TRINIDAD CITY HALL
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Stan Binnie, Mayor
Gabriel Adams, City Clerk

Posted: Friday, March 19, 2010

NOTICE AND CALL OF THE SECOND REGULAR MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold its first regular monthly meeting on

WEDNESDAY, MARCH 24, 2010 at 3:00 PM

in the Town Hall at 409 Trinity Street

I. CALL TO ORDER/ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CLOSED SESSION
There is no Closed Session planned for this meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES
There are no Minutes to be considered at this meeting.

VI. COUNCIL MEMBER REPORTS, INCLUDING COMMITTEE ASSIGNMENTS

VII. ORAL STAFF REPORTS
- City Manager
- Specific Department Reports

VIII. ITEMS FROM THE FLOOR
(Three (3) minute limit per Speaker unless Council approves request for extended time.)

IX. CONSENT AGENDA
There are no Consent Calendar items on this agenda.

X. DISCUSSION/ACTION AGENDA ITEMS
1. Public Hearing: Ordinance 2010-01 - OWTS Ordinance Amendment
2. Public Hearing: Ordinance 2010-02 - 72-Hour Parking Restriction
2. Award of Construction Contract for Museum ARRA/TE Project

XI. COUNCIL, STAFF, or PUBLIC REQUESTS FOR FUTURE AGENDA ITEMS

XII. ADJOURNMENT

DISCUSSION/ACTION AGENDA ITEM X.1
Date: March 24, 2010

Item: **PUBLIC HEARING FOR PROPOSED ORDINANCE 2010-01, AMENDING THE OWTS ORDINANCE**

Background: This is the second reading and public hearing for adoption of proposed Ordinance 2010-01. This Ordinance will amend Ordinance 2008-03.

After lengthy work and public review by the Trinidad Planning Commission, the City Council in 2008 approved the Onsite Wastewater Treatment System (OWTS) Ordinance (2008-03). This Ordinance amends the City's Municipal Code by requiring a process of permitting and inspecting septic systems in the City. The goal is to increase public safety and improve water quality.

One of the requirements of the Ordinance was for the Planning Commission to prepare and approve "Guidelines" that would identify many of the implementation requirements of the program.

In carrying out this responsibility, the Planning Commission has recommended that the City Council instead be named to approve the Guidelines. In a letter to the City Council dated December 4, 2009, the Commission stated that the Guidelines will mandate both implementation and enforcement requirements, and these policy decisions should be the responsibility of the City Council and/or the City Manager.

Following is the Section of the OWTS Ordinance is proposed to be amended:

Section 1:12 – OWTS Guidelines

This ordinance shall be supplemented with guidelines to aid in the interpretation and implementation of the ordinance and to allow for adaptive management of the OWTS Program. The Guidelines shall become effective when adopted by resolution of the ***Planning Commission and shall be made a part of this ordinance as Appendix B. Guidelines issued pursuant to this section may be amended from time to time as needed by staff after***

Planning Commission approval to provide clarification to these ordinance provisions.

This ***bold/italics*** portion of this section is proposed to be changed to the following language (changes underlined):

> .....by resolution of the ***<u>City Council</u> and shall be made a part of this ordinance as Appendix B. Guidelines issued pursuant to this section may be amended from time to time as needed by staff after <u>City Council</u> approval to provide clarification to these ordinance provisions.***

The Guidelines have been drafted. If this Ordinance is approved, then those Guidelines will be brought to the City Council as soon as possible so that the program can begin later in 2010.

Finally, in the coming months there will be another Ordinance presented to the Council that will act to "clean up" those sections of the existing Municipal Code that deal with septic systems in Trinidad.

Recommended Action: Conduct the Public Hearing to take comments on proposed Ordinance 2010-01, and then take appropriate action to adopt the Ordinance as presented.

Attachments: None.

DISCUSSION/ACTION AGENDA ITEM X.2
Date: March 24, 2010

Item: **PUBLIC HEARING FOR PROPOSED ORDINANCE 2010-02 AMENDING THE CITY TRAFFIC CODE**

Background: This is the second reading and public hearing for adoption of proposed Ordinance 2010-02.

Trinidad Police Chief Ken Thrailkill has requested that the City's Traffic Code be amended to include a provision that would allow the Police Department to enforce a 72-hour parking limitation on City streets. This request is in response to numerous complaints regarding either abandoned vehicles of vehicles that are simply parked and left at a single location indefinitely.

Proposed Ordinance 2010-02 would amend the Code by inserting provision ***10.04.125*** and would read as follows:

> ***"It shall be unlawful for any vehicle to be parked on any street or alley for seventy-two or more consecutive hours. Any such vehicle parked or left standing on violation of this section may be removed by order of a City police officer."***

This parking limitation is standard in many cities and is enabled by State legislation.

