00	280.00	7,000.00 (96.00)%
59999	INTERDEPARTMENTAL TRANSFER INC	0.00	0.00	65,000.00 100.00)%
	Total Revenue	18,813.31	18,813.31	608,669.00 (96.91)%

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
201 - GFAdmin
From 7/1/2014 Through 7/31/2014

		Current Month	Year to Date	Total Budget - Original	% of Budget
Expense					
60900	HONORARIUMS	250.00	250.00	2,500.00	90.00%
61000	EMPLOYEE GROSS WAGE	5,256.26	5,256.26	111,770.00	95.30%
61470	FRINGE BENEFITS	46.16	46.16	600.00	92.31%
65100	DEFERRED RETIREMENT	218.32	218.32	5,082.00	95.70%
65200	MEDICAL INSURANCE AND EXPENSE	388.77	388.77	10,068.00	96.14%
65300	WORKMEN'S COMP INSURANCE	5,138.93	5,138.93	4,471.00	(14.94)%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	35.00	35.00	750.00	95.33%
65600	PAYROLL TAX	421.81	421.81	8,939.00	95.28%
65800	Grant Payroll Allocation	(103.67)	(103.67)	(2,500.00)	95.85%
68090	CRIME BOND	700.00	700.00	455.00	(53.85)%
68200	INSURANCE - LIABILITY	8,058.70	8,058.70	8,830.00	8.73%
68300	PROPERTY & CASUALTY	3,555.50	3,555.50	4,280.00	16.93%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	0.00	20,000.00	100.00%
71130	ATTORNEY-LITIGATION	0.00	0.00	10,000.00	100.00%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	0.00	2,000.00	100.00%
71310	CITY PLANNER-ADMIN. TASKS	8,153.42	8,153.42	45,000.00	81.88%
71410	BLDG INSPECTOR-ADMIN TASKS	700.00	700.00	8,000.00	91.25%
71510	ACCOUNTANT-ADMIN TASKS	808.99	808.99	11,050.00	92.68%
71620	AUDITOR-FINANCIAL REPORTS	0.00	0.00	12,285.00	100.00%
72000	CHAMBER OF COMMERCE	0.00	0.00	15,045.00	100.00%
74200	REIMBURSED GRANT ADMIN EXP	0.00	0.00	(700.00)	100.00%
75110	FINANCIAL ADVISOR/TECH SUPPORT	1,338.75	1,338.75	5,700.00	76.51%
75160	LIBRARY RENT & LOCAL CONTRIB.	0.00	0.00	500.00	100.00%
75170	RENT	650.00	650.00	8,190.00	92.06%
75180	UTILITIES	596.72	596.72	10,250.00	94.18%
75190	DUES & MEMBERSHIP	0.00	0.00	270.00	100.00%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	0.00	5,700.00	100.00%
75220	OFFICE SUPPLIES & EXPENSE	391.84	391.84	6,000.00	93.47%
75240	BANK CHARGES	4.01	4.01	200.00	98.00%
75300	CONTRACTED SERVICES	0.00	0.00	8,134.00	100.00%
75990	MISCELLANEOUS EXPENSE	0.00	0.00	100.00	100.00%
76110	TELEPHONE	116.29	116.29	1,550.00	92.50%
76130	CABLE & INTERNET SERVICE	293.51	293.51	4,900.00	94.01%
76150	TRAVEL	0.00	0.00	1,500.00	100.00%
78170	SECURITY SYSTEM	258.00	258.00	1,590.00	83.77%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	1,500.00	100.00%
Total Expense		<u>37,277.31</u>	<u>37,277.31</u>	<u>334,009.00</u>	<u>88.84%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
301 - Police
From 7/1/2014 Through 7/31/2014

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
Expense					
61000	EMPLOYEE GROSS WAGE	180.00	180.00	3,327.00	94.59%
65300	WORKMEN'S COMP INSURANCE	119.51	119.51	133.00	10.14%
65600	PAYROLL TAX	13.77	13.77	255.00	94.60%
75170	RENT	650.00	650.00	8,190.00	92.06%
75180	UTILITIES	141.10	141.10	2,485.00	94.32%
75220	OFFICE SUPPLIES & EXPENSE	0.00	0.00	400.00	100.00%
75300	CONTRACTED SERVICES	0.00	0.00	88,085.00	100.00%
75350	ANIMAL CONTROL	113.00	113.00	1,925.00	94.13%
75990	MISCELLANEOUS EXPENSE	0.00	0.00	1,000.00	100.00%
76110	TELEPHONE	80.36	80.36	1,630.00	95.07%
	Total Expense	<u>1,297.74</u>	<u>1,297.74</u>	<u>107,430.00</u>	<u>98.79%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
401 - Fire
From 7/1/2014 Through 7/31/2014

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Expense				
60900	HONORARIUMS	150.00	150.00	1,800.00	91.67%
75180	UTILITIES	35.09	35.09	1,150.00	96.95%
75190	DUES & MEMBERSHIP	0.00	0.00	35.00	100.00%
75280	TRAINING / EDUCATION	0.00	0.00	400.00	100.00%
75300	CONTRACTED SERVICES	0.00	0.00	25,160.00	100.00%
76110	TELEPHONE	23.93	23.93	300.00	92.02%
76140	RADIO & DISPATCH	0.00	0.00	450.00	100.00%
78140	VEHICLE FUEL & OIL	0.00	0.00	350.00	100.00%
78150	VEHICLE REPAIRS	0.00	0.00	2,500.00	100.00%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	10,500.00	100.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	2,500.00	100.00%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	400.00	100.00%
	Total Expense	<u>209.02</u>	<u>209.02</u>	<u>45,545.00</u>	<u>99.54%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
501 - PW (Public Works)
From 7/1/2014 Through 7/31/2014

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
Expense					
61000	EMPLOYEE GROSS WAGE	2,141.46	2,141.46	40,126.00	94.66%
61250	OVERTIME	0.00	0.00	500.00	100.00%
65100	DEFERRED RETIREMENT	217.34	217.34	4,296.00	94.94%
65200	MEDICAL INSURANCE AND EXPENSE	1,599.96	1,599.96	28,435.00	94.37%
65300	WORKMEN'S COMP INSURANCE	1,912.16	1,912.16	1,704.00	(12.22)%
65600	PAYROLL TAX	180.80	180.80	3,587.00	94.96%
65800	Grant Payroll Allocation	(413.88)	(413.88)	(500.00)	17.22%
71210	CITY ENGINEER-ADMIN. TASKS	170.00	170.00	4,800.00	96.46%
71250	CITY ENGINEER - PROJECT FEES	0.00	0.00	6,000.00	100.00%
75300	CONTRACTED SERVICES	0.00	0.00	41,000.00	100.00%
75370	UNIFORMS/PERSONAL EQUIP.	0.00	0.00	450.00	100.00%
78100	STREET MAINT/REPAIR/SANITATION	0.00	0.00	5,000.00	100.00%
78120	STREET LIGHTING	349.02	349.02	4,000.00	91.27%
78130	TRAIL MAINTENANCE	0.00	0.00	2,500.00	100.00%
78140	VEHICLE FUEL & OIL	328.90	328.90	4,700.00	93.00%
78150	VEHICLE REPAIRS	0.00	0.00	2,500.00	100.00%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	45,000.00	100.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	425.57	425.57	6,500.00	93.45%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	500.00	100.00%
Total Expense		<u>6,911.33</u>	<u>6,911.33</u>	<u>201,098.00</u>	<u>96.56%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
701 - Cemetery
From 7/1/2014 Through 7/31/2014

