City of Trinidad

Posted: Friday, June 04, 2010

NOTICE AND CALL OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold its first regular monthly meeting on

WEDNESDAY, JUNE 09, 2010 at 7:00 PM

in the Town Hall at 409 Trinity Street

I. CALL TO ORDER/ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CLOSED SESSION - There is no Closed Session planned for this meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

- May 12, 2010
- May 19, 2010

VI. COUNCIL MEMBER REPORTS, INCLUDING COMMITTEE ASSIGNMENTS

VII. ORAL STAFF REPORTS

- City Manager
- Specific Department Reports

VIII. ITEMS FROM THE FLOOR

(Three (3) minute limit per Speaker unless Council approves request for extended time.)

IX. CONSENT AGENDA

1. Staff Activities Report through May, 2010
2. Financial Status Reports for April, 2010
3. Proclamation 2010-05 Supporting "Americans with Disabilities Act" Week
4. Resolution 2010-07 Regarding the November, 2010 General Election
5. Set Public Hearing for August 11, 2010 for the Annual Water Rate Increase
6. Set Public Hearing for August 11, 2010 for Proposed Ordinance 2010-03 for a Transient Occupancy Rate Increase

X. DISCUSSION/ACTION AGENDA ITEMS

1. Public Hearing to Adopt the FY2011 Annual Budget
2. Report and Recommendations from the Vacation Dwelling Units Advisory Committee
3. Proposed Council Policy for Commenting on County Land Use Issues
4. Street Lights Report

XI. COUNCIL, STAFF, or PUBLIC REQUESTS FOR FUTURE AGENDA ITEMS

XII. ADJOURNMENT

(707) 677-0223 • 409 Trinity Street • P.O. Box 390 • Trinidad, CA 95570 • Fax (707) 677-3759

APPROVAL OF MINUTES FOR:

May 12, 2010 CC:
May 19, 2010 SCC:

Supporting Documentation follows with: 6 PAGES

City of Trinidad

MINUTES OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL
WEDNESDAY, MAY 12, 2010

I. CALL TO ORDER/ROLL CALL

- Mayor Binnie called the meeting to order at 7:00PM. Council members in attendance: Morgan, Ratzlaff, Binnie, Bhardwaj, Fulkerson.
- City Staff in attendance: City Manager Steve Albright, City Clerk Gabriel Adams.

II. PLEDGE OF ALLEGIANCE

III. ADJOURNMENT TO CLOSED SESSION – No Closed Session was scheduled.

IV. RECONVENE TO OPEN SESSION

V. APPROVAL OF AGENDA

Motion (Fulkerson/Bhardwaj) to approve the agenda as written. **Passed unanimously**.

VI. APPROVAL OF MINUTES

April 14, 2010 cc
April 28, 2010 scc
Motion (Fulkerson/Bhardwaj) to approve all the minutes as amended. **Passed unanimously.**

VII. COMMISSIONERS REPORTS

Binnie:

- **HCAOG:** Reviewed Draft Corridor Preservation Report and Fiscal Year 2010-2011 Workplan.

Bhardwaj:

- **Planning Commission**: Announced the Septic Repair/Replacement Program funded by the Clean Beaches Grant and encouraged Trinidad area residents to apply.

Morgan: No report.

Fulkerson:

- **RREDC**: Nursing program at HSU received a 1 year extension. Discussion regarding marijuana legalization and the potential impacts on Humboldt's economy continues.
- **HTA**: Extra HTA sign at bus station on Main Street will be removed soon.

Ratzlaff: No report.

VIII. STAFF REPORTS

City Manager - Albright: Summarized staff activities report and highlighted various other accomplishments.

IX. ITEMS FROM THE FLOOR

(Three (3) minute limit per Speaker unless Council approves request for extended time.)

Glenn Saunders – Trinidad
Parker Creek residents should be notified personally about the septic system repair grant.

Jim Cuthbertson – Trinidad
Various concerns about the Van Wycke Trail.

George Williamson – LAFCO Executive Officer
LAFCO found an exemption that would allow Cal-Fire to proceed with the water connection request and negotiate a connection agreement with the City. The City, however, is not obligated to proceed. LAFCO also contracted with the City's engineer to determine whether or not water capacity is available. The analysis is available at City Hall. LAFCO will meet on May 19.

