



Posted: Friday, June 19, 2020

NOTICE AND CALL OF THE SECOND REGULAR MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold a regular meeting on
TUESDAY, JUNE 23, 2020, at 6:00 PM
By Video/Audio Conference, hosted on the Cisco Webex Platform

NO CLOSED SESSION SCHEDULED

In accordance with Executive Order N-29-20 this meeting will be held via videoconference, and will be hosted on the **Cisco Webex Platform**. Learn more about Webex here: <https://www.webex.com/>

PUBLIC COMMENT: Public comment may be submitted via email in advance of the meeting, or in an orderly process during the conference. If you do not have access to email and you would like to provide a written statement, please deliver your comment to 409 Trinity Street, Trinidad CA, by 2:00pm, the day of the meeting. Email public comments to cityclerk@trinidad.ca.gov Your comments will be included in the public record for the meeting, and will be accepted at any time during the meeting.

HOW TO PARTICIPATE: The City will publish a direct link to the conference, along with the participant code, on the City Calendar page online at <http://trinidad.ca.gov/calendar>

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF THE AGENDA
- IV. ITEMS FROM THE FLOOR

At this time, members of the public may comment on items NOT appearing on the agenda. Individual comments will be limited to 3 minutes or less. Comments should be directed to the Council as a whole and not to individual Council Members or staff. Council and staff responses will be minimal for non-agenda items.

V. CONSENT AGENDA

All matters on the Consent Agenda are considered routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is requested by any Council member, that item is removed from the Consent Calendar and considered separately. A single opportunity for public comment on the Consent Agenda is available to the public.

- 1. Declare Public Works 2003 Ford Ranger Surplus and Authorize Staff to Dispose at Fair Market Value.
- 2. Resolution 2020-10; Calling for an Election to Propose Extension of the .75% Sales Tax.
- 3. Resolution 2020-11; Request Election Consolidation with the County.
- 4. Resolution 2020-12; Authorizing Submittal of the Local Early Action Planning Grant Application to the State Department of Housing and Community Development.

IX. DISCUSSION/ACTION AGENDA ITEMS

- 1. Accept Resignation of Councilmember Dwight Miller, and Authorize Staff to Begin the Recruitment Process to Fill the Vacancy.
- 2. Discussion/Decision to Award Construction Contract to Wahlund Construction for Replacement of 2 Fire Hydrants.
- 3. Discussion/Decision regarding STR Committee recommendations.
- 4. Continued Discussion/Decision regarding Draft FY2020-2021 Budget.
- 5. Discussion/Decision regarding Resolution 2020-13; Adopting the FY2020-2021 Budget.

VI. FUTURE AGENDA ITEMS

VII. ADJOURNMENT



CONSENT AGENDA ITEM 1

SUPPORTING DOCUMENTATION ATTACHED

1. Declare Public Works 2003 Ford Ranger Surplus and Authorize Staff to Dispose at Fair Market Value.

DISCUSSION AGENDA ITEM

Tuesday, June 23, 2020

Item: Declare Public Works 2003 Ford Ranger Surplus and Authorize Staff to Dispose of the Vehicle at Fair Market Value

Background: The Public Works Department purchased a used surplus Ford Ranger utility pickup from the McKinleyville Community Services District to replace the 2003 Ranger issued to Public Works Director Ryan DeSmet. Before the vehicle can be sold, City Council approval is necessary. Staff is requesting authorization to dispose of the surplus asset near the fair market value identified by Kelly Blue Book at approximately \$1000.

Action Requested:

1. Declare the Ford Ranger as surplus property.
2. Authorize staff to dispose of the vehicle near fair market value, approximately \$1,000 or best offer.

Attachments: KBB Pricing Report



2003 Ford Ranger Regular Cab Pricing Report



Style: XL Pickup 2D 6 ft
Mileage: 119,744

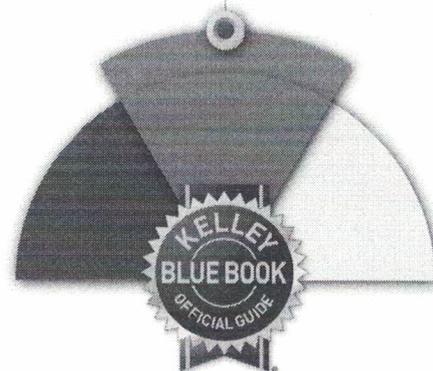
Vehicle Highlights

Fuel Economy: N/A	Max Seating: 3
Doors: 2	Engine: 4-Cyl, 2.3 Liter
Drivetrain: 2WD	Transmission: Automatic
EPA Class: Small Pickup Trucks	Body Style: Pickup
Country of Origin: United States	Country of Assembly: United States

Trade In To a Dealer

Trade-in Range
\$1,003 - \$1,358

Trade-in Value
\$1,181



Valid for ZIP Code 95570 through 06/19/2020

Your Configured Options

Our pre-selected options, based on typical equipment for this car.

✓ Options that you added while configuring this car.

Engine

4-Cyl, 2.3 Liter

Transmission

✓ Automatic

Drivetrain

2WD

Braking and Traction

ABS (4-Wheel)

Steering

Power Steering

Entertainment and Instrumentation

AM/FM Stereo

Safety and Security

Dual Air Bags

Cargo and Towing

✓ Bed Liner

Wheels and Tires

✓ Steel Wheels

Exterior Color

✓ White

Glossary of Terms

Kelley Blue Book® Trade-in Value - This is the amount you can expect to receive when you trade in your car to a dealer. This value is determined based on the style, condition, mileage and options indicated.

Trade-In Range - The Trade-In Range is Kelley Blue Book's estimate of what you can reasonably expect to receive this week based on the style, condition, mileage and options of your vehicle when you trade it in to a dealer. However, every dealer is different and values are not guaranteed.

Kelley Blue Book® Private Party Value - This is the starting point for negotiation of a used-car sale between a private buyer and seller. This is an "as is" value that does not include any warranties. The final price depends on the car's actual condition and local market factors.

Tip:

It's crucial to know your car's true condition when you sell it, so that you can price it appropriately. Consider having your mechanic give you an objective report.



CONSENT AGENDA ITEM 2

SUPPORTING DOCUMENTATION ATTACHED

2. Resolution 2020-10; Calling for an Election to Propose Extension of the .75% Sales Tax.



RESOLUTION 2020-10

CALLING FOR AN ELECTION ON A PROPOSAL TO CONTINUE THE CITY OF TRINIDAD'S $\frac{3}{4}\%$ (.75%) TRANSACTION AND USE (SALES) TAX FOR 4-YEARS

WHEREAS, the City of Trinidad is one of the smallest cities in the State of California. With a population of 367, the City has a very limited tax source of revenue, and

WHEREAS, the City of Trinidad is visited yearly by thousands of tourists and many residents of surrounding communities. While visitors to the City support the local economy and commerce, residents in the surrounding communities contribute greatly to many of the civic activities in the City, and

WHEREAS, the high volume of visitors relative to the small number of city residents places a very high burden on services provided by City's General Fund. These services include, but are not limited to, police and fire protection, street and public facility services, park, trail and environment maintenance and protection, and services provided by the Town Office. Additionally, the City also provides significant supporting services of police and fire protection to its surrounding communities, and

WHEREAS, additional revenue is needed so that the General Fund can meet the increased service demands, and

WHEREAS, in 2004, citizens of Trinidad approved an increase of transaction and use tax by 1% for four years to increase the General Fund reserve, and in 2008, 2012, and 2016 the majority of citizens of Trinidad voted in favor of extending the transaction and use tax by $\frac{3}{4}\%$ (.75%) for an additional four years. Now, the Trinidad City Council proposes to extend this increase by four more years to continue to support the capability of the General Fund to provide these services,

NOW THEREFORE, BE IT RESOLVED, that the Trinidad City Council does hereby propose to put the following Sales Tax measure before the voters at the General Election to be held on November 03, 2020:

Shall a $\frac{3}{4}$ cent transaction and use tax be continued in the City of Trinidad for four years, starting on April 1, 2021.

BE IT FURTHER RESOLVED, that the Sales Tax increase would be collected only within the City limits of Trinidad and be administered by the California State Board of Equalization; and

BE IT FURTHER RESOLVED that the City Clerk will act as the Elections Official.

PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL, of Humboldt County of the State of California on June 23, 2020.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the Trinidad City Council by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Attest:

Gabriel Adams
Trinidad City Clerk

Dwight Miller
Mayor



CONSENT AGENDA ITEM 3

SUPPORTING DOCUMENTATION ATTACHED

3. Resolution 2020-11; Request Election Consolidation with the County.



RESOLUTION 2020-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TRINIDAD, CALIFORNIA REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF HUMBOLDT TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 03, 2020.