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
53020	INTEREST INCOME	0.00	0.00	900.00	(100.00)%
58100	CEMETERY PLOT SALES	<u>3,003.33</u>	<u>3,003.33</u>	<u>7,500.00</u>	<u>(59.96)%</u>
	Total Revenue	<u>3,003.33</u>	<u>3,003.33</u>	<u>8,400.00</u>	<u>(64.25)%</u>
Expense					
61000	EMPLOYEE GROSS WAGE	671.33	671.33	12,210.00	94.50%
65100	DEFERRED RETIREMENT	80.57	80.57	1,585.00	94.92%
65200	MEDICAL INSURANCE AND EXPENSE	539.98	539.98	9,336.00	94.22%
65300	WORKMEN'S COMP INSURANCE	597.55	597.55	528.00	(13.17)%
65600	PAYROLL TAX	57.52	57.52	1,132.00	94.92%
65800	Grant Payroll Allocation	(106.73)	(106.73)	(50.00)	(113.46)%
75180	UTILITIES	66.89	66.89	700.00	90.44%
78190	MATERIALS, SUPPLIES & EQUIPMEN	<u>1,858.35</u>	<u>1,858.35</u>	<u>1,000.00</u>	<u>(85.83)%</u>
	Total Expense	<u>3,765.46</u>	<u>3,765.46</u>	<u>26,441.00</u>	<u>85.76%</u>
	Net Income	<u>(762.13)</u>	<u>(762.13)</u>	<u>(18,041.00)</u>	<u>(95.78)%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 7/1/2014 Through 7/31/2014

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
53020	INTEREST INCOME	0.00	0.00	4,000.00	(100.00)%
53090	OTHER MISCELLANEOUS INCOME	589.06	589.06	2,500.00	(76.44)%
57100	WATER SALES	28,476.12	28,476.12	305,000.00	(90.66)%
57300	NEW WATER HOOK UPS	0.00	0.00	3,000.00	(100.00)%
57500	WATER A/R PENALTIES	1,580.82	1,580.82	2,000.00	(20.96)%
	Total Revenue	<u>30,646.00</u>	<u>30,646.00</u>	<u>316,500.00</u>	<u>(90.32)%</u>
Expense					
61000	EMPLOYEE GROSS WAGE	4,277.00	4,277.00	79,032.00	94.59%
61250	OVERTIME	0.00	0.00	2,000.00	100.00%
65100	DEFERRED RETIREMENT	482.62	482.62	9,081.00	94.69%
65200	MEDICAL INSURANCE AND EXPENSE	2,546.46	2,546.46	42,045.00	93.94%
65300	WORKMEN'S COMP INSURANCE	3,704.81	3,704.81	3,229.00	(14.74)%
65600	PAYROLL TAX	364.28	364.28	6,871.00	94.70%
65800	Grant Payroll Allocation	(931.03)	(931.03)	(1,000.00)	6.90%
68200	INSURANCE - LIABILITY	4,339.30	4,339.30	4,755.00	8.74%
68300	PROPERTY & CASUALTY	1,914.50	1,914.50	2,305.00	16.94%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	0.00	500.00	100.00%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	0.00	4,000.00	100.00%
71510	ACCOUNTANT-ADMIN TASKS	435.61	435.61	5,950.00	92.68%
71620	AUDITOR-FINANCIAL REPORTS	0.00	0.00	6,615.00	100.00%
72100	BAD DEBTS	0.00	0.00	350.00	100.00%
75180	UTILITIES	1,424.70	1,424.70	15,835.00	91.00%
75190	DUES & MEMBERSHIP	58.50	58.50	700.00	91.64%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	0.00	575.00	100.00%
75220	OFFICE SUPPLIES & EXPENSE	0.00	0.00	3,500.00	100.00%
75240	BANK CHARGES	0.00	0.00	150.00	100.00%
75280	TRAINING / EDUCATION	0.00	0.00	500.00	100.00%
75300	CONTRACTED SERVICES	0.00	0.00	7,000.00	100.00%
75990	MISCELLANEOUS EXPENSE	0.00	0.00	250.00	100.00%
76110	TELEPHONE	117.64	117.64	1,000.00	88.24%
76130	CABLE & INTERNET SERVICE	49.00	49.00	620.00	92.10%
76160	LICENSES & FEES	0.00	0.00	2,475.00	100.00%
78140	VEHICLE FUEL & OIL	121.24	121.24	2,500.00	95.15%
78150	VEHICLE REPAIRS	0.00	0.00	2,000.00	100.00%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	1,200.00	100.00%
78170	SECURITY SYSTEM	73.50	73.50	500.00	85.30%
78190	MATERIALS, SUPPLIES & EQUIPMEN	90.01	90.01	6,000.00	98.50%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	1,000.00	100.00%
79100	WATER LAB FEES	50.00	50.00	4,500.00	98.89%
79120	WATER PLANT CHEMICALS	240.56	240.56	12,000.00	98.00%
79130	WATER LINE HOOK-UPS	0.00	0.00	3,000.00	100.00%
79150	WATER LINE REPAIR	0.00	0.00	20,000.00	100.00%
79160	WATER PLANT REPAIR	0.00	0.00	10,000.00	100.00%
90000	Capital Reserves	0.00	0.00	15,000.00	100.00%
	Total Expense	<u>19,358.70</u>	<u>19,358.70</u>	<u>276,038.00</u>	<u>92.99%</u>
	Net Income	<u>11,287.30</u>	<u>11,287.30</u>	<u>40,462.00</u>	<u>(72.10)%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
204 - IWM
From 7/1/2014 Through 7/31/2014

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
47650	RECYCLING REVENUE	0.00	0.00	5,640.00	(100.00)%
56150	FRANCHISE FEES	0.00	0.00	7,000.00	(100.00)%
	Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>12,640.00</u>	<u>(100.00)%</u>
Expense					
61000	EMPLOYEE GROSS WAGE	533.80	533.80	9,716.00	94.51%
65100	DEFERRED RETIREMENT	64.06	64.06	1,251.00	94.88%
65200	MEDICAL INSURANCE AND EXPENSE	407.60	407.60	7,302.00	94.42%
65300	WORKMEN'S COMP INSURANCE	478.04	478.04	344.00	(38.97)%
65600	PAYROLL TAX	45.74	45.74	767.00	94.04%
65800	Grant Payroll Allocation	(76.73)	(76.73)	0.00	0.00%
75120	WASTE RECYCLING PICKUP/DISPOSA	0.00	0.00	500.00	100.00%
78100	STREET MAINT/REPAIR/SANITATION	0.00	0.00	500.00	100.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	122.78	122.78	1,000.00	87.72%
	Total Expense	<u>1,575.29</u>	<u>1,575.29</u>	<u>21,380.00</u>	<u>92.63%</u>
	Net Income	<u>(1,575.29)</u>	<u>(1,575.29)</u>	<u>(8,740.00)</u>	<u>(81.98)%</u>



CONSENT AGENDA ITEM 2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 6 PAGES

2. Proposed Grand Jury Inquiry Response.

CONSENT AGENDA ITEM

Date: September 10, 2014

Item: Response to Grand Jury Recommendations

The Grand Jury has released its final report, and one section of that report requires responses within 90 days from a number of entities, including the City of Trinidad. A proposed response is attached.

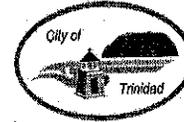
Staff Recommendation:

Approve and or modify the attached proposed response, authorize the Mayor to sign, and Direct staff to transmit to the Grand Jury.

Attachments:

Grand Jury Report
Proposed Response

CITY OF TRINIDAD
P. O. Box 390
409 Trinity Street
Trinidad, CA 95570



September 10, 2014

Humboldt County Grand Jury
815 Fifth Street
Eureka, CA 95501

The following represents the City of Trinidad's response to the 2013-14 Grand Jury Report:

Recommendation 1: Crisis Intervention Training should be mandatory for all law enforcement officers. The Citizen Enforcement Liaison Committee and the Department of Health and Human Services have offered to pay for such training.

Response to Recommendation 1: While the City of Trinidad supports efforts to require crisis intervention training, the City contracts with the Humboldt County Sheriff for law enforcement services and defers to that entity for appropriate training of its staff.

Recommendation 2: The curriculum of Crisis Intervention Training should include responses to children younger than 16 in a life-threatening situation.

Response to Recommendation 2: While the City of Trinidad supports efforts to require crisis intervention training including responses to children younger than 16, the City contracts with the Humboldt County Sheriff for law enforcement services and defers to that entity for appropriate training of its staff.

Very truly yours,

Julie Fulkerson
Mayor



GRAND JURY
COUNTY OF HUMBOLDT

825 FIFTH STREET
EUREKA, CALIFORNIA 95501-1153 PHONE (707) 476-2475

July 31, 2014

RECEIVED JUL 31 2014

City Council
City of Trinidad
409 Trinity Street
Trinidad, California 95570

RE: Grand Jury Report: HOW DO WE DEAL WITH CHILDREN IN CRISIS?