Sungnome Madrone – Trinidad Area Resident
Regarding the Van Wycke Trail - An 18" storm water drainage pipe meets a 12" pipe below the trail. That connection could become problematic in the future and cause damage to the trail if it fails.

Richard Johnson – Trinidad Chamber of Commerce
Announced the 53rd Annual Fish Fest, and 10th Anniversary Gateway Celebration, June 19 &20.

X. CONSENT AGENDA

1. Staff Activities Report through April, 2010
2. Financial Status Reports for March, 2010
3. Authorization to Remove a Tree within City Right-of-Way
4. Proclamation 2010-4 Recognizing National Physical Activity Plan Day

Motion (Fulkerson/Bhardwaj) to pull #3 for discussion and approve consent agenda as amended. **Passed unanimously.**

Consent #3: Tree Removal Discussion/Decision
City Manager Albright explained that the tree appears to be a hazard and there is money available within our current budget to remove this tree. I recommend approval to remove the tree at the City's expense.

Fulkerson: This is a significant tree – the only large tree in that area. It should be referred to the Planning Commission.

Morgan: The PC should handle this and the City should pay to remove it if authorization is given.

Bhardwaj: I'd prefer not sending this to the PC. It's cold and wet here, and sunlight is important. Removing this tree will save them money and restore their view.

Motion (Morgan/Fulkerson) to send this item to the Planning Commission for review and recommendation. **Passed unanimously**.

XI. AGENDA ITEMS

1. Update Report on Funding for Water Treatment Plant Improvements
City Manager Albright explained that the California Department of Health has alerted the City that Trinidad's application for funding support for planning and design of treatment plant improvements is being considered. The key finding to date is that the City qualifies as a "disadvantaged community." This means that the application will be considered for 80% grant at 20% loan or cash match. The application for this project was for $193,100, which means that the City is eligible for a $154,480 grant.

Albright introduced Rebecca Crow, who prepared the application from Winzler & Kelly, to provide the update report. She will also address recent correspondence from the State Water Resources Control Board informing the City that our approved $2,500,000 project for storm water drainage improvement is prepared to finally move forward. Her report included the following information:

Water System Improvement Project
Improvements are needed at the Water Treatment Plant to address requirements of the Safe Drinking Water Act. The City is currently out of compliance with the SWDA at times for exceeding the filter loading rates, disinfection by-product limits, and turbidity limits.

The proposed improvements include:

- New Membrane Filtration System to replace existing pressure filters
- New Membrane Backwash and Recycle System
- New Pump Station to move treated water to storage
- New Chlorine Booster Pump Station

The remainder of the report included:

- Recent history of project development/funding efforts
- Summary of the planning project
- Next steps

Proposition 84 Areas of Special Biological Significance (ASBS) Stormwater Grant
The State Water Resources Control Board (SWRCB) Ocean Plan prohibits stormwater discharges into ASBS areas. The City of Trinidad received notification from the State to stop discharging stormwater into the kelp beds of Trinidad Bay. The City requested a waiver to this prohibition, but must still reduce storm water runoff into the bay.

Proposed Project Elements:

- The project will address stromwater discharges of pollutants to the Trinidad Head ASBS which will reduce contaminant loads to the ASBS through a variety of best management practices including low impact development techniques that capture, retain, infiltrate, and treat stormwater. Technologies that may be implemented include underground storage and infiltration units, bioswales, bioretention facilities, rain gardens, grassy swales, and similar gravity based low-tech facilites.

The remainder of the update included:

- Recent history of project development/funding efforts
- Summary of project components
- Next steps

Council comments included:
Fulkerson: Thanked Crow for the report, and acknowledged the amount of responsibility Trinidad has in protecting the bay.

Public comment included:
Sungnome Madrone – Fox Farm Road
Agreed with Crow that the City must maintain control of its water quality, both drinking and storm water runoff. However, Madrone argued that the potential of any system to function as designed on such a small site is minimal, and that the City should pursue an analysis of the Spring System he designed and proposed to the City last year. Solve the problem, don't just treat the symptom.

Tom Odom – Trinidad
The City should consider joining the Humboldt Community Services District and construct a pipeline from McKinleyville to Trinidad. This would solve all the problems.

Crow responded, stating that the option of HCSD was studied and presented in the option report last year. She noted the risks associated with abandoning water rights of Luffenholtz Creek, and argued that the current distribution system and disinfection requirements would need to be maintained.