WHEREAS, a General Municipal Election is to be held in the City of Trinidad, California on November 03, 2020; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Trinidad;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TRINIDAD, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the provisions of Section 10002 of the Elections Code of the State of California, the City Council requests the Board of Supervisors of the County to permit the County Election Department to prepare and furnish to the City for use in conducting the election the computer record of the names and address of all eligible registered voters in the City in order that the City may print labels to be attached to self-mailer sample ballot pamphlets; and will also furnish to the City printed indices of the voters to be used by the precinct board at the polling place; and will make available to the City additional election equipment and assistance according to state law.

SECTION 2. That the City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

SECTION 3. That the City Clerk is directed to forward without delay to the Board of Supervisors and to the County Election Department, each a certified copy of this Resolution.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Trinidad on this 23rd Day of June, 2020.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Trinidad by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Attest:

Gabriel Adams
Trinidad City Clerk

Steve Ladwig
Mayor



CONSENT AGENDA ITEM 4

SUPPORTING DOCUMENTATION ATTACHED

4. Resolution 2020-12; Authorizing Submittal of the Local Early Action Planning Grant Application to the State Department of Housing and Community Development

AGENDA ITEM

Date: June 23, 2020

Item: RESOLUTION 2020-12; EARLY ACTION PLANNING GRANT

Summary:

The City is eligible to apply for up to \$65,000 in Local Early Action Planning Grant Program (LEAP or Program) funding for housing planning and facilitate acceleration of housing production to comply with the sixth cycle of the regional housing need assessment (RHNA). The State Department of Housing and Community Development (HCD) is encouraging the City to apply for LEAP funding by the July 1, 2020 deadline. The grant will be used to carry out implementation measures recently adopted as part of the new Housing Element. The application requires a Resolution authorizing application to and receipt of LEAP Grant Funds.

Background:

The Early Action Planning Grants Program (LEAP or Program) was established by the 2019-20 Budget Act to provide support, incentives, resources and accountability to meet California's Housing goals. The overall goals of the Program are to accelerate housing production and facilitate compliance in implementing the sixth cycle of the Regional Housing Needs Allocation (RHNA). Trinidad's share of the Humboldt County RHNA is shown below

Final 6th Cycle (2019) RHNA Targets For Trinidad and County Regional	# units	
	Trinidad	County
Very Low-Income Allocation	4	829
Low Income Allocation	4	532
Moderate Income Allocation	3	613
Above Moderate Income Allocation	7	1416
Total RHNA Allocation	18	3390

While the exact scope of work has not been finalized, this grant application will focus on small projects that are not included in the recently awarded SB2 grant. For example, the Housing Element calls for various minor zoning ordinance amendments to comply with current state laws, similar to the emergency shelter zoning amendment that was passed at the same time as the Housing Element. Staff plans to include several of these zoning amendments in the grant application. The Housing Element also calls for the City to provide information to residents and the public on certain housing related laws and assistance programs. These can be developed by the City or compiled from outside sources and made available at City Hall and on the City's website. Staff will focus on implementation measures that are due for completion the soonest and projects that assist the City with current activities if possible.

Additional information about the LEAP grant program can be found at the following link:

<https://www.hcd.ca.gov/grants-funding/active-funding/leap.shtml>

Staff Recommendation:

Adopt the attached Resolution authorizing submittal of a LEAP grant application.

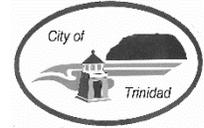
Attachments:

- Resolution for LEAP Grant Application submittal and receipt of funding.

CITY OF TRINIDAD

P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Steve Ladwig, Mayor
Gabriel Adams, City Clerk



RESOLUTION 2020-12

A RESOLUTION OF THE CITY OF TRINIDAD AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS

WHEREAS, pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants program or LEAP); and

WHEREAS, the City Council of the City of Trinidad desires to submit a LEAP grant application package ("Application"), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions;

Now, therefore, the City Council of the City of Trinidad ("Applicant") resolves as follows:

SECTION 1. The City Manager is hereby authorized and directed to apply for and submit to the Department the Application package;

SECTION 2. In connection with the LEAP grant, if the Application is approved by the Department, the **City Manager of the City of Trinidad** is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of **\$65,000**, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant's obligations related thereto, and all amendments thereto; and

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

ADOPTED ON **June 23, 2020**, by the **City Council of the City of Trinidad** by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Attest:

Gabriel Adams
Trinidad City Clerk

Steve Ladwig
Mayor



DISCUSSION AGENDA ITEM 1

SUPPORTING DOCUMENTATION ATTACHED

1. Accept Resignation of Councilmember Dwight Miller, and Authorize Staff to Begin the Recruitment Process to Fill the Vacancy

DISCUSSION AGENDA ITEM

Tuesday, June 23, 2020

Item: Accept Letter of Resignation from Councilmember Dwight Miller, and Authorize Staff to Begin the Recruitment Process to Fill the Remaining Term through December 2022.

The City received a letter of resignation from Councilmember Dwight Miller that will become effective after this meeting.

Miller was elected to the position in 2018 and will have served 1-year and 6 months of his 4-year term upon resignation. The City must actively seek a replacement for the remainder of his term through December 2022.

The current Councilmember terms are:

Ladwig	Term Expires December 2020
West	Term Expires December 2020
Miller	Term Expires December 2022
Davies	Term Expires December 2022
Grover	Term Expires December 2022 – <i>subject to a certification vote in November 2020.</i>

Basic eligibility requirements for serving on the City Council are:

- Must reside inside the city limits
- Must be a registered voter, inside the City limits.

The City Council is responsible for appointing a new member to fulfill the remaining term, and may set whatever qualifications, criteria, and experience they feel is necessary for the applicants to have.

The attached vacancy notice will be posted throughout town, on the City website, and with various press outlets, **with a deadline suggested for Thursday, July 09, 2020.**

Action Requested: Accept Miller's letter of resignation and direct staff to begin the recruitment process.

Attachments: Miller Letter of Resignation
Vacancy Notice 06-23-2020

Emailed letter received from Councilor Dwight Miller:

June 23, 2020

To: Councilors of the City Council, Eli Naffah (City Manager), Gabe Adams (City Clerk), and residents of Trinidad

From: Dwight Miller, Councilor

Friends-

I've decided that my 10 years (plus) serving as a City Councilor is enough. I resign my position as City Councilor once the Council appoints a replacement, possibly by the July 14, 2020 meeting.

This decision was not made lightly, as I have a very strong allegiance to helping Trinidad remain a vibrant and positive town. My decision was made after I found a current resident who is interested in serving on the City Council, and who has a thoughtful mind and concern for the values that I hold dear ... primarily the Golden Rule.

My resignation is from my official Council position. However, I will be active in helping the City as a non-official resident. In the next 2 months I hope to complete for the City an improved data base of emails of residents, possibly with addresses and phone numbers. Another project: I will work with you to ensure the greatest possible voter support for extension of our add-on sales tax. A third project has my strongest commitment: assist City staff over the next several years to make real your recent support for an electricity micro-grid, better water storage, and improved municipal broadband.

Thank you for your commitment and service.

A handwritten signature in blue ink that reads "Dwight Miller". The signature is written in a cursive, flowing style.

TRINIDAD CITY HALL
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Steve Ladwig, Mayor
Gabriel Adams, City Clerk



Wednesday, June 24, 2020

PUBLIC ANNOUNCEMENT OF VACANCY ON THE **TRINIDAD CITY COUNCIL**

THE CITY OF TRINIDAD IS CURRENTLY SEEKING AN INDIVIDUAL TO FILL
(1) VACANCY ON THE TRINIDAD CITY COUNCIL.

TERM: **THROUGH DECEMBER 2022**

REGISTERED VOTERS RESIDING WITHIN THE CITY OF TRINIDAD MAY
SEND A LETTER OF INTEREST, INCLUDING QUALIFICATIONS, TO THE CITY
CLERK AT:

*CITY OF TRINIDAD
P.O. BOX 390
TRINIDAD, CA 95570*

Email to: **cityclerk@trinidad.ca.gov**

OR YOU MAY DELIVER THE LETTER IN PERSON TO:

*TRINIDAD CITY HALL
409 TRINITY STREET
TRINIDAD, CA*

THE DEADLINE FOR FILING IS
THURSDAY, JULY 09, 2020 AT 2:00 PM.