City Council Members:

Enclosed please find a copy of the above report by the 2013-2014 Humboldt County Grand Jury.

Please note that Penal Code § 993.05 prohibits any disclosure of the contents of this report by a public agency or its officers or governing body prior to its release to the public, which will occur three days after the date of this letter.

Please submit your response to the Presiding Judge as follows:

Hard copy to: Honorable Dale A. Reinholtsen, Presiding Judge
Superior Court of California, County of Humboldt
825 5th Street
Eureka, California 95501

Hard copy to: Foreperson
Humboldt County Grand Jury
825 5th Street
Eureka, California 95501

Responses are public records. The clerk of your public agency must maintain a copy of your response.

If you have questions regarding this matter, please contact the Grand Jury.

Sincerely,

Richard Yeider, Foreperson
2013-2014 Humboldt County Grand Jury
707-476-2475
grandjury@co.humboldt.ca.us.

HOW DO WE DEAL WITH CHILDREN IN CRISIS?

SUMMARY

The 2013-2014 Humboldt County Grand Jury received a complaint stating that the complainant witnessed the police handcuffing a child less than 13 years old. The Grand Jury thought this case might reveal an underlying policy problem, and investigated the policies used in dealing with children in crisis. We learned that unless a child is already a client of the social services system or has a Court Appointed Special Advocate, the only available respondents for children in crisis are the police. Sempervirens has an emergency unit for children but the child has to be brought to the facility for treatment. Although some law enforcement officers receive Crisis Intervention Training, this training does not address the special needs of children under the age of 16.

All witnesses interviewed for this investigation confirmed that the lack of crisis intervention services for this age group is a serious problem. The Grand Jury's recommendations include making Crisis Intervention Training mandatory for all law enforcement officers. We also recommend that the training be expanded to include appropriate responses to children under the age of 16.

BACKGROUND

In response to this complaint, an official representing the Eureka Police Department stated the police were called to a shelter because of a child who was having a serious crisis. The child was out of control, and had to be restrained by the adults around him. The official stated the police used standard procedures and described the complaint as unfounded.

The complainant described a different version of the event. He stated that while he was out one morning, he witnessed the police handcuffing a young child whom he described as being compliant and confused.

We inquired if other options were available or feasible for children in crisis, such as setting up a rapid response mobile unit staffed by mental health personnel. Some other counties and cities do have such mobile crisis units. The law enforcement personnel we interviewed stated a situation such as the one described above was rare.

APPROACH

We first interviewed the complainant who had witnessed the child being handcuffed. We then interviewed a juvenile parole officer, a staff member of Court Appointed Special Advocates, a staff member of the County Department of Health and Human Services, a crisis intervention trainer, and a police officer.

DISCUSSION

A child was in crisis at the shelter where he was staying, and the police were called in to assist. The police were in the process of handcuffing the youth, as the complainant came upon the scene. Upon observing the handcuffing, he stopped and watched the process. The complainant claimed the child was not resisting, and was handcuffed and put in the police car without incident. He believed that there must be a better way to handle an apparently depressed and compliant child other than by handcuffing him.

At present there is no other alternative in handling this type of situation in our county. We found that in some more affluent counties, mobile first responder units, comprised of social workers and officers, are called to handle similar situations. Our county does not have this service available for troubled youths. We also found that with the exception of one law enforcement agency, police officers are not required to take Crisis Intervention Training, and that the training available in Humboldt County does not address dealing with children younger than 16. Although Crisis Intervention Training is available to all law enforcement personnel in the cities and the County, several witnesses said that less than 1/3 of officers participate in it.

FINDINGS

- F1. There are very few public services available for young children in crisis who are not connected with a social welfare system. Children connected to a social service system may have more resources available.
- F2. At present there is no alternative to police being the first respondents to young children in crisis who do not have a social worker. Children who are connected to the social service system may have a wider choice of first responders.
- F3. Some police officers take Crisis Intervention Training on a voluntary basis, but with the exception of one law enforcement agency, this training is not mandatory for all.

RECOMMENDATIONS

- R1. Crisis Intervention Training should be mandatory for all law enforcement officers. The Citizen Enforcement Liaison Committee and the Department of Health and Human Services have offered to pay for such training. (F3)
- R2. The curriculum of Crisis Intervention Training should include responses to children younger than 16 in a life-threatening situation. (F3)
- R3. Professionals of Child Welfare Services (CWS) should be called as first responders in addition to police when children are in crisis, whether or not such children are already CWS clients. (F1, F2)

REQUEST FOR RESPONSES

Pursuant to Penal Code section 933.05, the following responses are required:

- The Humboldt County Board of Supervisors (R1, R2, R3)
- The Humboldt County Sheriff (R1, R2, R3)
- The City Council of Arcata (R1, R2)
- The City Council of Blue Lake (R1, R2)
- The City Council of Eureka (R1, R2)
- The City Council of Ferndale (R1, R2)
- The City Council of Fortuna (R1, R2)
- The City Council of Rio Dell (R1, R2)
- The City Council of Trinidad (R1, R2)

The Grand Jury invites the following individuals to respond:

- The Director of the Humboldt County Department of Health and Human Services (R3)
- The Arcata Chief of Police (R1, R2)
- The Blue Lake City Manager (R1, R2)
- The Eureka Chief of Police (R1, R2)
- The Ferndale Chief of Police (R1, R2)
- The Fortuna Chief of Police (R1, R2)
- The Rio Dell Chief of Police (R1, R2)
- The Trinidad City Manager (R1, R2)

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code § 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.



CONSENT AGENDA ITEM 3

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

3. Resolution 2013-14; Acknowledging the Public Service of Glenn Saunders.

TRINIDAD CITY HALL
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Julie Fulkerson, Mayor
Gabriel Adams, City Clerk



RESOLUTION 2014-13

ACKNOWLEDGING THE PUBLIC SERVICE OF GLENN SAUNDERS

WHEREAS, Glenn Saunders was born in 1924 in the family home on Edwards Street between Trinity and Ocean Streets, and

WHEREAS, Glenn Saunders served honorably in the U.S. Army in World War II, and

WHEREAS, Glenn Saunders service has included participation in the Trinidad Chamber of Commerce, Veteran's of Foreign Wars, Lion's Club, and

WHEREAS, Glenn Saunders was entrepreneurial from an early age when he drove a mail truck to Crescent City and later became a business leader and owned and operated Saunders Market from 1952 to 1982, and

WHEREAS, Glenn Saunders served as mayor and council member on the Trinidad City Council in 1954 and again in 1997, and

WHEREAS, Glenn Saunders, his wife Janis and family, Steve, Larry and Gail have been contributors/generous donors to Trinidad civic causes and events including scholarships for local school children, the Trinidad Museum, Trinidad Library and Saunders Park, and

WHEREAS, Glenn Saunders has led an exemplary life and been an inspiration to many for 90 years.

NOW THEREFORE IT BE RESOLVED, that the City of Trinidad recognizes Glenn Saunders on his 90th Birthday Celebration as Patriarch of the City of Trinidad and wishes him many more celebratory years to come.

PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL of Humboldt County of the State of California this 10th day of September, 2014.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the Trinidad City Council by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Gabriel Adams
City Clerk

Julie Fulkerson
Mayor



CONSENT AGENDA ITEM 4

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

4. Resolution 2014-14; Updating Authorized Signatures for LAIF Investment Fund.

TRINIDAD CITY HALL
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Julie Fulkerson, Mayor
Gabriel Adams, City Clerk



RESOLUTION 2014-14

**CITY OF TRINIDAD RESOLUTION AUTHORIZING INVESTMENT
OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND**

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the state Treasurer; and

WHEREAS, the City Council does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein is in the best interest of the City of Trinidad,

NOW THEREFORE, BE IT RESOLVED, that the City Council does hereby authorize the deposit and withdrawal of City of Trinidad monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following City officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Julie Fulkerson
Mayor

Daniel Berman
City Manager

Gabriel Adams
City Clerk

PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL of Humboldt County of the State of California on Wednesday, September 10, 2014.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the Trinidad City Council by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Attest:

Gabriel Adams
Trinidad City Clerk

Julie Fulkerson
Mayor



CONSENT AGENDA ITEM 5

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

5. Authorize the Mayor to Sign Letter to Board of Supervisors Supporting Critical Watershed Protection in the Consideration of Regulation of Marijuana Grows.