No decision was made. Presentation/Update item only.

2. Proposed Contract for Law Enforcement Services with the County Sheriff's Office
City Manager Albright explained that with the resignation of the Trinidad Police Chief and the subsequent loss of police services in the City, Trinidad is in need of an interim solution regarding law enforcement services. Staff has reported to the Council the challenges that are being faced and the apparent options that can be pursued.

Three options have been publicly provided to the Council:

- Retain a local qualified person to act as an Interim Police Chief;
- Recruit an Interim Police Chief with the assistance of the California Police Chiefs Association; and
- Contract with the County Sheriff's Office until the Council has time to consider a long-term strategy

Since there is an immediate need to fill the current void of law enforcement services, the first two options are NOT being recommended.

Albright added that while some local candidates have come forward to act as an Interim Police Chief, none are being recommended at this time. Since the discussion of individual candidates is a personnel matter, the reasons for not selecting any specific individual will not be discussed publicly.

Contact has been made with Bob Murray and Associates, an executive search firm employed by the Police Chiefs Association, to place retried police chiefs in temporary situations. The cost to do this would be very high; there is no assurance that Trinidad would get the right type of individual; there is no assurance that an individual would be available within our current budget allocation; and the process would take several months. Still, the individual in charge of these temporary recruitments has done some investigating on our behalf at no charge, and he has not come forward with anyone in the past two weeks.

At the Council's meeting on April 28, 2010, the Mayor and the City Manager were authorized to meet with and negotiate a contract for services with the County Sheriff. If possible, that was to be done and brought back to the Council for consideration at this meeting.

The agreement that is being recommended to the Council is based on the one that was developed 2+ years ago for Blue Lake. The proposal is for 1.5 Sheriff's Deputies to be assigned to Trinidad. The advantages to Trinidad to use the services of the Sheriff's Office for this interim period are:

- a full time trained deputy will be assigned to Trinidad and so that person will become familiar with the City and its residents in a manner similar to a City Police Officer (4 10-hour shifts, time to be determined);
- a part-time deputy will patrol the City during various time periods (weekdays and weekends) for 20 additional hours during the week;
- the City will be involved in the selection of the Deputies;
- the Sheriff's Office assumes the responsibility for all officer supervision, scheduling, training, investigative services, and other follow-up;
- the Sheriff's Office provides all of the support services;
- the Sheriff's Office provides all of the equipment; and
- Humboldt County assumes all liability associated with the actions of its Deputies.

The proposed maximum cost of the contract is approximately $180,000/year.

In support of the contract, the City will provide a supplied office space (phone, desk, basic office equipment, etc.) for periodic use by the assigned Deputies. The City will also continue to employ in that office its current Office Manager for at least the duration of this contract to act both as a liaison to Sheriff's Office, to assist Trinidad residents with policing issues, and to continue to maintain ongoing records and evidence storage. The estimated annualized costs of that office are as follows:

• Maintain Part-Time Office Manager:	$ 21,000
• Office Lease:	7,800
• Office Utilities/Communications/Supplies	5,400
• Office Equipment, Leases, Agreements	3,000
• Animal Control Contract:	1,350
TOTAL:	**$ 38,550**

The projected total annualized cost of the contract plus the City support is projected at approximately $220,000. The current allocation to the Trinidad Police Department is $154,000 from the General Fund and $100,000 from the COPS Grant. There would be an approximate cost savings to the City of Trinidad General Fund of approximately $34,000, on an annualized basis. Albright also noted that a long-term solution has not been determined.

Public comment included:
Mike Downing – Humboldt County Undersheriff
Thanked the Council for allowing him an opportunity to speak. He assured the Council that the Sheriff was not out looking for work, but would like to extend the County's assistance and support. He also noted that if the City chose this option, the Sheriff would work to maintain Trinidad's identity and fulfill the commitment. The Sheriff will support the City in whatever decision it makes, and if selected would like to maintain a clean line of

communication with the community. The network of support behind the County Sheriff's Department is vast, and the City will have full access to it.

Marlene Smith – Mayor, City of Blue Lake
The City of Blue Lake realized the enormous liability it had by maintaining it's own Police Department. The Sheriff's support is incredible, and their professionalism is outstanding.

