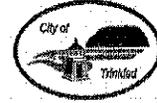


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STEVE LADWIG, MAYOR
GABRIEL ADAMS, CITY CLERK



Posted: Thursday, April 11, 2019

NOTICE AND CALL OF A MEETING OF THE
TRINIDAD TRAILS COMMITTEE

The Trinidad City Council Trails Advisory Committee will meet on
TUESDAY, APRIL 16, 2019 at 4:30 PM
In Civic Club Room located at City Hall, 409 Trinity Street, Trinidad

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- I. CALL TO ORDER/ROLL CALL
 - II. APPROVAL OF MINUTES – 03/26/2019
 - III. ITEMS FROM THE FLOOR
 - IV. STAFF/COUNCIL REPORTS
 - V. COMMITTEE MEMBER REPORTS
 - VI. DISCUSSION/ACTION ITEMS
 1. HSU Students Support Regarding Trails Policy Development
 - VII. REQUEST FOR FUTURE ITEMS
 - VIII. ADJOURNMENT

Angela Zetter
Trinidad Administrative Assistant

DRAFT MINUTES OF THE REGULAR MEETING OF THE TRINIDAD TRAILS ADVISORY COMMITTEE
TUESDAY, MARCH 26, 2019 AT TRINIDAD TOWN HALL, 409 TRINITY STREET

I. CALL TO ORDER/ROLL CALL (4:30 pm)

Committee Members Present: Kenny, Kelly, Davies, Morehead, West, Ibis
Alternate Committee Members: Laos
Committee Members Excused/Absent: Z. Brown, Myers
City Staff: Zetter
HSU Students: Braziel, A. Brown, Olin, White

II. APPROVAL OF MINUTES

February 19, 2019

(Kelly/Kenny) moved to approve the February 19, 2019 minutes as amended. *Motion passed unanimously. (7-0)*

March 5, 2019

(Kenny/Laos) moved to approve the March 5, 2019 minutes. *Motion passed (6-1, Commissioner Kelly abstained)*

III. ITEMS FROM THE FLOOR

None

IV. STAFF/COUNCIL REPORTS

Committee member Laos provided background information on the creation of the Trails Committee, in response to Council member Davies' council report on February 19th. Laos confirmed that when the Trails Committee was formed there was both a resolution and charter.

Council member Davies stated that from his understanding there is not a resolution for any active committees. Planning Commissioner Kelly suggested the Committee move to discuss this at a future meeting, specifically reviewing the charter and composing a resolution as a future agenda item.

V. COMMITTEE MEMBER REPORTS

Committee member Kenny reported that Public Works removed the fallen tree's limbs on Parker Creek Trail.

Council member Davies reported that the State Park aggressively trimmed the bluff. He stated that a member of the public contacted him to confirm if the Coastal Commission needed to be made aware, as it could be an ESHA (environmental sensitive habitat area). Kenny stated that invasive, non-native species are being trimmed.

Public Comment:

S. Madrone (Greater Trinidad Area Resident) advised the area being trimmed caught fire twenty-five years ago and continues to be a major fire hazard.

VI. DISCUSSION/ACTION ITEMS

1. HSU Students Support Regarding Trails Policy Development

*Trinidad Trails Committee
03-26-2019*

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HSU students provided the Committee with sample policy sections. Committee member Kenny advised that the section on "Dogs" can be confusing to the reader. She stated that she understood that all dogs are supposed to be on a leash, per the municipal code. HSU student Braziel stated that the ordinance is silent on whether dogs need to be on a leash. The committee agreed to have the students modify the "Dogs" section to read "dogs must be under physical control and on a leash no longer than 6 feet at all times when utilizing trail amenities." It was also updated to read "owners must remove their dog's droppings."

Council member West raised the question of whether or not the City is liable if an individual is injured on a trail. It was suggested that the Committee confirm what is covered through the City's insurance policy through PARSAC. Kenny stated that California Law indicates that the owner of the trail is not liable. Committee member Morehead clarified that the City must do their due diligence to maintain the trail. Commissioner Kelly echoed Morehead's statement. The overall consensus of the Committee is that the City's insurance policy needs to be examined for clarification.

The Committee discussed the definition of "pedestrian". HSU student A. Brown advised that the group used verbiage from another policy. Braziel suggested the group use a blanket statement, advising that a pedestrian is any "individual traveling on foot." Braziel stated a glossary page will be provided for reference.

HSU student White advised the student group will begin working on the safety portion of the policy. White confirmed that the format presented to the Committee is what will be used from this point forward. A. Brown advised that the student group can develop a set of rules or proper etiquette for the trails. Kenny reminded both the students and committee that signage has been an issue with City residents. Kelly suggested that trail posts can serve as the sign itself.

Morehead opined that each trail needs to be discussed independently, as safety issues can differ trail by trail. Morehead stressed that it is a substantial amount of research, so an alternative for the student group would be to include alternatives and/or recommendations for the City Council. Morehead stated that it is important that the students include the issues and options, as the key to the policy is annual assessment/maintenance, budget, and safety/liabilities.

Council member Davies suggests the HSU students return to the April meeting with language regarding the maintenance aspect. Commissioner Kelly advised to combine the volunteer section with the maintenance section, or leave it out entirely. Morehead opined that volunteer information should be the responsibility of the City staff. Kelly agreed with Morehead's statement.

White confirmed sections on safety, maintenance, and monitoring will be composed next. Braziel advised that the safety section overarches multiple sections.

Davies suggested including a section that recommends the City Council hold public hearings. Davies advised that it would give the public an opportunity to comment on the trails. A. Brown discussed exploring an outreach section of the policy that would include budgetary restrictions. Morehead suggested a comment box be included in the outreach portion of the policy.

Davies and Laos agreed that if individual trails are mentioned citations and stipulations should be included. Morehead reminded the students to review the monitoring reports, so the policies address the immediate issues.

Council member West confirmed the Trail Committee will introduce the students to the Council at the May 8th City Council meeting. Morehead suggested a five minute presentation to the City Council.

Public Comment:

S. Madrone (Greater Trinidad Area Resident) echoed Morehead's statement regarding due diligence of trail maintenance. He also opined that the students should reference the settlement language between John Frame and the City, in regards to the Wagner Street Trail.

VII. REQUEST FOR FUTURE ITEMS

Review of the Committee Charter and discuss/draft a resolution
Discuss the nomenclature of trails
Van Wycke Trail Pedestrian Project

VIII. ADJOURNMENT

Meeting adjourned at 5:16 pm. Next meeting scheduled for 4:30 on APRIL 16, 2019.

Submitted by:

Angela Zetter
Administrative Assistant

Approved by:

Tom Davies
Council Member

DRAFT