September 10, 2014

Rex Bohn, Chair
Humboldt County Board of Supervisors
825 5th St. Room 111, Eureka, CA 95501

Re: Regulation of Marijuana Cultivation

Dear Chairman Bohn,

The Trinidad City Council would like to provide some general comments for your consideration as you consider adoption of the Phase II Medical Marijuana Land Use Ordinance as well as potential future ordinance changes regarding larger scale cultivation.

- The Luffenholtz Creek watershed is the sole source of drinking water for the City of Trinidad. Marijuana grows in the source water area upstream of the City's water intake potentially threaten the city's water supply. Some of the pollutants associated with marijuana cultivation in rural areas include fertilizers, pesticides, herbicides, diesel, rodenticides and excessive sediment.
- For over 10 years, the City has been actively promoting watershed protection in the Trinidad and Westhaven watersheds which drain into the Trinidad Bay and adjacent coastal areas. In 2008, the city adopted the Trinidad Westhaven Integrated Coastal Watershed Management Plan. This watershed plan outlines priority issues and actions to maintain healthy watersheds and to protect the water quality of Trinidad Bay and the adjacent coastal areas.
- Trinidad Bay is designated by the State Water Resources Control Board as an Area of Special Biological Significance (ASBS). The water quality standards for the ASBS are very high and pollutant discharges into this area are prohibited.
- Bringing marijuana cultivation under county regulation has the potential to reduce pollution impacts relative to the current unregulated activities through county oversight and regulation. However realizing this potential benefit will require significant oversight and enforcement effort by the County.

The Trinidad City Council hopes the Humboldt County Board of Supervisors will give careful consideration to watershed health and water supply protection as you consider adoption of the Phase II Ordinance, and your staff works to develop potential future ordinance changes regarding larger scale cultivation. We also request that you keep the City informed of all opportunities for public review and comment as these regulations are developed.

Thank you,

Julie Fulkerson
Mayor, City of Trinidad

CC: Supervisor Ryan Sundberg, Mark Lovelace, Estelle Fennel, Virginia Bass, Planner Steven Lazar



CONSENT AGENDA ITEM 6

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

6. Receive Report on City's Drought-Response Measures.

Trinidad Water Committee Meeting

463 Trinity Street

August 7, 2014, 1-1:45 pm

Committee & Staff Present: Jack West, Bryan Buckman, Becky Price-Hall

Excused: Dwight Miller

Discussion:

1) Water Rationing Ordinance: It is not necessary to put the ordinance into effect at this time. The city will encourage water customers to voluntarily conserve water. If water supply becomes a concern, then the city will consider mandatory conservation measures, including putting the water rationing ordinance in force.

2) The City will request water customers voluntarily conserve water through the following notification methods.

- Postcard (using HBMWD format)
- Chamber Newsletter
- Water Bills –
“Severe Statewide Drought: Please be Water Wise! For Tiips, see www.saveourwaterh2o.org”
- Media Releases
 - Trinidad Tidings (Patti Fleishner)
 - Mad River Union

Jack suggested a notification letter be drafted as well. Becky will get that started.

3) Discussed the procedures when there is an observation or call to report a leak or water wasting.

- For customers reporting a leak, public works staff can help determine if the city is responsible, in which case the repair can be made by staff. For a leak on the customer’s side, staff will encourage the customer to make the needed repairs. Bryan explained that the city’s software sometimes alerts staff that there is excessive water use, indicating a possible leak. Staff follows up with those alerts.
- If someone is reporting a violation of the emergency water use regulations, city staff will attempt contact the responsible party to educate them about the regulations and encourage compliance in person or via a door hanger or handout. At this time enforcement actions do not seem warranted.



Stamp
here

For more information & water saving tips visit
save.ourh2o.org

Address label here

Statewide Emergency Conservation Measures for all water systems have been adopted by the State to reduce water waste in California. The following uses of potable water are prohibited by State Law unless there is an immediate health and safety concern.

1. Allowing potable water to flow beyond the limits of your yard, landscaping, or over a hard surface when watering;
2. Letting the water run while washing a motor vehicle;
3. Using potable water to wash driveways and sidewalks; and
4. Using potable water to operate a decorative fountain or other water feature where the water is not re-circulated.

Violations of these conservation measures are enforceable and can be punishable by a fine of up to \$500 per day. Contact the City of Trinidad for additional information.

We are requesting that water customers limit outdoor irrigation of ornamental landscapes or turf to no more than 2 days per week.

This message is brought to you in partnership by:



Westhaven Community
Service District



CONSENT AGENDA ITEM 7

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

7. Neighborhood Disaster Preparedness Training Workshop Announcement



Area 1 Agency on Aging

Promoting Independence for a Lifetime

RECEIVED AUG 15 2014

PROGRAMS

- CAREGIVER SERVICES
- HEALTH INSURANCE COUNSELING & ADVOCACY PROGRAM (HICAP)
- LONG-TERM CARE OMBUDSMAN PROGRAM
- SENIOR INFORMATION & ASSISTANCE (I&A)
- VOLUNTEER CENTER OF THE REDWOODS/RSVP



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MAGGIE KRAFT, MSW

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434 7TH STREET

EUREKA, CA 95501

(707) 442-3763 (PHONE)

(707) 442-3714 (FAX)

(800) 408-4636 (TOLL FREE)

DEL NORTE OFFICE

1765 NORTHCREST DR.

CRESCENT CITY, CA 95531

(707) 464-7876 (PHONE)

(707) 464-5096 (FAX)

SERVING HUMBOLDT AND DEL NORTE COUNTIES

August 13, 2014

Mayor Julie Fulkerson
City of Trinidad
City Hall, 409 Trinity
Trinidad, CA 95570

Dear Mayor Fulkerson,

Thank you for assisting and supporting the "Neighborhood Disaster Preparedness Training". Please consider reading the following letter at the next city council meeting for the public's benefit. Thanks again.

On behalf of the Volunteer Center of the Redwoods, we would like to invite you to attend a "Neighborhood Disaster Preparedness Training". The training will be held in Trinidad at the Trinidad Town Hall on Tuesday, October 28th from 7 to 8:30 pm. All city councilmembers, city staff, and the public are invited to attend.

The training materials, "Neighborhood Disaster Preparedness Training Worksheets", were developed by the Volunteer Center of the Redwoods in collaboration with the local chapter of the American Red Cross.

In case of a major disaster, North Coast citizens have been advised by disaster preparedness experts that we will need to take care of ourselves for at least 3 days to two weeks, and possibly longer. Giving neighborhoods the encouragement, tools and training to prepare for disasters together is one of the most effective ways to ensure that the North Coast is ready for any emergency.

As a public official and a community role model, we hope you will be able to show the citizens of your city the importance of being prepared by attending the training and perhaps by forming a disaster preparedness group in your own neighborhood.

We hope you will be able to join us on October 28th. If you have any questions or would like more information, please feel free to call us at (707) 442-3763 ext. 218 or email me at mmcgarry@a1aa.org.

Sincerely,

Maureen McGarry
Project Director, Volunteer Center of the Redwoods

Cc:
All city council members and city manager



CONSENT AGENDA ITEM 8

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

8. ASBS Contract Amendment for Services with GHD, Inc

CONSENT AGENDA ITEM

Date: September 10, 2014

Item: ASBS CONTRACT AMENDMENT FOR SERVICES WITH GHD INC.

Background:

In 2011, the City entered into a \$2.5 million grant funding agreement with the State Water Resources Control Board (SWRCB) to address polluted stormwater discharges to the Trinidad Bay Area of Special Biological Significance (ASBS). The goal of the Trinidad ASBS Stormwater Improvement Project (the Project) is to reduce polluted stormwater runoff entering into the ASBS by modernizing the City's stormwater system. The design of the new stormwater system was developed to collect, treat, and infiltrate City stormwater runoff in the upper portion of Trinidad.