Glenn Saunders – Trinidad
Offered his full support of contracting with the Sheriff, but suggested the Council not get involved in selecting the officer for Trinidad.

Richard Johnson – Trinidad Area Resident
Reminded the public that the City would be hiring 1.5 officers from the Sheriff's Department, not placing any additional burden on the existing number of current officers.

Steve Ruth – Trinidad
Asked what would happen to the current inventory of Police Department vehicles, supplies, etc. Albright responded, stating all equipment would be stored by the City and through support of the Sheriff until further notice.

Motion (Fulkerson/Ratzlaff) to approve the proposed "Agreement to Provide Law Enforcement Services within the City of Trinidad" with Humboldt County through December 2010, and authorize the City Manager to execute the Agreement on behalf of the City and be responsible for its implementation. **Passed unanimously**.

3. Endorse or Modify Comments from the Planning Commission Regarding the Homan Subdivision
City Manager Albright explained that at a special meeting held by the Trinidad Planning Commission on February 17, 2010, Trever Parker was requested by action of the Commission to submit a comment letter to the Humboldt County Planning Commission regarding the proposed Homan Subdivision. This project is proposed to be a 9-lot subdivision within the City of Trinidad's Planning Area off Stagecoach Road.

The project's proponents and members of the Friends of College Cove, which has stated numerous concerns about the project, have been alerted about this meeting. It is suggested that each "side" be given some reasonable amount of time to fairly state their position or comments.

Council questions/comments included:
Fulkerson: Why is this on the agenda, again?

Binnie: This project is outside the city and will be handled by the County Planning Commission. However, it will have significant impacts on the City that should be addressed.

Public comments included:
Mike Nelson – LACO Associates, Homan Project Manager
Requested that comments from opponents be heard first, and his response last.

John Homan – Trinidad Area Resident
I was not invited to the meeting that the Trinidad Planning Commission held to discuss my project. Opponents of my subdivision used the City's Planning Commission to voice their concerns, and the City wrote a letter to the County without taking into consideration any input or response from the applicant. The meeting was unfair, one-sided, and the damage is done. Many "false statements" were made at the hearing by the opponents to convince the Commission that additional environmental review was necessary. I've spent an enormous amount of money hiring experts to mitigate impacts and create a successful design, and the Friends of College Cove are using the City to protect their NIMBY interests. Finally, Mayor Binnie sent an email this morning to an unidentified recipient stating that the City recommends a "full EIR" be completed. This was inappropriate.

Fulkerson: How did Mr. Homan not get notified? **City Manager Albright** explained that it simply was an error. However, the meeting notification requirements were met but a personal invite was not given.

Richard Johnson – Trinidad Planning Commission Chairman
A referral from the County was received for this project and forwarded to the Planning Commission for review. A number of requests were also received from the public requesting that the PC hear the item and discuss possible impacts to the City.

Binnie: I received an email this morning from an individual interested in purchasing one of the lots and I responded. He summarized the recent letter approved by the PC addressing the City's concerns.

Robert Vogel – Trinidad Area Resident
Friends of College Cove originally requested that the Regional Water Quality Control Board review the impacts that the Homan Subdivision may have on the Trinidad ASBS. There are many questions still unanswered, the letter from the Trinidad Planning Commission should be endorsed, and a full EIR should be required.

Steve Ruth – Trinidad
The PC letter should be endorsed. I agree that this project will have significant impacts on Trinidad.
Jim Cuthbertson – Trinidad
This is a disgrace. The Council has enough business to take care of and the County has authority. **Tom Odom** and **Glenn Saunders** agreed.

Sungnome Madrone – Trinidad Area Resident
This project proposes 9 parcels with the potential of 2 homes per lot. LACO's water availability study found enough water for 21 houses, but I disagree that there will be enough (demonstrating his argument with props).

John Webb – Trinidad Area Resident
Requests a full EIR be completed.

Jim Wauters – Trinidad Area Resident
Stagecoach Road resident for 42 years. The wild nature of the Homan property is an important part of my daily life. The size and scope of this project is inappropriate for this area.

Eric Lindquist – Trinidad Area Resident
I've known John Homan longer than anyone in this room. He has done a lot for this community. Every one of you came here, bulldozed a lot, cut down trees, and built a home. The additional housing proposed will allow more people to live here, shop here, boost enrollment in Trinidad School, and contribute. John loves Trinidad. This is ridiculous.