***POSITION WILL REMAIN OPEN BEYOND THE DEADLINE UNTIL FILLED IF NO QUALIFIED
APPLICANTS ARE SELECTED.***

FOR ADDITIONAL INFORMATION OR QUESTIONS, PLEASE CALL 677-0223.

Gabriel Adams
Trinidad City Clerk



DISCUSSION AGENDA ITEM 2

SUPPORTING DOCUMENTATION ATTACHED

2. Discussion/Decision to Award Construction Contract to Wahlund Construction, Inc. for Replacement of 2 Fire Hydrants.

DISCUSSION AGENDA ITEM

Tuesday, June 23, 2020

Item: Discussion/Decision to Award Construction Contract to Wahlund for Replacement of 2 Fire Hydrants.

The Water Department has been upgrading fire hydrants periodically from the older “dry-barrel” style to newer “wet barrel” models. The wet barrel models are more suitable to the coastal environment and easier to maintain and perform routine exercising of the moving parts.

On June 10, 2020, City Water Department conducted a routine test of fire hydrants located below Edwards Street at Van Wycke and at the Harbor. The test results confirmed City Engineer’s (GHD) analysis that the area of lower Edwards Street is a priority zone for improvements to the City’s water distribution system. Upgrading these two hydrants is step 1 in a phased process of improving this area as per the Engineer’s water capacity flow model. It will also ensure, in the meantime, that the hydrants are functioning mechanically as designed.

The Hydrant Replacement Project bid package was sent to the City’s pre-qualified contractor list on June 14, 2020. The bid period ended on June 19, 2020 with the City receiving bids from all three (3) contractors:

GR Sundberg, Inc.	\$31,900
Hooven & Co, Inc.	\$19,700
Wahlund Construction, Inc.	\$17,250

The low bid was submitted by Wahlund Construction, Inc. for a total amount of \$17,250. City Staff has confirmed on the Contractors State License Board website that Wahlund Construction, Inc., is current and active. Staff also checked the State Department of Industrial Relations Division of Labor Standards Enforcement website and determined Wahlund is not currently debarred from public bidding.

Action Requested

Authorize the City Manager to award the Fire Hydrant Replacement Project to Wahlund Construction, Inc. for the amount of \$17,250, and authorize the City Manager or his designee to execute the contract and related documents.

Attachments: Wahlund Construction Bid

BID Proposal of Wahlund Construction, Inc.

(hereinafter called "BIDDER"), organized and existing under the laws of the State of California, doing business as a corporation (Insert "a corporation," "a partnership," or "an individual" as applicable).

To the City of Trinidad, a political subdivision of the State of California (hereinafter called "OWNER").

In compliance with your Bid Solicitation, BIDDER hereby proposes to perform all work for the 2020 Fire Hydrant Replacement Project in accordance with the Contract Documents, within the time set forth therein, and at the prices stated below.

Scope of Services: Replacing 2 (two) dry barrel hydrants with 2 (two) wet barrel hydrants using existing gate valves, and including a check valve according to the *Attachment 1 Standard Detail Fire Hydrant and Valve Assembly* and *Attachment 1b Shut-off valve*. The locations of the hydrants to be replaced: 1) At the Harbor and 1) on Van Wycke Street.

BIDDER hereby agrees to commence work under this Contract on or before a date to be specified in the Notice to Proceed.

Note: Bids shall include sales tax and all other applicable taxes and fees.

Bidder is available to initiate the project within the following time frame: 14 Calendar days from award; and complete the project within 20 work days.

Bidder agrees to furnish all materials and perform all the labor necessary to complete the 2020 Fire Hydrant Replacement Project, as described in the Contract Documents for the following lump sum:

TOTAL Lump Sum BID \$ 17,250.00

The representations made herein are made under penalty of perjury.

Respectfully submitted: Ryan Wahlund

Signature Title Ryan Wahlund V.P. of Operations

License Number 678993

License Expiration Date 9/30/2020

DIR Registration # 1000006404

BID BOND

KNOW BY ALL MEN THESE PRESENTS, that we, the undersigned,

WAHLUND CONSTRUCTION, INC. as Principal, and
TRAVELERS CASUALTY AND SURETY
COMPANY OF AMERICA, as Surety, are hereby held and firmly bound unto OWNER
in the penal sum of 10%(TEN PERCENT OF THE
AMOUNT OF THE BID) for the payment of which, well and truly to be made, we
hereby jointly and severally bind ourselves, successors and assigns.

Signed this 19TH day of JUNE, 2020.

The Condition of the above obligation is such that whereas the Principal has submitted to
CITY OF TRINIDAD a certain bid, attached hereto and hereby made a part hereof to enter into a contract in
writing, for the: **2020 Fire Hydrant Replacement Project**

NOW, THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said Bid), and for projects \$10,000 or greater, shall furnish a bond for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid,

then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such bid; and said Surety does hereby waive notice of any such extension.

[Signatures are on the following page.]

This Bid Bond is entered into and effective on JUNE 19TH, 2020.

SURETY:

TRAVELERS CASUALTY AND SURETY
COMPANY OF AMERICA

Business Name

S/ 

JUNE 19TH, 2020

Date

DANIKA L. MOTT, ATTORNEY IN FACT

Name, Title

(Attach Acknowledgement with Notary Seal and Power of Attorney)

BIDDER:

WAHLUND CONSTRUCTION, INC.

Business Name

S/ 

JUNE 19TH, 2020

Date

Ryan Wahlund, VP of Operations

Name, Title

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Humboldt)

On June 19, 2020 before me, Mindy Kathleen Sehon, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Danika Mott
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Mindy Kathleen Sehon
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Document Date:

Number of Pages: Signer(s) Other Than Named Above:

Capacity(ies) Claimed by Signer(s)

Signer's Name:

- Corporate Officer -- Title(s):
- Partner -- Limited General
- Individual Attorney in Fact
- Trustee Guardian or Conservator
- Other:

Signer Is Representing:

Signer's Name:

- Corporate Officer -- Title(s):
- Partner -- Limited General
- Individual Attorney in Fact
- Trustee Guardian or Conservator
- Other:

Signer Is Representing:



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

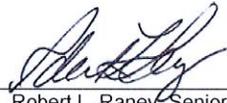
KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **DANIKA L MOTT** of **SANTA ROSA California**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **17th day of January, 2019**.



State of Connecticut

City of Hartford ss.

By: 
Robert L. Raney, Senior Vice President

On this the **17th day of January, 2019**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th day of June, 2021**




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

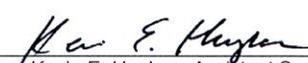
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **19TH** day of **JUNE**, 20**20**




Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which this Power of Attorney is attached.**



DISCUSSION AGENDA ITEM 3

SUPPORTING DOCUMENTATION ATTACHED

3. Discussion/Decision regarding STR Committee recommendations.

Agenda Item – STR Committee Recommendations

Date: June 23, 2020

SUMMARY:

The motions of the STR Committee from the May 19, 2020, meeting, are as follows:

Motion 1: (Nash-Hunt/Moran) to make a recommendation to the City Council that they suspend the 60-day minimum activity as required in the ordinance, due to the Moratorium on STRs, for this year and any future years that the moratorium is in place. Passed (4-0). Passed unanimously.

Motion 2: (Moran/Nash-Hunt) to recommend to the City Council that they suspend the meet and greet as required in the ordinance, during the Moratorium on STRs, as long as the good neighbor agreement brochure is provided electronically or by mail to the guests with the initial rental agreement. Passed (3-1). Ayes: Bruce, Nash-Hunt, Moran; Noes: Stockness

STAFF COMMENTS:

The two motions of the STR Committee were made in mid-May. June 19th started the reopening of STR's in the County.

Motion 1 is intended to suspend the 60-day minimum activity requirement of the STR ordinance. Since bookings for this year are very much impacted by the moratorium, it is only fair to lift the minimum requirement.

Motion 2 suspends the meet and greet requirement during the moratorium. Since the moratorium is currently lifted, staff recommends that meet and greet continue but include an electronic online option such as Zoom or Webex.

COUNCIL ACTION:

- Approve either or both motions
- Modify either or both motions
- Deny either or both motions



DISCUSSION AGENDA ITEM 4

SUPPORTING DOCUMENTATION ATTACHED

4. Continued Discussion/Decision regarding Draft FY2020-2021 Budget.

DISCUSSION AGENDA ITEM

Tuesday, June 23, 2020

Item: Continued Discussion/Decision regarding Draft FY2020-2021 Budget.