Under their previously approved scope of work for Construction Management services, GHD performed construction related design services to modify the stormwater systems on Trinity Street and Ocean Avenue to avoid conflicts with existing utilities found during construction and in response to the Contractor's proposed modifications. This work included revisions to the geometry and elevations of infiltration pipes and treatment chambers, revising elevations and routing of storm drain collector pipes, and significantly revising plan sheets C-5.0 and C-6.0. This work was necessary to avoid existing utilities. Effort associated with this work consumed more of the Construction Management budget than anticipated and additional funds are needed for GHD to continue Construction Management services through the end of construction. The proposed amendment for \$25,000 is attached.

Financial Implications:

No cost to the City will be incurred through the approval of this contract amendment. The funds are available within the existing Prop 50 funding agreement with SWRCB by moving monies from Construction Contingency to Construction Management. The project is nearing completion, and GHD anticipates there are sufficient funds in the Construction Contingency to cover all anticipated construction costs including this amendment.

Staff Recommendation:

- 1) Authorize City Manager to sign the contract amendment with GHD Inc.

Attachments:

- Amendment for Construction Management



**Amendment to
Agreement between Client and Consultant**

Amendment No. 1 to Scope of Services Agreement approved on October 13, 2011 between GHD Inc. (Consultant; formally Winzler & Kelly) and City of Trinidad (Client).

Project: Assistance with the Trinidad Head Area of Special Biological Significance (ASBS) Stormwater Management Improvement Project.

Client hereby requests and authorizes Consultant to perform additional and/or revised services as set forth in this Amendment.

Scope of services as set forth below or in specified attachment(s).

Budget adjustment to provide additional effort for scope of services defined in Task 9 Construction Management due to additional work required to address utility conflicts found during construction. Scope change only for Task 10: No SWPPP was prepared as the project footprint was under an acre and this was not required. Instead, GHD included the erosion and sediment control requirements into the bid documents. Scope change only for Task 12: as archaeological monitoring was not provided by GHD, instead, GHD included the archaeological monitoring requirements into the bid documents and required the contractor to hire the monitor directly to be consistent with the City's current encroachment permit requirements.

Task Description	GHD's Original Budget	GHD's New Budget (revised)
Task 9 Construction Management	\$ 88,500	\$ 113,500
Total Budget	\$ 880,900	\$ 905,900

Terms of compensation as set forth below or in specified attachment(s).

A total of \$25,000 shall be added to the original budgeted amount of \$88,500 for Task 9. The new total budget shall be \$113,500 for Task 9 and the new total contract budget shall be \$905,900.

All provisions specified in the original Master Services Agreement dated 5/20/08 and the Scope of Services Agreement approved on 10/13/11 are in effect. No other agreements, guarantees, or warranties are in effect.

IN WITNESS WHEREOF, the parties hereby execute this amendment upon the terms and conditions stated above.

Client City of Trinidad

Consultant GHD Inc.

By _____

By [Signature]

Print Name Dan Berman

Print Name Steven Allen

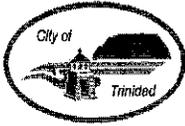
Title City Manager

Title Service Group Manager

Date _____

Date September 2, 2014

Original Agreement	<u>\$880,900</u>
Amendment No. 1	<u>\$25,000</u> (increased)
TOTAL	<u>\$905,500</u>



CONSENT AGENDA ITEM 9

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

9. Luffenholtz Creek Project Contract Amendment for Services with GHD, Inc.

CONSENT AGENDA ITEM

Date: September 10, 2014

Item: GHD AMENDMENT FOR LUFFENHOLTZ PROJECT.

Background: On December 12th, 2012, City Council adopted Resolution 2011-14, authorizing the City Manager to enter into a Funding Agreement for \$1,670,720 with the California Department of Public Health (CDPH) for the Luffenholtz Creek Source Water Protection project, funded through of Proposition 50. The City Manager signed the Funding Agreement No. 5013A401 on June 13, 2013. The project reduces sediment inputs entering Luffenholtz Creek above the City's water Treatment Plant intake.

Under the scope of services for the Luffenholtz Creek Source Water Protection Project, GHD provided construction management services through the majority of the construction project.

During final design development in December of 2012 it was determined that two construction seasons were necessary to complete the project and meet the Green Diamond Resource Company's (project property owner) programmatic permitting requirements. Funding budget amounts had already been set with CDPH in January of 2012. It was anticipated prior to construction that there may be sufficient funds to complete construction phase services, if construction was completed early in season 2 and if limited change orders were processed. However, the construction project took the majority of season 2 (2014) and is nearing completion and a number of complex, but necessary change orders had to be addressed to ensure a quality project for the City.

A contract amendment for Construction Phase Services with GHD for \$25,000 is attached.

Financial Implications:

No cost to the City will be incurred through the approval of this contract amendment. The funds are available within the overall grant budget and will be reimbursed through the Prop 50 funding agreement with CDPH.

Staff Recommendation:

1) Authorize City Manager to sign the contract amendment for services with GHD Inc.

Attachments:

- Amendment No.1 to Scope of Services agreement for Luffenholtz Creek Source Water Protection Project Construction Phase Services.



GHD Project No.

01063-8410078

**Amendment to
Agreement between Client and Consultant**

Amendment No. 1 to original Scope of Services Agreement signed 6-17-13 between GHD Inc. (Consultant) and City of Trinidad (Client).

Project: Luffenholtz Creek Source Water Protection Project – Construction Phase Services.

Client hereby requests and authorizes Consultant to perform additional and/or revised services as set forth in this Amendment.

Additional engineering services regarding the Field Observation, Construction Management and Project Closeout tasks. The original scope was for 123 working days of construction. The contractor has taken longer than anticipated and the final number of construction days is estimated at 145. This amendment is for the additional effort beyond the estimated 123 construction working days for the tasks below.

Terms of compensation as set forth below:

Additional time and materials fee of \$25,000 to be applied to:

- Task 1 (Field Observation) \$4,000
- Task 3 (Construction Management) \$13,000
- Task 4 (Project Closeout) \$8,000

All provisions specified in the original Scope of Services Agreement dated 6-17-13 are in effect. No other agreements, guarantees, or warranties are in effect.

IN WITNESS WHEREOF, the parties hereby execute this amendment upon the terms and conditions stated above.

Client City of Trinidad
 By _____
 Print Name _____
 Title City Manager
 Date _____

Consultant GHD Inc.
 By _____
 Print Name Steven Allen
 Title Project Director
 Date _____

Original Agreement	\$ <u>192,500</u>
Amendment No. 1	\$ <u>25,000</u>
TOTAL	\$<u>217,500</u>

Trinidad Accounting Tracking No. 603



AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 3 PAGES

1. Receive Presentation from Humboldt County Officials on Countywide Sales Tax Measure.

DISCUSSION/ACTION AGENDA

Date: September 10, 2014

Item: Receive Presentation from Humboldt County Officials about Countywide Sales Tax Measure

Background: The Humboldt County Board of Supervisors has placed a countywide sales tax measure on the November ballot for consideration by voters. The County is reaching out to communities and community groups to present information about this tax measure, Measure Z, and respond to questions. Detailed information about this Measure can be found here: <http://www.humboldt.gov/1803/Measure-Z-Information>.

Proposed Action: Receive presentation and take action as appropriate.

Attachment: Frequently Asked Questions

FREQUENTLY ASKED QUESTIONS ABOUT MEASURE Z

Q: *What is Measure Z?*

A: On July 22, the Humboldt County Board of Supervisors voted unanimously to place Measure Z on the November 4, 2014, ballot to maintain and improve essential Humboldt County services, including public safety. If adopted by voters, Measure Z will, by law, expire in five years.

Q: *Why was Measure Z placed on the ballot?*

A: With \$286 million in State takeaways over the past 22 years, Sacramento has taken significant revenue from Humboldt County's budget, decreasing public safety and other essential services. If Measure Z passes, it will provide a guaranteed source of local funding that cannot be taken by the State on a temporary basis, for 5 years. The Board action to place Measure Z before the voters followed input from a countywide community survey that asked residents about their priorities for local county services. Measure Z will give the community the opportunity to address local services needs among these cuts.

Q: *What does Measure Z cost?*

A: Measure Z is a one-half cent sales tax that will, by law, expire in five years. Sales tax is not applied to prescription medicine or food purchased as groceries and visitors to our region also pay the cost. Measure Z is subject to strict community and fiscal accountability, including annual independent audits and community input via a citizens' advisory committee to ensure funds are spent efficiently.