Valle Janes – Trinidad
I resent the Mayor speaking for me without my approval. I'm disappointed in this town for even getting involved. I do not endorse the letter.

Kathy Moley – Trinidad Area Resident
I find inaccuracies in the letter and think it should be reconsidered due to the misinformation provided and because Mr. Homan was not there to represent himself.

Larry Goldberg – Trinidad Area Resident
I was disappointed that Mr. Homan wasn't at that meeting. The Trinidad Planning Commission's letter requesting more information was appropriate at that time. Homan now has new information, and so does FOCC. I believe a full EIR should be required. Mr. Homan is not a bad guy, but more information is necessary.

Paul Hasselquist – Trinidad Area Resident
I don't support the letter as written. It should be amended and resent.

Jessica Powers – Trinidad Area Resident
The City Council should send this project back to the PC for review due to lack of info and to allow Homan to respond.

Jimmie Wilkerson – Trinidad Area Resident
I support this project. Reminded the public that we are all here because of developers.

Valerie Davidson – Trinidad Area Resident
I support the letter. The General Plan states how development is conducted in our community.

Mike Nelson – LACO, Homan Project Manager
Mr. Homan is not proposing to build homes. This is a subdivision only. A Coastal Development Permit is required for every home built in the future. LACO, Pacific Affiliates, and Winzler & Kelly are all working together on this project. LACO would not take on this project if we couldn't stand behind the work and comply with all regulatory policies. If you endorse the letter, you would be endorsing a lack of due process. I request you rescind the letter, send it back to the Planning Commission, and consider amending it.

John Homan – Trinidad Area Resident
I set aside $100,000 in donations for the School and for Westhaven Fire. If I'm required to complete a full EIR, the money set aside for charity will be tapped.

City Manager Albright explained the difference between a full EIR and a focused EIR. The real battle should be taking place at the County level. The property is clearly zoned for this development, and the County General Plan fully authorizes it.

Council comments included:
Fulkerson: The project should be fully heard at the County Planning Commission hearing. This isn't about the people, it's about the land. We all came from other places and need to respect the land. This is complicated, delicate, and we should take no action.

Binnie: I too am concerned that both sides were not heard at the meeting. However, I'm also concerned with the timeline. We can't rescind the letter, but could request sending it back to the PC for consideration of both sides equally. Morgan agreed.

Bhardwaj: I agree with Fulkerson. The City's Planning Commission did its job and I fully support their work. If we write a letter at all, it should address the process issues, not the project.

Motion (Fulkerson/Morgan) to a) neither endorse or modify the letter sent by the Trinidad Planning Commission to Humboldt County Planning Commission, and b) authorize the City Manager to write a letter to County Planning stating that Trinidad's comment regarding the Homan Project were made without both sides being heard. **Passed 4-1. No – Fulkerson.**

XII. COUNCIL REQUEST FOR FUTURE AGENDA ITEMS

XIII. ADJOURNMENT

- **Meeting ended at 10:35pm.**

Submitted by:

Gabriel Adams
City Clerk

Approved by:

Stan Binnie
Mayor

TRINIDAD CITY HALL
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Stan Binnie, Mayor
Gabriel Adams, City Clerk

SUMMARY OF MINUTES OF TRINIDAD CITY COUNCIL ACTION

TO: Council Members & City Staff

FROM: Gabriel Adams, City Clerk

DATE: Wednesday, May 19, 2010

RE: Summary of Council Action – **Special Meeting, May 19, 2010**

The City Council met for a special monthly meeting, commencing at 3:00PM, and took the following actions:

Bhardwaj – *Absent.*

APPROVAL OF AGENDA

City Manager Albright explained that agenda item No.1 is an emergency addition to the agenda due to the upcoming grant application deadline. Councilmember Morgan noted his disapproval of adding emergency items.

Motion (Fulkerson/Ratzlaff) to approve the agenda and add emergency item no.1. **Passed 4-0**.

DISCUSSION ITEMS

1. Resolution 2010-06 Submitting a Grant Application to the Strategic Growth Council.
City Manager Albright explained that this application was prepared by the City Planner to satisfy a State mandate to perform an emissions inventory. The minimum grant request is $100,000, and the proposal is to split it 50% between Trinidad & Blue Lake. Approval of the resolution authorizes staff to submit the application.