Recommended Action: Conduct the Public Hearing to take comments on proposed Ordinance 2010-02, and then take appropriate action to adopt the Ordinance as presented

Attachments: Staff Report and recommendation from the Trinidad Police Chief dated January 21, 2010.

TRINIDAD POLICE DEPARTMENT
Post Office Box 390 • 409 Trinity Street
Trinidad, California 95570
Ph: 707.677.0133 • Fax: 707.677.0217

Stan Binnie
Mayor

Kenneth J. Thrailkill
Chief of Police

EXECUTIVE SUMMARY

DATE: January 21, 2010

TO: Steven Albright, City Manager

FROM: Kenneth J. Thrailkill, Chief of Police

SUBJ: Municipal Code Ordinance for 72 Hour Parking

STAFF RECOMMENDTION:

Upon review of the Trinidad Municipal Code, the parking section of the municipal code fails to contain a local ordinance prohibiting vehicles parking on local roadways for more than 72 hours. Without this ordinance enforcement by the police department is very limited.

The specific language being requested to be added to Section 10 of the TMC 10.04 is the following:

10.04.125 It shall be unlawful for any vehicle to be parked on any street or alley for seventy-two or more consecutive hours. Any such vehicle parked or left standing in violation of this section may be removed by order of a city police officer.

Background:

The Trinidad Police Department on a yearly basis deals with complaints about abandoned vehicles or vehicles left on public streets for long periods of times (usually for several weeks).

Unfortunately, the Trinidad Municipal Code does not contain any provision preventing vehicles being parked on public streets for more than 72 hours. In enforcing such activity, we have to rely upon the vehicle code and it's authority to remove such vehicles and the circumstances surrounding the vehicle.

It is the request of the Chief of Police that the above mentioned ordinance to be reviewed by the city attorney and adopted into the Trinidad Municipal Code for enforcement of abandoned vehicles on city public streets.

DISCUSSION/ACTION AGENDA ITEM X.3
Date: March 24, 2010

Item: **ACCEPTANCE OF BID AND AWARD OF CONTRACT FOR ARRA/TE MUSEUM ACCESS PROJECT**

Background: The City was awarded a grant in 2009 under the American Recovery and Reinvestment Act (ARRA) for $186,000 to complete the public access and related improvements to the new Trinidad Museum. It is listed as Federal Project No. ESPL-5036(010), "Museum Access Project."

This federal funding is channeled through the California Department of Transportation. In December 2009, CALTRANS authorized the construction funds to be released. On February 21, 2010, the City had published a public solicitation for competitive bids. The bid period ended on March 17, 2010, and three qualified bids were received.

The low responsive bidder is Gray Construction from Hydesville, CA. Gray Construction will be using three named sub-contractors: Charles Netzow Construction, Jim McLaughlin Landscaping, and RCM Electric. The low bid of $152,221 is just within the authorized construction budget.

Staff Recommendation: Award the construction project for Project 5036(010) to Gray Construction for $152,221, and authorize the City Manager to execute a contract with Gray Construction on behalf of the City of Trinidad.

Attachments: Bid Award Announcement from Freeman Architects; and Bid Opening Summary from Freeman Architects.

Freeman Architects AIA
202 "M" Street, Suite B, Eureka, California 95501-0537
Phone: (707) 441-8740; Fax: (707) 443-0144

BID AWARD

PROJECT: TE Landscaping Project 2009
Federal Project No. ESPL-5036 (010)

OWNER: City of Trinidad
Trinidad, CA 95570

TO: Steve Albright

ARCHITECT: Freeman Architects
202 M Street, Suite B
Eureka, California 95501

DATE: March 18, 2010

Steve Albright
City Manager
Trinidad, CA 95570

Steve,

After reviewing all bids with attached submittals, we recommend the award of the contract to Gray Construction, Hydesville, California. This contractor submitted the low bid and has been responsive to all required submittal requirements.

If you have any questions or comments, please give me a call.

Best regards,

Glenn Stockness

Freeman Architects AIA
202 M Street, Suite B, Eureka, California 95501
Phone: (707) 441-8740, Fax: (707) 443-0144

BID OPENING

DATE: March 17, 2010, 2 PM
PROJECT: TE Landscape Project 2009
MEETING LOCATION: Trinidad Town Hall and Project Site
FACILITATORS: Glenn Stockness, Freeman Architects
Steve Albright, Trinidad City Manager

	Bidder	Bid	Addenda Acknowledgement	List of Subs	Bid Bond	Non Collusion Affidavit
1	John Gray Construction	$152,221	X	X	X	X
2	ACN Construction	$152,946	X	X	X	X
3	Danco Construction	$188,049	X	X	X	X
4						
5						
6						
7						
8						
9						