Q: *How will Measure Z address my public safety needs?*

A: Due to budget constraints, Sheriff's patrols have been greatly reduced across Humboldt County, meaning it can sometimes take several hours for a Sheriff's deputy to respond to a call. If enacted Measure Z can provide the funds necessary for expanding patrols, maintaining emergency 9-1-1 response times, and making sure calls about violent or property crimes are responded to promptly.



Also, volunteer fire departments and firefighters play critical roles in protecting life and property here in Humboldt County. Additional resources will help maintain rural fire and ambulance protection services, allowing our first responders to better – and more safely – protect County residents.

Q: *I'm concerned about the illegal drug industry and increased narcotics use in our region.*

A: Clearly, hard drugs and narcotics like meth are growing problems in Humboldt County. Measure Z can provide the additional funds the County needs to fight drug-related crimes, eliminate meth labs, and provide drug prevention and rehabilitation services.

Illegal, large-scale, marijuana farms are diverting and drying up sensitive creeks and streams and using toxic pesticides that destroy Humboldt County's natural environment. The additional funds generated by Measure Z can protect our natural resources from these illegal industrial operations.

Q: *How will Measure Z enhance County services?*

A: If adopted by voters, Measure Z will provide funds to maintain and improve public safety and essential services, including:

- Investigating violent crimes, such as rape and domestic violence
- Maintaining 911 emergency response times
- Ensuring there are Sheriff's deputies on-duty
- Providing services for the victims of child abuse
- Maintaining rural fire protection and ambulance services
- Cleaning up environmentally damaging marijuana farms

Q: *When is the election?*

A: Tuesday, November 4, 2014. To register to vote, please visit <http://registertovote.ca.gov//>

Q: *Where can I get more information about Measure Z?*

A: The County will continue to keep the community informed about Humboldt County's essential service needs and fiscal condition. For more information, please visit the County website <http://www.humboldt.gov/>.





AGENDA ITEM 2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 5 PAGES

2. Annual Unmet Transit Needs Hearing.

DISCUSSION AGENDA ITEM

Date: September 10, 2014

Item: **ANNUAL UNMET TRANSIT NEEDS HEARING.**

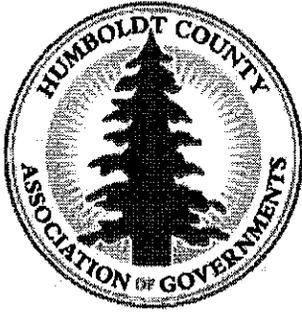
Background: Each year HCAOG conducts citizen participation process to assess unmet transit needs within Humboldt County. The public is invited during this hearing to express their opinion, solutions, complaints, or suggestions regarding Humboldt County's public transportation systems and/or general unmet transit needs.

Staff Recommendation:

Open the public hearing, receive comments, and forward to HCAOG.

Attachments:

- HCAOG summary letter.



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS

611 I Street, Suite B
Eureka, CA 95501
(707) 444-8208
www.hcaog.net

July 28, 2014

Dear City Managers, CAO, Transit Operators:

**RE: FY 2015-16 Unmet Transit Needs (UTN) Cycle;
Request for Joint Powers Authority (JPA) Member Public Hearing Dates**

Each year, the Humboldt County Association of Governments (HCAOG), as the Regional Transportation Planning Agency (RTPA), conducts a citizen participation process to assess unmet transit needs within Humboldt County. The State Transportation Development Act (TDA) requires HCAOG to hold at least one public hearing each year to receive public comments regarding unmet transit needs. Prior to allocating TDA funds for non-transit purposes, HCAOG must evaluate and make findings regarding the existence of needs in Humboldt County.

The HCAOG UTN public hearing will be held on September 18, 2014. In addition to HCAOG's statutorily required public hearing, HCAOG encourages its JPA member entities to conduct separate hearings to receive comments for their respective jurisdictions.

HCAOG is requesting its member agencies to also conduct UTN public hearings prior to September 30, 2014. It is requested that public hearing dates be provided to debra.dees@hcaog.net by **Friday, August 8**. HCAOG will publish a 30-day display ad in the Times Standard which will include a schedule of all hearing dates, times, and locations.

Public hearings are being scheduled earlier to provide a more timely UTN process for adoption of the annual UTN Report of Findings. A synopsis of the UTN process is attached for your information as well as a FY 2015-16 UTN Schedule.

Please contact Debra Dees, Associate Planner at debra.dees@hcaog.net or 444-8208 if you have any questions.

Sincerely,

Debra Dees
Associate Planner

Attachment:

- (1) UTN Synopsis
- (2) FY 2015-16 UTN Schedule

HCAOG

Humboldt County Association of Governments

SYNOPSIS:

Citizen Participation Process for Assessing Unmet Transit Needs

Transportation Development Act

California's Transportation Development Act (TDA) legislates funding for transit purposes primarily, and for non-transit purposes under certain conditions. TDA funds are distributed through the Regional Transportation Planning Agencies (RTPA) throughout the state. An RTPA must assess its jurisdiction's "unmet transit needs" prior to allocating any TDA funds for purposes *not* directly related to public transit or facilities used exclusively by pedestrian and bicyclists.

Public Process to Make a Finding

Each year, HCAOG conducts a citizen participation process to receive public comment concerning transit needs within the RTPA jurisdiction. The HCAOG Social Services Transportation Advisory Council (SSTAC) leads the process to solicit broad input from transportation-dependent and transportation-disadvantaged persons. With recommendations from the SSTAC, at the end of the process the Board shall find that:

- (a) there are no unmet transit needs; or
- (b) there are no unmet transit needs which are reasonable to meet; or
- (c) there are unmet transit needs, including those that are reasonable to meet. (Section 99401.5)

The Board shall make this finding as a result of testimony received, and based on HCAOG's adopted definitions (see box).

If the HCAOG Board finds that there are no unmet transit needs, or that there are no unmet transit needs which are reasonable to meet, entities may expend excess (unexpended) TDA funds for non-transit purposes. A finding that there are unmet transit needs, including those that are reasonable to meet, delivers a mandate to the respective entity to set aside funds, given that they are available, to implement a program to meet those needs deemed "reasonable to meet."

(over)

DEFINITIONS

"Unmet transit needs" are, at a minimum:

- (1) Trips requested from residents who do not have access to public transportation, specialized transportation, or private transport services or resources for the purpose of traveling to medical care, shopping, social/recreational activities, education/training, and employment; or
- (2) Proposed public transportation, specialized transportation, or private transport services that are identified in the following (but is not limited to): a Transportation Development Plan, Regional Transportation Plan, Coordinated Public Transit-Human Services Transportation Plan.

"Reasonable to meet" criteria:

- (1) Whether a need is "reasonable to meet" shall **not** be determined by comparing unmet transit needs with the need for streets and roads, or for the sole reason that there is a lack of available resources to fully meet the identified need.
- (2) New, expanded, or revised transit service that has not met performance standards in the first two full years of operation can be subject to termination as being unreasonable to meet.
- (3) The transit operator (TDA claimant) that is expected to provide a new, expanded, or revised transit service indicates that it is operationally feasible.
- (4) One and one time only, an unmet transit need may be found to be unreasonable to meet if time constraints make it infeasible to begin service within the coming fiscal year, or if more information is needed to determine whether or not the unmet transit need is reasonable to meet.

The TDA directs HCAOG, as the RTPA, to make the finding that there are no unmet transit needs which are reasonable to meet prior to approving fund claims for street and road purposes.

Public Hearings on “Unmet Transit Needs”

HCAOG holds the single statutorily-required public hearing. In addition, HCAOG encourages all member entities to conduct hearings to receive constituent comments. HCAOG encourages entities to notify stakeholders of the public hearings with as much advance notice as is possible. We also encourage entities, to the fullest extent possible, to hold meetings during times that available transit is in service.

After conducting an “Unmet Transit Needs” hearing, the member entity forwards to HCAOG the public hearing’s record of comments or transcript.

Additional Opportunities for Public Comment on “Unmet Transit Needs”

Comments may also be submitted to HCAOG anytime during the year via email, facebook, in person, or telephone at the addresses below. All comments receive the same consideration as those received at the public hearings.

