

**MINUTES OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL**  
**WEDNESDAY, NOVEMBER 13, 2013**

**I. CALL TO ORDER**

- Mayor Fulkerson called the meeting to order at 7:00PM. Council members in attendance: West, Fulkerson, Baker, Davies. **Miller was absent.**
- City Staff in attendance: City Manager Karen Suiker, City Clerk Gabriel Adams, City Planner Trever Parker, City Engineers Steve Allen, Rebecca Crow, and Josh Wolf.

**II. PLEDGE OF ALLEGIANCE**

**III. ADJOURNMENT TO CLOSED SESSION – No closed session scheduled.**

**IV. RECONVENE TO OPEN SESSION**

**V. APPROVAL OF AGENDA**

*Motion (Davies/West) to approve the agenda as written. Passed 4-0.*

**VI. APPROVAL OF MINUTES – October 09, 2013 cc**

*Motion (Baker/Davies) to approve the minutes as amended. Passed 4-0.*

**PROCLAMATIONS & ANNOUNCEMENTS**

1. Proclamation 2013-06; National Caregiver Month
2. Proclamation 2013-07; Great American Smokeout
3. Proclamation 2013-08; Veteran's Day

**VII. COMMISSIONERS REPORTS**

Baker: COT Watch update.

Fulkerson: Recognized and thanked city staff for accomplishing 2 successful audits.

Davies: Announced the December 04 Electric Vehicle workshop at GHD.

West: HTA update.

**VIII. ITEMS FROM THE FLOOR**

**Dennis Koutouzous** – President, Chamber of Commerce

Announced all the “Best of Humboldt” awards that Trinidad received by the North Coast Journal.

**Mareva Russo** – Trinidad

Thanked the Council for feedback provided regarding the Trinidad Head Report. Also asked that if any reports documents issued to Councilmembers were not being used, could they please return them to the city clerk.

**Kathleen Lake** – Trinidad, Ocean Ave.

Expressed a serious concern with a number of law enforcement issues, including, but not limited to:

- Lack of visible police presence in the evening
- Explained how she was yelled at while walking on the Van Wycke Trail.
- Verbally harassed by John Frame on Wagner Trail.
- Neighbors are a nuisance, too many vehicles, noise, etc.
- Alley behind Ocean Ave is frequently blocked with vehicles from Redwood Coast Vacation Rentals.
- Transients camping and parking throughout town.

Lake requested follow up on the issues presented tonight at the podium, and as submitted to the city clerk in writing.

## IX. CONSENT AGENDA

1. Financial Status Reports for September 2013.
2. Staff Activities Report for October 2013.
3. Law Enforcement Activity Reports.
4. City Hall Holiday Closure Schedule
5. Re-budget Prior Year Carryover for Town Hall Improvements
6. Notice of Completion for the Azalea and Pacific Project
7. Award the Water System Upgrade Project Contract to Whitson, Inc.
8. Resolution 2013-08; Designate Representative for Trinidad Westhaven Water Quality Restoration Program/OWTS Emphasis.
9. Resolution 2013-09; Approve Application to the Coastal Commission to Update LCP with Emphasis on Addressing Climate Change and Sea Level Rise Impacts.

*Motion (Davies/West) to approve the consent agenda as written. **Passed 4-0.***

## X. DISCUSSION AGENDA

1. Discussion/Decision to Appoint Council Liaison for the Stormwater Project to the Trinidad Rancheria  
City Manager Suiker explained that the proposed Phase II of the City's Area of Special Biological Significance (ASBS) Stormwater Improvement Project is for construction of improvements to the City's stormwater system to infiltrate stormwater in the lower areas of town with the goal of eliminating the City's stormwater outfall into Trinidad Bay.

The City has periodically presented information to the Rancheria and Tribal Council in past years about the Stormwater Project, including discussion of possible infiltration of City stormwater in the harbor and beach parking lot areas, most recently June 13, 2013. A City Council liaison in attendance at future discussions about the Stormwater Project would demonstrate the City's commitment to a maintaining a good working relationship with the Tribal Council.

City Staff recommends the Council appoint a member to act as a liaison to the Tribal Council of the Cher-Ae Heights Indian Community of the Trinidad Rancheria to attend discussions with the Tribal Council regarding the ASBS Stormwater Project.

Councilmember West volunteered to be the liaison.

There was no public comment.

*Motion (Baker/Davies) to appoint Jack West as liaison to the Tribal Council of the Trinidad Rancheria. **Passed 4-0.***

2. Presentation/Discussion regarding Trinidad Trail Steward Program  
City Manager Suiker explained that as suggested by the Trinidad Head Study Committee during presentation of their final report, the Council selected two of its members, Councilmembers Miller and Davies, to work with staff to consider implementation of a Trail Steward Program for the Trinidad area. This subcommittee has met and recommends the attached notice be distributed and posted to determine if there is sufficient interest to designate an overall volunteer coordinator, as well as volunteer stewards to carry out the functions of a trail steward program.

If sufficient interest is demonstrated, staff would then work with the Humboldt Trails Council toward development of a Memorandum of Understanding which would be brought back to the City Council for consideration and approval. The Humboldt Trails Council currently oversees active stewards programs on the Hammond Trail, the Manila Dunes Trails and the Arcata trail system. Such a partnership would provide liability insurance, volunteer training curriculum and support structure.

Public comment included:

**Stan Binnie** – Trinidad

Appreciated the quick response to the Trinidad Head Advisory Committee's recommendations.

**Steve Ruth** – Trinidad

Expressed support for the trail steward program.

*Motion (West/Davies) to recruit VTS coordinator and volunteers. **Passed 4-0.***

3. Presentation/Discussion regarding Ordinance 2013-04: Updating Dog Licensing Fees.

City Manager Suiker explained that Section 6.04.150 of Trinidad's Municipal Code Provides for the payment of dog licenses at the sum of \$15 for each dog, reduced to \$5 upon presentation of proof of altering. This was last updated in 1988. It is recommended that the license fee be updated to \$15 per year per altered dog, or \$50 per year per unaltered dog. This is in keeping with rates charged by other local entities, survey attached.

To effect this change, the first recommended action is adoption of an ordinance to allow updates in dog license fees to be accomplished by resolution, which would simplify periodic fee updates. This is in keeping with the manner in which fees are updated in other entities. Once the ordinance is in effect, which will require a first and second reading, the Council can consider a resolution to update the fees.

Adoption of the ordinance to allow updates in dog license fees to be accomplished by resolution, which would simplify periodic fee updates. This is in keeping with the manner in which fees are updated in other entities.

There was no public comment.

*Motion (Davies/Baker) approved to adopt first reading of Ordinance 2013-04 to provide for dog licensing fees to be updated by resolution; and direct staff to return to the Council at the December meeting with a resolution updating the fees. **Passed 4-0.***

### **XIII. ADJOURNMENT**

- **Meeting ended at 8:15pm.**

**Submitted by:**

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**Gabriel Adams**  
City Clerk

**Approved by:**

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**Julie Fulkerson**  
Mayor