Background: This meeting is intended to build on the June 09 budget discussion. In conjunction with the Sales Tax Increase discussions in March, April, and May, the Council requested various revenue projections related to the economic impacts of Covid-19. Estimates of 30%, 40%, and 50% decline in the hardest hit sources (Sales and Occupancy Taxes) were considered, and it appears that the impact will be felt most in the April-June quarter of FY2020.

The City had an ambitious workload scheduled for 2019-2020, but the emergence of Covid-19 resulted in a bare-bones approach to the second half of FY2020 – which led to a calculated halt in spending. Revenues on the other hand, remained balanced due to anomalies such as the Cell facility hold-over rent, and conservative revenue budgeting in 2019. The halt in spending will finish FY2020 with a higher than expected ‘surplus’.

Many of the projects and funding allocations that hit pause in 2020 have been brought back in this year’s budget. The highlights are summarized on the Summary Sheet included in the attached Draft Budget.

Council feedback from recent sales tax and budget discussions so far point to a conservative approach to 2021 due to economic uncertainties that lie ahead. In light of that advice, Staff recommends adopting a budget that will be monitored closely throughout the upcoming year. Formal reviews should be made on a quarterly basis, with course-corrections adapted as needed.

The proposed 2021 budget is preliminary, conservative, and balanced. It accomplishes the following objectives;

- Maintains Critical & General Services
- Keeps existing, prioritized projects moving forward
- Provides funding to maintain important city assets such as trails and parks
- Furthers the City’s commitment to environmental responsibility and energy resiliency
- Sustains the City’s strong appetite for planning and regulatory compliance
- Invests in public safety and preservation of city roads
- Invests in the City’s understanding and reliability of the Water System.

Reserve funding set aside from 2019-2020 is available should additional discretionary spending be discussed and/or approved. Adding a ½ time Sheriff Deputy to the one current full-time Deputy schedule will be discussed during contract negotiations with the HCSO in July. Investing in web-based communication tools and technology has been an ongoing topic as well. The Council may commit to dipping into the reserves for these purposes and direct the City Manager to return with proposals at future meetings.

This is the opportunity to ask questions, receive public input, provide feedback, and make recommendations on the spot. **The goal is to conclude the meeting with an adopted budget prior to the July 01 deadline.**

Keep in mind that the budget is road map that sets the priorities, but the City has the ability to change course by making corrections as needed. It is a working document that can be modified throughout the year when changes are warranted.

Staff recommendation: Review the draft FY2021 budget, make amendments as needed, and finalize the budget for adoption.



FY 2020-2021 PROPOSED BUDGET

TUESDAY, JUNE 23, 2020 DRAFT

- I. GENERAL FUND REVENUE**

- II. GENERAL FUND EXPENSES**
 - Administrative
 - Public Works
 - Police
 - Fire

- III. ENTERPRISE FUNDS**
 - Water Fund
 - Cemetery Fund

- IV. SPECIAL REVENUES**
 - COPS Grant
 - Integrated Waste Management
 - Gas Tax
 - Transportation Development Act (TDA)

- V. PAYROLL APPORTIONMENT**

CITY OF TRINIDAD

FY 2020-2021 BUDGET

General Fund Revenue

DRAFT - JUNE 23, 2020

		FY 2020 Budget	Actual Thru 04/30/2020	FY 2021 Budget	Notes
201	REVENUES				
41010	Property Taxes - Secured	\$ 92,000	\$ 99,780	\$ 100,000	Assume 55% first installment
41020	Property Tax - Unsecured	\$ 3,800	\$ 4,118	\$ 3,800	
41040	Property Tax - Prior Unsecured	\$ 25	\$ 17	\$ 25	
41050	Property Tax - Current suppl	\$ 1,300	\$ 1,096	\$ 1,300	
41060	Property Tax - prior Supplemental	\$ 200	\$ 186	\$ 200	
41070	Property Tax - Fines	\$ 500	\$ 427	\$ 500	
41071	Motor Vehicles Fines	\$ -	\$ -	\$ -	
	Interest Revenue	\$ 300	\$ 171	\$ 300	
41110	Property Tax Exemption	\$ 1,300	\$ 1,008	\$ 1,300	
41130	Public Safety 1/2% sales tax	\$ 1,900	\$ 1,651	\$ 1,900	
41140	Documentary Real Property Tax	\$ 4,500	\$ 1,418	\$ 4,500	Recorder Fees
41190	Property Tax Administration	\$ (2,300)	\$ -	\$ -	
41200	LAFCO	\$ (1,850)	\$ 483	\$ -	
41220	In Lieu VLF	\$ 28,500	\$ 17,076	\$ 28,500	
42000	Sales Taxes	\$ 255,000	\$ 203,395	\$ 255,000	Assume no covid-related decrease
43000	Transient Occupancy Tax	\$ 140,000	\$ 93,471	\$ 140,000	Assume no covid-related decrease
46000	Grant Income	\$ 10,000	\$ -	\$ 10,000	Parsac Risk Reduction Grant
46100	Measure Z Grant Income	\$ -	\$ -	\$ -	
47310	Vehicle License Fee Collection	\$ -	\$ 290	\$ 300	
53010	Copy Machine Fees	\$ 50	\$ 177	\$ 50	
53020	Interest Received	\$ 25,000	\$ 34,462	\$ 25,000	Interest allocated to funds based on balances
53090	Other Miscellaneous Income	\$ 14,000	\$ 11,552	\$ 9,000	\$5k Misc, \$4k Parsac Dividend Disbursement
54020	Planner Application Processing	\$ 18,000	\$ 19,105	\$ 15,000	6 projects (avg. \$1,500 permit) + 2019-2020
54050	Building Inspector App. Processing	\$ 8,000	\$ 7,825	\$ 8,000	Applicant generated building permits
54100	Animal License	\$ 300	\$ 120	\$ 300	
54150	Business License	\$ 9,000	\$ 8,232	\$ 9,000	
54170	STR Licenses	\$ 9,000	\$ 9,600	\$ 9,600	STR Licences (32 x \$300)
54300	Encroachment Permits	\$ 400	\$ 432	\$ 400	
56150	Franchise Fees	\$ -	\$ -	\$ -	See IWM Fund for HumSan Franchise Fee
56400	Rental Income - Verizon	\$ 9,000	\$ 105,592	\$ 19,500	\$6.5k/month, estimated July-September only.
56500	Rental Income - Harbor	\$ 5,125	\$ 5,000	\$ 5,125	Assume \$5,000 + 2.5%
56550	Rental Income - PG&E	\$ 9,000	\$ 9,500	\$ 9,000	Annual payment
56650	Rental Income - Suddenlink	\$ 6,000	\$ 6,704	\$ 6,500	Quarterly payments
56700	Rental Income - Town Hall	\$ 5,000	\$ 1,752	\$ 2,500	
56800	Rental Income - Misc	\$ -	\$ -	\$ -	
59999	Interdepartmental Transfer	\$ -	\$ -	\$ -	
	TOTAL REVENUES	\$ 653,050	\$ 644,640	\$ 666,600	