Email: debra.dees@hcaog.net
Facebook: www.facebook.com/hcaog
Mail or in person: HCAOG Office
611 I Street, Suite B
Eureka, CA 95501
Telephone: (707) 444-8208

Report of Findings

HCAOG compiles public testimony and other comments from all entities, and includes it in the *Unmet Transit Needs Report of Findings* for the upcoming fiscal year. The report also covers demographic information of the transportation-dependent public, existing programs, and includes recommendations for meeting transit demands.

Timely conduct of the hearing process and submittal of the requested documentation allows HCAOG staff to prepare the *Report of Findings* for the Board to consider and adopt by January 2015, and thereby avoid delays in processing TDA claims for the upcoming fiscal year.

For questions or assistance regarding this Public Participation Process, contact HCAOG at (707) 444-8208 or email at debra.dees@hcaog.net.

FY 2015-16

Unmet Transit Needs (UTN) Schedule

Action	Benchmark
Consultation with SSTAC regarding forms of public outreach to be used in UTN process	July 2, 2014
Request to Joint Powers Authority (JPA) member agencies to hold UTN public hearings during the month of September	July 28, 2014
JPA member response to HCAOG regarding public hearing dates	August 8, 2014
Post Public Hearing Schedules on HCAOG website	August 15, 2014
Public Service Announcement	August 15, 2014
HCAOG to print display ad for 30-day Notice of Public Hearing. Times Standard printing: Sunday, August 17, 2014 and Sunday, September 7, 2014	Deadline for ad submittal Tuesday, August 12, 2014
Distribution of public hearing schedule	August 15 through September 2014
Comment period for UTN comments to be considered in this year's Report of Findings	Through September 30, 2014
HCAOG (statutorily required) UTN Public Hearing	September 18, 2014
JPA member UTN public hearings	By September 30, 2014
JPA member UTN public hearing comments to HCAOG	By October 30, 2014
Prepare Draft UTN Report of Findings	October 2014
Review and comment period for the draft UTN Report of Findings (SSTAC special mtg - date to be determined (TBD))	November 2014 (SSTAC) (Special Mtg - date TBD)
Review and comment period for the draft UTN Report of Findings (SCC and TAC)	December 15, 2014 (SCC) January 2, 2015 (TAC)
Presentation of UTN Report of Findings HCAOG Board consider adoption of UTN ROF	January 15, 2015 (HCAOG Board)



DISCUSSION AGENDA ITEM 3

SUPPORTING DOCUMENTATION FOLLOWS WITH: 8 PAGES

3. Presentation/Discussion regarding Greenhouse Gas Inventory report from Redwood Coast Energy Authority.

DISCUSSION AGENDA ITEM

Date: September 10, 2014

Item: **Presentation/Discussion regarding Greenhouse Gas Inventory report from Redwood Coast Energy Authority.**

Background: RCEA has been contracted to provide the city of Trinidad with a Greenhouse Gas Inventory starting from the year 2005. The inventory is designed to help the city address areas where emissions can be reduced, and will educate the community about ways to reduce the city's carbon footprint. Representatives from RCEA will attend and present the report.

Staff Recommendation:
Received and file the report.

Attachments:

- Executive summary from Greenhouse Gas Inventory Report



REDWOOD COAST Energy Authority

Humboldt County • Arcata • Trinidad • Blue Lake • Ferndale • Eureka • Rio Dell • Fortuna • Humboldt Bay Municipal Water District

City of Trinidad 2005 Community Greenhouse Gas Emissions Inventory

5/28/2014

Prepared for
City of Trinidad



City of
Trinidad

In Collaboration With
Pacific Gas and Electric Corporation



and

ICLEI - Local Governments for Sustainability



Striving to develop and implement sustainable energy initiatives that reduce energy demand, increase energy efficiency, and advance the use of clean, efficient and renewable resources available in the region.

www.redwoodenergy.org
633 3rd Street – Trinidad, CA 95501
707.269.1700 (local) – 800.931.RCEA (toll-free) – 707.269.1777 (fax)

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Credits and Acknowledgments

City of Trinidad

Julie Fulkerson, Mayor
Gabriel Adams, City Clerk
Dwight Miller, Vice-Mayor
Bryan Buckman, Trinidad Water Resources

California Department of Conservation

The California Department of Conservation Strategic Growth Council grant was applied for and secured by Streamline Planning for the City of Blue Lake. A portion of this funding supported the development of the spreadsheet tool used to conduct the greenhouse gas inventories for the rest of Humboldt County.

California Department of Conservation - Division of Land Resource Protection

The work upon which this publication is based was funded in part through a grant awarded by the Strategic Growth Council: Grant Number 3012-552.

Disclaimer

The statements and conclusions of this report are those of the Grantee and/or Subcontractor and not necessarily those of the Strategic Growth Council or of the Department of Conservation, or its employees. The Strategic Growth Council and the Department of Conservation make no warranties, express or implied, and assume no liability for the information contained in the succeeding text.

Redwood Coast Energy Authority

Matthew Marshall, Executive Director
Jerome Carman, Program Assistant
Leabeth Peterson, Intern

ICLEI - Local Governments for Sustainability USA

J.R. Killigrew, Program Officer

Thank you to ICLEI for the tools, specifically the Community Protocol, and support provided to help facilitate and streamline the inventory process.

Pacific Gas & Electric

Pacific Gas and Electric Company provides comprehensive climate planning assistance to local governments, from providing energy usage data and assistance with greenhouse gas inventories, to training and guidance on climate action plans.

Part of the effort towards the completion of this inventory was funded by California utility customers and administered by PG&E under the auspices of the California Public Utilities Commission.

Executive Summary

This community emissions inventory is the first step towards planning for climate change by providing information to inform policy decisions and a baseline from which to assess the success of future actions. This inventory informs the climate action plan that the City is currently developing.

This community emissions inventory can be used to establish local government initiatives that help the City move towards a more sustainable and resilient community. Tracking of carbon dioxide emissions is considered to be an effective method of measuring the success of the City's climate action initiatives. Future inventories can be compared with this baseline inventory as one metric of the effectiveness of government initiatives and community action.

There are numerous gases emitted by human activity that have a significant environmental impact. In accordance with version 1.0 of the Community Greenhouse Gas Inventory Protocol drafted by the International Council on Local Environmental Initiatives (ICLEI), three primary greenhouse gases are considered for this inventory: carbon dioxide (CO₂), methane (CH₄), and nitrous oxide (N₂O). There are three other primary greenhouse gases also addressed by the Protocol but are not applicable to the City of Trinidad as they are associated only with large industrial processes. Furthermore, in addition to these three primary gases, there are a small handful of refrigerants that are also tracked by this inventory.

These greenhouse gases all vary in their impact on global warming, otherwise known as their global warming potential (GWP). This GWP has to do with the how well these gases absorb and emit heat. The result is that emission of one gas will have a different impact on global warming compared with another gas.

Because of this, all emissions of greenhouse gases are presented as a comparable amount of CO₂, called equivalent CO₂ (CO₂e). This is analogous to possessing different forms of currency and converting the value of all currencies to dollars in order to determine the total value. This means that while there are multiple greenhouse gases tracked in this inventory, all are converted to CO₂e for direct comparison.

All CO₂e emissions are presented as originating either from a source or an activity. Source emissions are those that occur within the jurisdictional boundaries of the City of Trinidad. Activity emissions are those associated with actions by Trinidad residents and businesses such as the use of electricity or the creation of solid waste. It is useful to make this distinction in order to facilitate meaningful and effective government initiatives and community action.

In addition, emissions are presented in two frameworks: emissions sources and activities that are within significant influence of City government, citizens, and businesses, and those sources and activities that are outside significant influence, referred to as upstream emissions. The first framework highlights those activities and sources that the City of Trinidad can have a direct impact on. For example, switching from a gasoline car to an electric car directly impacts the local emissions associated with the transportation sector.

Upstream emissions are considered outside the significant influence of the City since the City has no control over the methods of resource extraction, processing, and shipment. Upstream emissions are included to provide additional information regarding the more global impact of the consumption associated with the activities of citizens and businesses. This means that while a reduction in

consumption of energy and fuel will reduce the emissions locally that are officially "assigned" to the City of Trinidad, there will also be an additional and significant change in upstream emissions that do not occur locally and so are not officially assigned to the City.