   Motion (Fulkerson/Ratzlaff) to approve Resolution 2010-06. **Passed 4-0**.

2. Workshop Meeting – Presentation and Discussion of the Draft Fy2011 Budget
No decision was made. Final draft budget will be on the June 9th Council meeting agenda for approval.

Meeting ended at 5:00pm.

CONSENT AGENDA ITEM #1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 8 PAGES

1. Staff Activities Report through May, 2010

CONSENT AGENDA ITEM IX.1
Date: June 9, 2010

Item: **STAFF ACTIVITIES REPORT THROUGH MAY, 2010**

Background: The City Council is provided with a Staff Activities Report at the first meeting of every month. The report covers staff actions and updates on projects through the previous month.

Changes from the previous report will be shown in ***bold italics*** so that the Council members can follow both the history of an activity and see the progress that has been made since the last Report. Update items will be removed periodically as they become "old news."

The report concentrates on projects and is directly related to the Special Grants and Projects Budgets in the adopted City Budget.

There is also a monthly update on the rental activity at Town Hall for the previous month.

Staff Recommendation:

Receive and file the Staff Activities Report, or take whatever other action is deemed appropriate by the Council.

Attachments: Staff Activities Report through May, 2010.

CITY OF TRINIDAD
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Stan Binnie, Mayor
Steve Albright, City Manager

STAFF ACTIVITIES REPORT

Through May, 2010

A Staff Activities Report is provided to the City Council at the first Council meeting of every month. Additions to the previous report will be indicated in ***bold italics.*** Old information will be left on this report for several months and then removed or updated. This report is prepared by Steve Albright, City Manager, with input from staff members and contracted consultants.

The Staff Activities Report focuses on specific projects, the status of requests to the staff from the Council, and other ongoing items where progress can be reported. It is now being organized under the six primary City functions: City Administration; Police Department; Fire Department; Public Works Department; City water Department; and the City Cemetery.

City Administration:

1. FY2010 Budget. The second mid-year Budget Amendment was approved by the City Council in February 2010. Monthly financial status reports are presented to the City Council. ***The budget year ends on June 30, 2010.***

2. FY2011 Budget. ***The first draft of the FY2011 Budget was presented and reviewed at a Budget Workshop on May 19, 2010. Changes to that draft will be reflected on the Budget being proposed for Council adoption on June 9, 2010.***

3. 2008-09 Annual Audit. ***The audit is still a work in progress. Ralph Marcello completed the field work for the annual audit (2008-09) in January. Year-end financial statements were provided to him in advance by Cunningham, Malone & Morton, and staff assisted him during his week in Trinidad. The financial statements were completed and presented to the Auditor at the end of May, including notes on the year end financial statements. It is generally agreed that the difficulty is s software problem that must be corrected for next year's financial reporting. This may require an expenditure (investment) in financial software. The audit will be presented to the Council upon its completion.***

4. City Web Site. Additional uploads and ongoing updates are being done to the web site. Comments for change and improvement are always welcomed.

5. Improvements to the City's filing/record-keeping system. Town Hall records, and those that are in the storage facility at Trinidad School, will be purged and archived over the next few months. The City Clerk will also be compiling a database of the existing files to improve the ability to retrieve and use historic files. The long-awaited project of contracting for updates to the City Municipal Code is now underway.

6. Town Hall Improvements. ***Estimates are being sought for painting, re-flooring, some carpentry work, and furniture replacement for the Clerk's Office in Town Hall. Work is planned for the last week of June and the first week of July.***

7. Creating a 5-year Capital Improvement Plan for the City of Trinidad. No action has been taken.

8. Tsurai Management Plan Implementation. A letter was sent to the involved parties to re-open the negotiations toward transfer of the 12.5 acre site in early April, 2010. The Tsurai Ancestral Society replied that the Board was meeting in May and would get back to the City at that time.

9. General Plan. The Open Space, Conservation, and Recreation Elements were presented and discussed at the Council's meeting on April 28, 2010. ***The new General Plan is now scheduled for Council adoption hearings after the Planning Commission completes its review of the remaining elements.***

10. On-Site Waste Water Treatment (OWTS) Ordinance. The City Council adopted the Ordinance on December 10, 2008. In November, Planning Commission requested that a change in the OWTS Ordinance be made to make either the City Manager (administratively) or the City Council responsible for approving the implementation guidelines. An amendment to the Ordinance was prepared to shift this responsibility to the Council, and it was approved in March 2010. The Guidelines can now be finalized and brought to the Council for consideration as staff time allows.