CITY OF TRINIDAD

FY2021 BUDGET

General Fund 201- Administration

DRAFT - JUNE 23, 2020

		FY 2020 Budget	Actual Thru 04/30/2020	FY 2021 Budget	
201	EXPENDITURES				
				linked	
60000	Interdepartmental Transfers	\$ -	\$ -	\$ -	
60900	Honorariums	\$ 3,000.00	\$ 2,500	\$ 3,000	Councilmember Stipend; \$50 x 5 x 12
61000	Employee Wages	\$ 121,018.00	\$ 97,322	\$ 122,897	see apportionment worksheet
61470	Fringe Benefits	\$ -	\$ -	\$ 3,120	CM housing allowance
65100	Deferred Retirement	\$ 11,441.00	\$ 9,208	\$ 14,748	City Contribution to Employee 457 Deferred Comp Plan
65200	Medical Insurance & Expense	\$ 20,248.00	\$ 15,712	\$ 22,154	see Payroll Apportionment worksheet
65250	Health Insurance Deductible Benefit	\$ 1,443.00	\$ 914	\$ 1,050	RHS Prepaid Card (\$500 per employee/year + program admin fees)
65300	Worker's Comensation	\$ 4,538.00	\$ 5,010	\$ 4,085	Based on prior year wages, see payroll allocation, distributed by fund
65500	Employee Mileage Reimbursement	\$ 750.00	\$ 682	\$ 750	Use of personal vehicles for City related errands
65600	Payroll Tax	\$ 10,133.00	\$ 8,044	\$ 10,530	
65800	Grant Payroll Allocation	\$ (5,000.00)	\$ (5,852)	\$ (4,000)	As per Grant Administrator - SB1 Grant Pending
68090	Crime Bond	\$ 500.00	\$ 512	\$ 550	65% 201, 35% 601
68200	General Liability Insurance	\$ 11,500.00	\$ 11,868	\$ 13,600	65% 201, 35% 601
68300	Property & Casualty Insurance	\$ 5,000.00	\$ 5,035	\$ 6,250	65% 201, 35% 601
71110	Attorney - Administrative Tasks	\$ 5,000.00	\$ -	\$ 5,000	\$155/hr
71130	Attorney - Litigation	\$ -	\$ -	\$ -	See 71110. Related expenses will be tracked here for reference.
71210	City Engineer - Administration	\$ -	\$ -	\$ -	See Public Works 501 / Water 601
71310	City Planner - Administration	\$ 70,000.00	\$ 76,455	\$ 98,000	See Planning Expense Detail; GPU, City Generated, Applications
	City Planner - Enforcement	\$ -	\$ -	\$ -	Related expenses will be tracked here for reference.
71410	Building Inspector -Admin Tasks	\$ 7,000.00	\$ 12,241	\$ 15,000	Building Permit Processing, majority offset by application fees
71430	Building Inspector - Enforcement	\$ -	\$ -	\$ -	Related expenses will be tracked here for reference.
71510	Accountant - Admin Tasks	\$ 17,000.00	\$ 13,937	\$ 17,000	65% 201, 35% 601
71620	Auditor - Financial Reports	\$ 14,500.00	\$ 16,023	\$ 16,000	65% 201, 35% 601, + SCO Street Report
72000	TOT Allocation	\$ 15,000.00	\$ -	\$ 15,000	Council discretion - as per Chamber, Museum, Library agreement
75110	Tech Support	\$ 3,000.00	\$ 2,640	\$ 3,000	Webmaster, Sound Guy, IT Support
75160	Library & Local Contributions	\$ 2,000.00	\$ (740)	\$ 2,000	Land Trust Lease \$500, Library Staffing Support \$1500
75170	Rent	\$ 9,000.00	\$ 7,500	\$ 9,000	50% of lease on 463 Trinity, split with 301 Police, \$1500/month.
75180	Utilities	\$ 12,000.00	\$ 10,318	\$ 12,000	Power, Water, Gas; Town Hall, Library, CM Office
75190	Dues & Memberships	\$ 1,000.00	\$ 896	\$ 1,000	League of CA, Conference fees as per CM agreement
75200	Municipal Expense	\$ 3,500.00	\$ 1,351	\$ 3,500	Muni Code Updates, Code Hosting, Legal Notices
75220	Office Supplies & Expense	\$ 6,000.00	\$ 4,922	\$ 7,500	Desk Upgrade, Computer Upgrade if needed . % Shared with 601
75240	Bank Charges	\$ 100.00	\$ 30	\$ 100	NSF Checks - Recoverable fee
75280	Training/Education	\$ 200.00	\$ -	\$ 200	
75300	Contracted Services	\$ 8,000.00	\$ -	\$ -	Infamous Salary Study (removed)
75990	Miscellaneous Expense	\$500	\$ 2,064	\$ 500	
76110	Telephone & Communications	\$2,500	\$ 3,744	\$ 4,000	AT&T Land Lines Town Hall, CM. Verizon Admin Cell
76130	Cable and Internet Services	\$3,000	\$ 1,582	\$ 3,000	Suddenlink (\$200/mo.)
76150	Travel	\$2,000	\$ 2,287	\$ 1,500	CM Travel To League of CA conference annually as per contract
78170	Security System	\$500	\$ 503	\$ 500	Advanced Security Monitoring - Town Hall, CM Office
78190	Materials, Supplies & Equipment	\$2,000	\$ 152	\$ 1,500	Town Hall supplies - Linens, Towels, Cleaning Supplies,
	TOTAL EXPENSES	\$ 368,371.00	\$ 306,860	\$ 414,033	

CITY OF TRINIDAD

PROPOSED FY2021 BUDGET

Special Revenue Fund 303 - COPS Grant

FINAL DRAFT - JUNE 23, 2020

		FY 2020 Budget	Actual Thru 04/30/2020	FY 2021 Budget	Budget Assumptions
303	REVENUES				
46000	Grant Income	\$ 100,000	\$ 156,340	\$ 155,000	Revenues exceed allocation by \$56k
	TOTAL REVENUES	\$ 100,000		\$ 155,000	
303	EXPENDITURES				
75300	Contracted Services	\$ 100,000	\$ 162,685	\$ 155,000	Portion of Sheriff Contract
	TOTAL EXPENDITURES	\$ 100,000	\$ 162,685	\$ 155,000	
			\$ (6,345)		Balance covered by GFPolice 301
<p>Note: COPS funding has been budgeted for years at \$100,000, but the revenues have been growing and exceeded the budget in 2020 by nearly \$56k. This year the City is budgeting with the actual income in mind.</p>					

CITY OF TRINIDAD

PROPOSED FY2021 BUDGET**General Fund 401 - Fire Department****DRAFT - JUNE 23, 2021**

		FY 2020 Budget	Actual Thru 04/30/2020	FY 2021 Budget	Budget Assumptions
401	EXPENDITURES				
60900	Honorariums	\$ 2,400	\$ 1,500	\$ 2,400	\$150 per month for Chief, \$50 Asst. Chief
75180	Utilities	\$ 1,150	\$ 436	\$ 1,150	PG&E (\$650) and Sequoia Gas (\$500)
75190	Dues & Membership	\$ 350	\$ 190	\$ 350	Fire Chief's Association, HMRA Dues
75280	Training/Education	\$ 500	\$ -	\$ 500	First Responder Training
75300	Contracted Services	\$ -	\$ -	\$ -	
76110	Telephone	\$ 1,000	\$ 1,156	\$ 1,300	Fire Cell Phones and Training Tablet - Verizon
76140	Dispatch	\$ 1,800	\$ -	\$ 1,800	Billed Biannually - Includes 2019, 2020, 2021
78140	Vehicle Fuel and Oil	\$ 350	\$ 195	\$ 350	
78150	Vehicle Repairs & Maintenance	\$ 2,500	\$ 4,707	\$ 2,500	
78160	Building Repairs & Maintenance	\$ 1,500	\$ 465	\$ 1,500	Generator Maintenance (\$500) + Gutters
78190	Materials, Supplies & Equipment	\$ 10,000	\$ 454	\$ 5,000	\$5k Misc.
78200	Equipment Repairs & Maintenance	\$ 1,000	\$ -	\$ 1,000	Air tank testing, misc.
90000	Capital Reserves	\$ -	\$ -	\$ -	Transfer to reserve for future capital
	TOTAL EXPENSES	\$ 22,550	\$ 9,103	\$ 17,850	

CITY OF TRINIDAD

PROPOSED FY2021 BUDGET**General Fund 501 - Public Works****DRAFT - JUNE 23, 2020**

		FY 2020 Budget	Actual Thru 04/30/2020	FY 2021 Budget	Budget Assumptions
501	EXPENDITURES				
61000	Employee Gross Wages	\$ 94,008	\$ 72,851	\$ 88,866	see payroll apportionment worksheet
61250	Employee Overtime	\$ 500	\$ -	\$ 500	
61470	Fringe - Housing	\$ -	\$ -	\$ 720	
65100	Deferred Retirement	\$ 10,570	\$ 8,159	\$ 10,664	
65200	Medical Insurance & Benefits	\$ 30,753	\$ 25,488	\$ 26,503	
65252	Health Insurance Deductible Benefit	\$ 1,158	\$ 1,103	\$ 1,243	
65300	Workmen's Comp Insurance	\$ 3,525	\$ 3,507	\$ 2,954	
65000	Employee Mileage Reimbursement	\$ 100	\$ -	\$ 100	In case of vehicle breakdown or repairs
65600	Payroll Tax	\$ 8,000	\$ 6,096	\$ 7,614	
65800	Grant Payroll Allocation	\$ (63,000)	\$ (35,135)	\$ (64,400)	As per Grant Admin - 523 Ped, 524 VW, 528 SW
71210	City Engineer -Admin	\$ 10,000	\$ 7,216	\$ 10,000	TAC Meeting \$400 x 12, and Non-Grant Project Consulting
71250	City Engineer - Project Fees	\$ -	\$ 189	\$ -	
71310	City Planner - Special Projects	\$ 15,000	\$ 9,878	\$ 5,000	\$5k for Van Wycke Connectivity Project CDP
75180	Utilities	\$ 250	\$ 275	\$ 250	B&B Toilet Service
75200	Municipal Expense	\$ 3,000	\$ 2,912	\$ 3,000	Stormwater Discharge Permit SWRCB
75300	Contracted Services	\$ 10,000	\$ -	\$ 60,000	\$10k Swap or CCC's, \$50k Town Hall Solar
75370	Uniforms/personal equipment	\$ 1,000	\$ 347	\$ 1,000	Safety and Uniform Expenses, Reimbursements
78100	Street Maintenance & Repair	\$ 5,000	\$ 784	\$ 5,000	Tree Trimming, Signs, Paint
78120	Street Lighting - Operations	\$ 5,000	\$ 3,574	\$ 5,000	PG&E Streetlight Utility Bills
78130	Trail & Park Maintenance	\$ 10,000	\$ 98	\$ 10,000	Trail Committee Priorities as per annual report
78140	Vehicle Fuel & Oil	\$ 4,000	\$ 1,754	\$ 4,000	
78150	Vehicle Repair & Maintenance	\$ 2,500	\$ 1,390	\$ 2,500	
78160	Building Repairs & maintenance	\$ 14,000	\$ 1,979	\$ 14,000	\$10k Club Room, \$3.5k Bathroom Update, \$500 Gen Service
78190	Materials, Supplies & Equipment	\$ 5,000	\$ 2,106	\$ 5,000	Mop Service, Cleaning Supplies, Tools, etc.
78200	Equipment Repairs & Maintenance	\$ 4,200	\$ 2,535	\$ 2,500	
90000	Transfer to Reserve				
	TOTAL EXPENSES	\$ 174,564	\$ 117,106	\$ 202,013	
					Upgrade bathroom toilets & Sensors \$3.5k (included)
					Town Hall Solar Project \$50k (included)
					CM Office Generator \$10k (reserves)