The results of this inventory are shown in Figure 1 and Figure 2, and summarized in Table 1 and Table 2 below. Results suggest that future climate action initiatives focus primarily on the reduction of fossil fuel use associated both with transportation and with cooking and heating. The next two primary emissions sectors are associated with electricity consumption and the generation of solid waste.

Table 1: Summary of emissions sources and activities that are within significant local influence.

Local Emissions	Quantity of Emissions (Metric Tons of CO ₂ e)
Activity: Electricity Consumption	822
Source: Stationary Combustion of Fuels	323
Source: Mobile Combustion	5,896
Activity: Solid Waste Generation	221
Source: Wastewater Treatment	23
Source: Leaked Refrigerants	16
Source: Industrial Point Sources	0
TOTAL	7,301

Table 2: Summary of upstream emissions that occur outside of Trinidad as a result of the consumption of these resources within Trinidad.

Upstream Emissions	Quantity of Emissions (Metric Tons of CO ₂ e)
Activity: Upstream Natural Gas Emissions	0
Activity: Upstream Gasoline Emissions	1,462
Activity: Upstream Electricity Emissions	235
Activity: Upstream Diesel Emissions	176
Activity: Upstream Propane Emissions	66
TOTAL	1,940

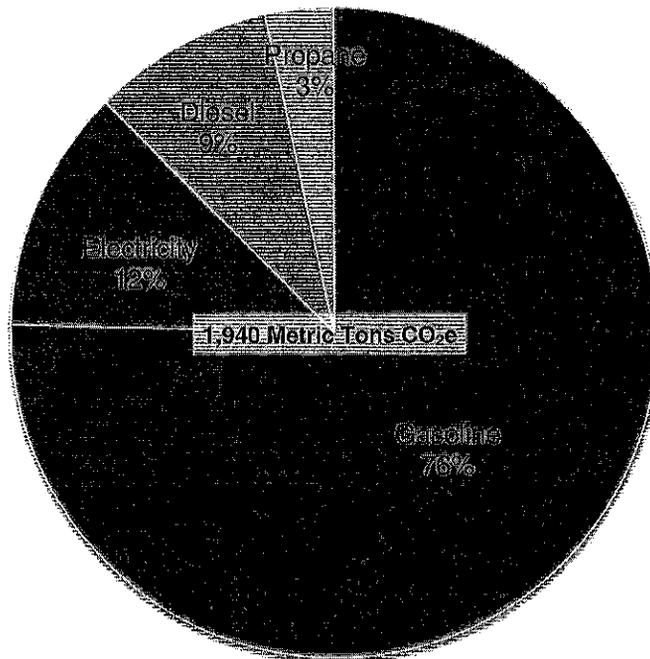
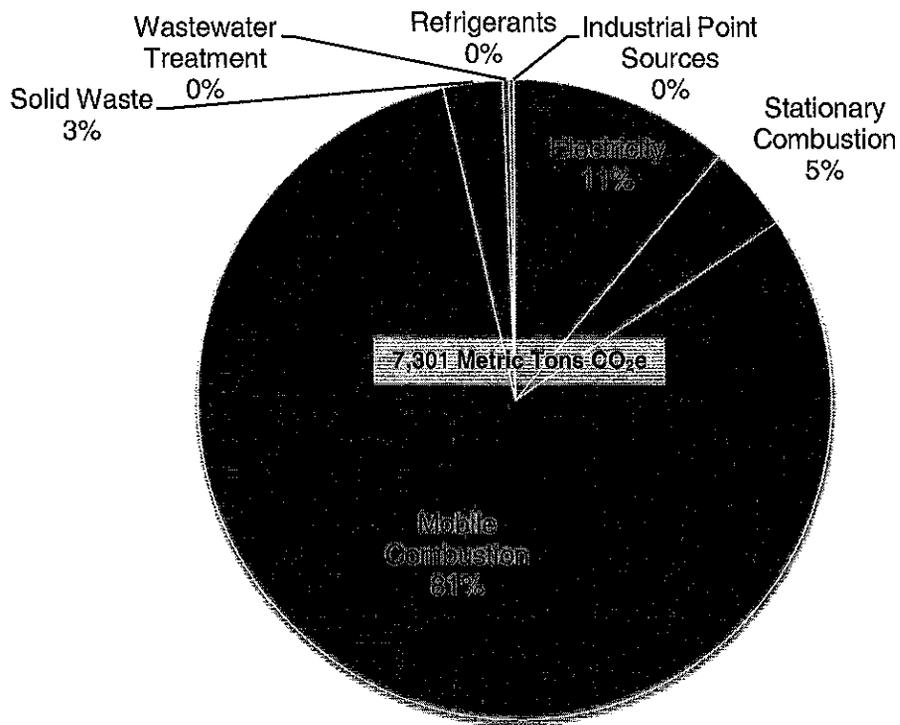


Figure 1: Summary of emissions sources and activities that are within (above) and outside (below) significant local government influence.

The combined result of all emissions from sources and activities both within and outside significant government influence is shown in Figure 2. The overall story conveyed by these results shows that upstream emissions add roughly 21% to those emissions that are within local influence. Furthermore, while local jurisdictions do not have control over the processes that contribute to upstream emissions, they can be reduced directly through a reduction in local consumption.

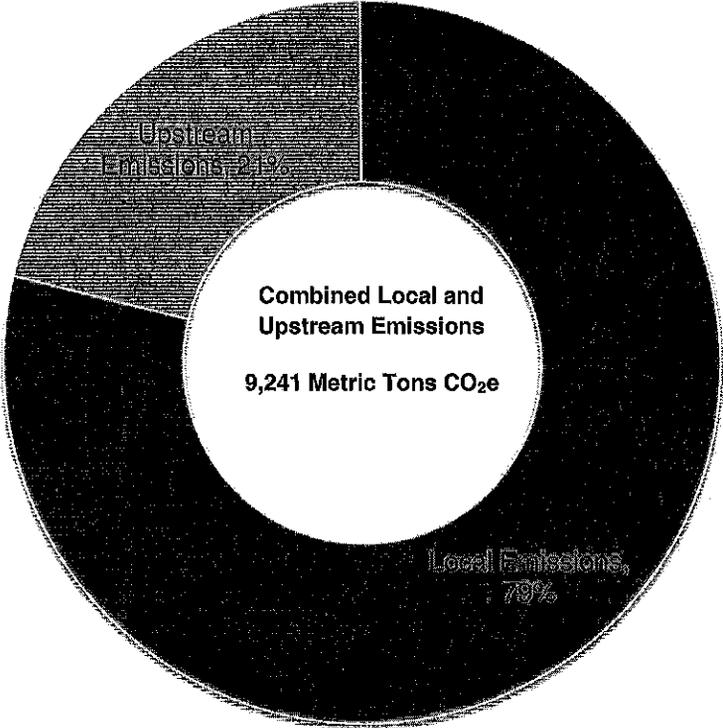


Figure 2: Combined emissions for all sectors both within significant government influence and outside significant government influence. Both direct and upstream emissions are included.



DISCUSSION AGENDA ITEM 4

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

4. Establish Council Committee Representative to the Trinidad Rancheria for ASBS Stormwater Phase II Project

DISCUSSION AGENDA ITEM

Date: September 10, 2014

Item: **CONSIDER ESTABLISHING A COUNCIL COMMITTEE
TO LIAISON WITH THE CHER-AE HEIGHTS INDIAN
COMMUNITY OF THE TRINIDAD RANCHERIA**

Background:

In November 2013, the City Council appointed Jack West to act as a liaison to the Rancheria's Tribal Council regarding the ASBS Stormwater Project. However in addition to the Stormwater Project, there are other projects of significance to both the City and the Trinidad Rancheria that require ongoing discussion and cooperation between our two governments.

City and Rancheria staff met on August 21, 2014 to share information about the City's current Stormwater Project, which is nearing completion, and to discuss the next phases of the Stormwater Project. At that meeting representatives of the Rancheria requested the establishment of a City Council Committee assigned to work with a similar Trinidad Rancheria Tribal Council Committee to facilitate communication and cooperation between the City and the Trinidad Rancheria on a range of issues.

Staff Recommendation:

Appoint the Mayor and a Council member to a City Council Committee to work with the Cher-Ae Heights Indian Community of the Trinidad Rancheria on issues of mutual significance to our two governments.

Attachments: none