CITY OF TRINIDAD
PROPOSED FY2021 BUDGET
Enterprise Fund 601- Water

DRAFT - JUNE 23, 2020

		FY 2020 Budget	Actual Thru 04/30/2020	FY 2021 Budget	Budget Assumptions
601	REVENUES				
53020	Interest Income	\$ 12,000	\$ -	\$ 12,000	Conservative based on 2019-2020 int earnings
53090	Other Miscellaneous Income	\$ 1,000	\$ 720	\$ 1,000	Polymer sales; Blackflow prevention devices
57100	Water Sales	\$ 315,000	\$ 271,820	\$ 315,000	No rate increase July 01 without analysis
57200	Water Sales - Wholesale	\$ 6,500	\$ 8,550	\$ 8,000	
57300	New Water Hookups	\$ 4,500	\$ 11,000	\$ -	If needed, will zero out with expense line 79130 below
57500	Penalties	\$ 1,800	\$ 8,293	\$ 6,000	penalties less adjustments (leaks, etc.)
	TOTAL REVENUES	\$ 340,800	\$ 300,383	\$ 342,000	
601	EXPENSES				
61000	Employee Wages	\$ 119,121	\$ 95,652	\$ 113,588	see apportionment worksheet for payroll details
61470	Fringe Benefits	\$ -	\$ -	\$ 720	
65100	Deferred Retirement	\$ 13,584	\$ 10,895	\$ 13,631	Hartford 457 Deferred Comp Plan
65200	Medical Insurance & Expense	\$ 41,359	\$ 34,220	\$ 35,949	Medical, Dental, Life
65252	Health Insurance Deductible Benefit	\$ 1,443	\$ 1,415	\$ 1,572	RHS Debit Card
65300	Workmen's Compensation	\$ 4,467	\$ 3,900	\$ 3,776	
65600	Payroll Tax	\$ 10,152	\$ 8,015	\$ 9,732	
68090	Crime Bond	\$ 300	\$ 276	\$ 300	
68200	General Liability Insurance	\$ 6,100	\$ 6,206	\$ 7,325	65% GF; 35% Water
68300	Property & Casualty Insurance	\$ 2,405	\$ 2,711	\$ 3,350	65% GF; 35% Water
71110	City Attorney - Administrative Tasks	\$ 500	\$ -	\$ 500	Minimal
71210	City Engineer - Admin Tasks	\$ 5,000	\$ 973	\$ 2,500	General Water Consulting
71230	Engineer Special Projects	\$ 75,000	\$ 43,283	\$ 45,000	Service Extension Policy, Continued. Rate Adjustment.
71310	City Planner - Admin Tasks	\$ 10,000	\$ 14,553	\$ 10,000	Service Extension Policy, Drought Contingency Plan, etc.
71510	Accountant	\$ 9,000	\$ 7,503	\$ 9,000	65% GF; 35% Water
71620	Auditor	\$ 7,000	\$ 7,315	\$ 7,000	65% GF; 35% Water
72100	Bad Debts	\$ 100	\$ 214	\$ 100	NSF checks - (account balances recoverable)
75180	Utilities	\$ 14,000	\$ 12,949	\$ 14,000	PG&E, Sequoia Gas, B&B Servicing
75190	Dues & Memberships	\$ 125	\$ 669	\$ 700	CRWA \$525
75200	Municipal/Update Expense	\$ 200	\$ 204	\$ 200	Property Tax \$200
75220	Office Supplies & Expense	\$ 3,750	\$ 3,298	\$ 5,000	Billing Postage, Blank Bills, New Office Computer
75240	Bank Charges	\$ 100	\$ 20	\$ 100	NSF Check Fees (Recovered by customer payment)
75280	Training/Education	\$ 750	\$ 313	\$ 750	\$250 Grade II Certification, \$500 SEMS Training
75300	Contracted Services	\$ 8,000	\$ 9,486	\$ 19,000	HACH Calibration, McNeil Backflow, PWA Creek Monitoring
76110	Telephone	\$ 1,600	\$ 1,632	\$ 1,800	AT&T Landline, Verizon
76130	Cable & Internet Service	\$ 750	\$ 558	\$ 750	Suddenlink Internet
76160	Licenses & Fees	\$ 3,200	\$ 3,535	\$ 3,600	SWRCB Fee \$1950, Water Rights \$800, PHlth \$475
78140	Vehicle Fuel and Oil	\$ 1,200	\$ 1,422	\$ 1,500	
78150	Vehicle Repairs	\$ 2,500	\$ 130	\$ 2,500	(3) Vehicles
78160	Building Repairs and Maintenance	\$ 1,250	\$ 479	\$ 4,250	Generator Service (\$750 + \$3.5k transfer switch repair)
78170	Security System	\$ 500	\$ 255	\$ 500	Advanced Security - Monitoring
78190	Materials, Supplies and Equipment	\$ 5,000	\$ 3,336	\$ 5,000	\$2k Misc Plumbing & Repairs, \$3k SEMS Software
78200	Equipment Repairs & Maintenance	\$ 5,850	\$ 7,017	\$ 1,500	
79100	Water Lab Fees	\$ 4,200	\$ 5,671	\$ 6,000	North Coast Lab routine testing
79120	Water Plant Chemical	\$ 7,500	\$ 6,023	\$ 7,500	Chlorine/Polymer
79130	Water Line Hook-Ups	\$ 4,500	\$ 6,500	\$ -	offset by revenue
79150	Water Line Repair	\$ 10,000	\$ 6,451	\$ 25,000	Hydrant Repairs at VW & Harbor + 2 contingency repairs
79160	Water Plant Repair	\$ 3,000	\$ -	\$ 3,000	Ralph recently started including this -
90000	Capital Reserves	\$ -	\$ -	\$ -	amount per rate analysis
	TOTAL EXPENSES	\$ 383,506	\$ 307,079	\$ 366,692	

CITY OF TRINIDAD

PROPOSED FY2021 BUDGET**Enterprise Fund 701 - Cemetery****DRAFT - JUNE 23, 2020**

		FY 2020 Budget	Actual Thru 04/30/2020	FY 2021 Budget	Budget Assumptions
701	REVENUES				
53020	Interest Income	\$ 250	\$ -	\$ 250	
58100	Cemetery Plot Sales	\$ 9,000	\$ 34,678	\$ 12,000	Based on average sales
58150	Cemetery Plot Refunds	\$ -	\$ (1,410)		
	TOTAL REVENUES	\$ 9,250	\$ 33,268	\$ 12,250	
701	EXPENDITURES				
61000	Employee Gross Wages and Overtime	\$ 8,731	\$ 6,907	\$ 8,272	
65100	Deferred Retirement	\$ 1,048	\$ 829	\$ 993	
65200	Medical Insurance & Expense	\$ 2,648	\$ 2,103	\$ 1,871	
65250	Health Insurance Deductible Benefit	\$ 180	\$ 126	\$ 140	
65300	Workmen's Comp Insurance	\$ 327	\$ 495	\$ 275	
65600	Payroll Tax	\$ 748	\$ 587	\$ 709	
75180	Utilities	\$ 493	\$ 453	\$ 493	Water
75300	Contracted Services	\$ 2,000	\$ -	\$ 2,000	Tree Service - Damaged & Hazardous Limbs
78170	Security System	\$ 450	\$ 320	\$ 450	Advanced Security - Monitoring Service
78190	Materials, Supplies & Equipment	\$ 500	\$ -	\$ 500	
	TOTAL EXPENSES	\$ 17,125	\$ 11,820	\$ 15,702	
	Net Income	\$ (7,875)	\$ 21,448	\$ (3,452)	

CITY OF TRINIDAD

PROPOSED FY2021 BUDGET

Special Revenue Fund 204 - Integrated Waste Management

DRAFT - JUNE 23, 2021

		FY 2020 Budget	Actual Thru 04/30/2020	FY 2021 Budget	Budget Assumptions
204	REVENUES				
46000	Grant Income			\$ -	
56150	Franchise Fees	\$ 10,000	\$ 6,642	\$ 10,000	Humboldt Sanitation Franchise Fee
	TOTAL REVENUES			\$ 10,000	
204	EXPENDITURES				
61000	Employee Gross Wages and Overtime	\$ 9,287	\$ 7,389	\$ 8,103	
65100	Deferred Retirement	\$ 1,114	\$ 887	\$ 972	
65200	Medical Insurance	\$ 3,192	\$ 2,660	\$ 1,594	
65250	Health Insurance Deductible Benefit	\$ 138	\$ 144	\$ 161	
65300	Workman's Compensation	\$ 348	\$ 450	\$ 269	
65600	Payroll Tax	\$ 796	\$ 628	\$ 694	
75130	Garbage	\$ 500	\$ -	\$ 500	If needed for illegally dumped items
78190	Materials, Supplies & Equipment	\$ 1,800	\$ 994	\$ 1,800	Pet Waste Bags
85000	Capital Outlay			\$ -	
	TOTAL EXPENSES	\$ 17,175	\$ 13,152	\$ 14,094	
	<i>May merge this fund into the General Fund in 2021-2022</i>				

CITY OF TRINIDAD
PROPOSED FY2020 BUDGET
Special Revenue Fund 503 - Gas Tax

FINAL DRAFT - JUNE 23, 2020

	FY 2020 Budget	Actual Thru 05/31/2020	FY 2021 Budget	
503 REVENUES				
<i>2019 Audited Fund Balance</i>		\$ 53,918		Fund balance as of 2019 Audit \$53,918
46000 Grant Income	\$ 18,000	\$ 17,501	\$ 15,000	
TOTAL REVENUES	\$ 18,000	\$ -	\$ 15,000	
303 EXPENDITURES				
Transfer Out - SR Fund 530	\$ -	\$ -	\$ 40,000	Slurry Seal Project Cost + grind-outs
TOTAL EXPENDITURES	\$ -	\$ -	\$ 40,000	

Notes: Fund balance includes Gas Tax, RMRA, & TCRF revenues.
Anticipated fund balance at the end of FY 2021 ; \$71,419 + \$15,000 = \$86,419*
 *Estimating a 15% decline in 2021 due to covid related reduction in consumption statewide.

Restricted Fund Summary:

6/30/21 Gas Tax, RMRA, TCRF:	\$ 86,419
TDA (minus HTA & TPW)	\$ 25,000
Total	\$ 111,419

Current Allocations:

2020 Slurry Seal Project	\$ 40,000
2020 Scenic Dr. Striping	\$ 8,500
2021 VW Connectivity Match	\$ 30,000
	\$ 78,500

Remaining unallocated balance \$ 32,919

CITY OF TRINIDAD
PROPOSED FY2021 BUDGET
Special Revenue Fund 504- Transportation Development Act TDA

FINAL DRAFT - JUNE 23, 2020

	FY 2020 Budget	Actual Thru 05/31/2020	FY 2021 Budget	
				Budget Assumptions
504 REVENUES				
<i>2019 Audited Fund Balance</i>		\$ 17,207		Fund balance as of 2019 Audit \$17,207
46000 Grant Income	\$ 22,000	\$ 10,210	\$ 12,500	2020-2021 TDA Claim
TOTAL REVENUES	\$ 22,000	\$ -	\$ 12,500	
303 EXPENDITURES				
Transfer Out - GF/PW	\$ -	\$ -	\$ 12,000	Public Works Labor backfill from 2018, 2019, 2020 Claims
<hr style="border-top: 3px double #000;"/>				
TOTAL EXPENDITURES	\$ -	\$ -	\$ 12,000	

Anticipated fund balance at the end of FY 2021; \$17,207 + \$10,210, + 12,500 = **\$39,917**.
Transferring \$12,000 to General Fund for 2018, 2019, 2020 TPW Street Maintenance Labor.
Leaving \$25,000 Balance in TDA Fund for future, eligible expenses.

2020-2021 General Fund Summary - Operating Revenue vs. Expenses

REVENUE	2021 Budget	Actual
General Fund Revenue Projection:	\$ 666,600	\$ -
Cemetery Plot Purchases	\$ 12,250	\$ -
Humboldt Sanitation Franchise Fees	\$ 10,000	\$ -
TDA Transfer-In for TPW Labor	\$ 12,000	\$ -
Total Revenue	\$ 700,850	\$ -
EXPENSES		
General Fund Admin	\$ 414,033	\$ -
Public Works	\$ 202,013	\$ -
Fire	\$ 17,850	\$ -
Police	\$ 32,174	\$ -
Cemetery	\$ 15,702	\$ -
Waste Management	\$ 14,094	\$ -
Total Expenses	\$ 695,866	\$ -
Positive Balance	\$ 4,984	\$ -

Highlights:

- General Fund** Staffing adjustments reduced payroll \$25,500 (\$15,283 after CM pay increase).
 Ryan DeSmet promoted to Public Works/Water Plant Director
 Step increases for Angela Zetter & Kyle Shipman
 Salary Study removed from the budget after 8 years.
 Continued support of Library, Museum, Chamber, Land Trust
 Maintains Critical and General Government Services
 Continued progress on the General Plan Update
 Planning-Heavy agenda.
- Public Safety** Contract renewal with HCSO for (1) Full-time Deputy
Majority of the contract paid for with COPS funding
- Public Works** New Employee Addition
 Town Hall Solar Project
 \$10,000 set aside for Trail Maintenance projects per Trails Comm.
 Funds remain reserved for Civic Club Room Update \$10k
 Repair/Improve public restroom facilities
- Water Fund** Rate Analysis (Prop 218) & Continued Water System Consulting
 Repair of 2 Fire Hydrants - Van Wycke & Harbor
 Luffenholtz Creek flow-monitoring.
 Drought Contingency Plan / Outside-City Service Connection Policy
 Repair standby generator
- Streets/Roads** Slurry Seal Project + Roadway repairs, \$40,000 paid with Gas Tax Funds
 Striping Scenic Drive
- Reserve Funding** Town Hall Exterior Wash and Trim Paint

Requiring council approval at a later date

1/2 Time Deputy - possibly split with Blue Lake
Backup generator upgrade at CM/Sheriff Office

Grant Projects Van Wycke Connectivity (Summer 2021)
Stormwater (Summer 2021)

Rate Adjustments

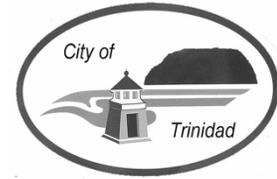
Cemetery Plots; Rate Analysis/Adjustment
Bench Policy Implementation; (30) benches at \$1k each
OWTS Program Fee Implementation; Initial Fee Increase?
Water Rates; 2.5% of \$315k: \$7,875.
Planning Admin Fee; 10%+ for in-house Staff time cost recovery
Building Permit Fee Schedule Update

Big Picture / Future Planning

Cemetery expansion to adjacent lot - Real Estate Purchase
Sales Tax Election in November 2020. Current ends March 2021.
Increase Public Safety Coverage / HCSO plus 1/2 time Deputy
Capital Improvement Funding - Water Infrastructure

Memorandum

To: Trinidad City Council
From: Becky Price-Hall, Project & Grant Coordinator
Date: June 1, 2020
Re: FY 20-21 Work Plan and Grant Payroll Allocation



Manage ongoing projects and administer grant dollars

Focus: *Delivering the projects and bringing awarded grant dollars to the City.* Coordinating grants and projects for the City of Trinidad continues to be fast paced and interesting with over \$18 million in grant funding brought to the City during the past 9 years. This year I will be administering more than \$6 million in grants awarded to the City for a variety of projects to construct City infrastructure improvements, promote safety on Trinidad’s streets and sidewalks, improve water quality and to plan for the future. All of the projects improve the quality of life in Trinidad and the support the City’s financial health.

Fund	Total funding for multi-year grants	Grant Projects	FY 20-21 Projected Grant Payroll Allocation	FY 21-22 Projected Grant Payroll Allocation
201 GF	\$160,000	SB2 Housing Element Planning Grant	\$4,000	\$4,000
501 Public Works	\$4,833,000	Prop 84 ASBS Storm Water Project Phase 2	\$54,000	\$63,000
	\$525,000	USDA Storm Water Grants	\$0	\$0
	\$550,000	STIP Pedestrian Connectivity Improvements	\$4,500	\$4,000
	\$714,000	ATP Van Wycke Connectivity Project	\$3,200	\$3,200
	\$13,500	Local Road Safety Plan –additional \$ needed	\$2,700	
Total	\$6,795,500		\$68,400	\$74,200

Prepare Trinidad to thrive - funding for critical and priority City projects

Focus: *Preparing priority projects for successful funding and implementation.*

- Water system projects identified by staff and in the Local Hazard Mitigation Plan. Priorities include:
 - Upgrading the oldest (and most leak prone) water mains
 - Adding water storage capacity
 - Promoting residential rainwater storage projects
 - Preparing the water system for seismic and wildfire hazards
- Work with County partners on regional planning documents including the Emergency Operations Plan, Evacuation Plan, Disaster Recovery Plan and Debris Management Plan. These plans are vital for community safety during disasters and for disaster recovery.
- Work with the Trinidad Bay Watershed Council to update the Trinidad Bay Watershed Plan.
- Recreation, transportation and other projects proposals will be prepared as grant opportunities are identified.

Municipal regulatory compliance (Not directly grant related)

Focus: *Maintain Trinidad’s good track record of regulatory compliance.*

- Storm Water Program: MS4 (Stormwater) Permit Compliance and ASBS Compliance Plan (CA Ocean Plan). The State’s MS4 permit requirements include extensive recordkeeping and documentation, reporting, staff training, public outreach and education.
- Public works and water system procurement, public bidding, contracting and labor compliance.
- State water efficiency and water conservation requirements

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Subject: budget

From: Trever Parker <tparker@shn-engr.com>

Date: Wed, Jun 17, 2020 9:14 am

To: cityclerk <cityclerk@trinidad.ca.gov>

Attach: Outlook-bzgc0tlm.png

Good morning,

I have all the charges from June 2019 (that invoice comes in July) to May 2020. I get a total of \$72,075 in charges not including permits or water fund (that does include \$3434 for OWTS, which used to be tracked separately). The general plan update is \$31,550 of that. There is almost \$20,000 in water fund charges on top of the \$72,075.

We finished up the second LCP grant in the second half of 2019, which contributed \$22,237 toward coastal hazard planning, water supply assessment and zoning ordinance updates. The grant also provided about \$10,000 to GHD for their water work during that time. The grant also included a little more than \$10,000 for City staff (Becky), but I don't know what of that was spent in the last fiscal year.

About \$6500 of the expenditures went towards the Housing Element update and applying for the SB2, and now LEAP, grants. Those grants will bring in \$225,000 over the next few years, some of which will help with updating the zoning ordinance and the general plan. In addition, PlaceWorks must have put in \$10K to \$20K of work on the now certified housing element, which was paid for by HCD.

I have also been doing work under the stormwater and Van Wycke grants in the last fiscal year, but those were obtained by GHD.

We will be looking for more grants for water and infrastructure planning over the next few months.

I'm at home today, so call me on my cell if you want to discuss any of this further.

Trever Parker, AICP

Senior Planner

Trinidad City Planner



Civil Engineering, Environmental Services,
Geosciences, Planning & Permitting, Surveying

www.shn-engr.com

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(707) 822-5785 w (707) 822-5786 f

City of Trinidad

2020-2021 Budget - Payroll Apportionment

			61000	65300	65600	65100	65200	65200	65200	65200	65200	65250	61470	TOTAL
NAME	FTE	Hourly rate	Annual Gross Salary	PARSAC W/C 3.32%	Payroll Tax 7.65%	457 Deferred Comp 12%	Annual Medical	Annual Dental	Annual Vision	Life	Total Insurance Benefits	RHS medical	Benefits - Housing Stipend	
City Clerk - GA	1.00	\$ 28.36	\$ 58,988.80	\$ 1,960.79	\$ 5,054.16	\$ 7,078.66	\$ 16,425.99	\$ 1,059.96	\$ 200.00	\$ 63.00	\$ 17,748.95	\$ 700.00		91,531
City Manager- EN	0.68	\$ 56.02	\$ 79,000.00	\$ 2,625.96	\$ 6,768.72	\$ 9,480.00	\$ -	\$ -	\$ -	\$ 189.00	\$ 189.00		\$4,800	102,864
TPW/Water Director - RD	1.00	\$ 24.93	\$ 51,854.40	\$ 1,723.64	\$ 4,442.88	\$ 6,222.53	\$ 23,064.30	\$ 1,680.00	\$ 200.00	\$ 63.00	\$ 25,007.30	\$ 700.00		89,951
TPW Maintenance I - NEW	1.00	\$ 16.50	\$ 34,320.00	\$ 1,140.80	\$ 2,940.54	\$ 4,118.40	\$ 7,560.00	\$ 476.64	\$ 200.00	\$ 34.20	\$ 8,270.84	\$ 700.00		51,491
TPW Maintenance II - KS	1.00	\$ 17.34	\$ 36,067.20	\$ 1,198.87	\$ 3,090.24	\$ 4,328.06	\$ 4,986.83	\$ 476.64	\$ 200.00	\$ 34.20	\$ 5,697.67	\$ 700.00		51,082
Admin. Support - AZ	1.00	\$ 18.10	\$ 37,648.00	\$ 1,251.42	\$ 3,225.68	\$ 4,517.76	\$ 10,144.01	\$ 900.00	\$ 200.00	\$ 19.80	\$ 11,263.81	\$ 700.00		58,607
Project & Grant Admin - RPH	0.88	\$ 27.00	\$ 49,680.00	\$ 1,651.36	\$ 4,256.58	\$ 5,961.60	\$ 19,015.94	\$ 1,059.96	\$ 200.00	\$ 189.00	\$ 20,464.90	\$ 700.00		82,714
TOTAL	6.56		\$ 347,558.40	\$ 11,552.84	\$ 29,778.80	\$ 41,707.01	\$ 81,197.07	\$ 5,653.20	\$ 1,200.00	\$ 592.20	\$ 88,642.47	\$ 4,200.00	\$ 4,800.00	\$ 528,239.52

Full-Time at 2080 hours per year. Step increases for TPW Maint. II (Sept) and Admin (August) effective on their anniversary dates.

City Manager contract adjustment includes City match of Deferred Comp (12%) plus housing stipend.

Grant Admin's gross salary assumes 1840 hrs (35.4 hrs/wk avg)

Note: City paid deferred comp added to taxable amount for payroll tax computation purposes.



DISCUSSION AGENDA ITEM 5

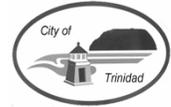
SUPPORTING DOCUMENTATION ATTACHED

5. Discussion/Decision regarding Resolution 2020-12; Adopting the FY2020-2021 Budget.

This item is a placeholder should the Council determine the FY2021 Budget is complete at the conclusion of Discussion Item 4.

TRINIDAD CITY HALL
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Steve Ladwig, Mayor
Gabriel Adams, City Clerk



RESOLUTION 2020-13

ADOPTING THE FY 2021 BUDGET FOR THE CITY OF TRINIDAD

WHEREAS, the City of Trinidad is required to prepare and adopt a balanced budget every year by July 1st for the following Fiscal Year; and

WHEREAS, the City Staff has prepared a Draft Budget for FY2021; and

WHEREAS, a Proposed Budget, which takes into consideration public comments, has been completed and is ready for City Council for consideration and adoption.

NOW, THEREFORE LET IT BE RESOLVED that the Trinidad City Council does hereby adopt the proposed FY2021 Budget; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Trinidad City Council does hereby instruct its staff to return to the Council periodically during the year with proposed budget amendments which may become necessary to address changing financial conditions.

PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL of Humboldt County of the State of California this 23rd day of June, 2020.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the Trinidad City Council by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Attest:

Gabriel Adams
Trinidad City Clerk

Steve Ladwig
Mayor