11. Accessory Dwelling Unit (ADU) Code. The Planning Commission has completed its work on a proposed ADU Ordinance that would put the City of Trinidad in compliance with State requirements. The ordinance was referred to the City Attorney for review in early 2008. The Planning Commission has recommended that it be considered by the City Council, but that will not happen until the Council acts on the OWTS Ordinance. The proposed ADU Ordinance is on the City's website as a downloadable document for public review and comment. ***It is now planned for a first reading for adoption in July, 2010.***

12. Vacation Units Regulations. ***The Citizens Advisory Committee on Vacation Dwelling Units was formed and held a total of eight meetings between January and May. The Committee has completed its work and will present its findings and recommendations to the City Council in June.***

Status of Grants and Funding Programs

- Project Name: Gateway Project
  Source of Funds: CA State Transportation Improvement (STIP)
  Amount of Funding: $145,000
  Local Match/Source: Prop 1B funds
  Status: Environmental Complete, Design Complete, Construction in 2010
  The Construction Authorization request has been submitted to Cal Trans. The Encroachment Permit was received in April. ***Staff is now arranging for construction easements with adjacent property owners and utility relocations with PG&E and AT&T. The bid process will occur this Summer, and construction should begin in September to avoid tourist season in Trinidad.***

  and

  Project Name: Main and Trinity Safety Improvements
  Source of Funds: Federal High Risk Rural Road Funds (HR3)
  Amount of Funding: $360,000
  Status: See above. The two funds have been combined into one construction project.

- Project Name: New Library/Museum Road
  Source of Funds: CA State Proposition 1B
  Funding Amount: $100,000
  Status: Road Open, Completion of curb/gutter/paving and diagonal parking along Patrick's Point Drive finished by Alves. Project completed in March, 2010 on budget, final payment made, and striping of new parking spaces set for June 2010.

- Project Name: Library Museum Project Access Improvements
  Source of Funding: American Recovery and Reinvestment Act (ARRA)
  Amount of Funding: $186,000
  Status: Environmental Complete, Design Complete, Construction begun on April 15, 2010 by Gray Construction. ***60-day construction anticipated. Significant reporting requirements and documentation to CalTrans for reimbursement for project costs.***

- Project Name: Saunders Park Development
  Source of Funding: State Park Bond
  Amount of Funding: Approximately $120,000 remaining.
  Status: Funding received in 2007. ***Design by Freeman Architects complete, planned bid to be advertised in June 2010, Construction to begin in Summer 2010.***

- Project Name: Azalea and Pacific Streets Reconstruction
  Source of Funds: CA State Transportation Improvement (STIP)
  Amount of Funding:
  Status: Environmental in Process. Delay for construction authorization submitted in March, 2010, due to lack of funds available at the State level. ***Construction funding now programmed for 2013-14. Funding for final design undetermined and may delay the project indefinitely. No additional expenditures recommended at this time, which means some Prop 1B money needs to be reallocated.***

- Project Name: Energy Efficiency and Conservation Block Grant (EECBG)
  Source of Funding: American Recovery and Reinvestment Act
  Amount of Funding: $25,000
  Status: Grant Application was submitted by 1/15/10. Award announcement anticipated by the end of March, 2010, has been delayed with no explanation. ***Date of determination still unknown***.

- Project Name: North Coast Energy Independence Program
  Source of Funds: State Assembly Bill 811 Authorization
  Amount of Funding: N/A, Loan Program to Property Owners
  Status: Program/Rules being established.

- Project Name: Safe Drinking Water Revolving Fund (SDWSRF)
  Source of Funds: State Department of Public Health, Revolving Loan Fund
  Amount of Funding: Undetermined
  Status: Application was submitted by February 4, 2010. Notice of Exemption from CEQA filed with the County Clerk in March, 2010. ***State is apparently ready to award a partial grant/loan for the project, with details to be determined. Project proposal currently under review.***

- Project Name: Clean Beaches Program
  Source of Funding: State Proposition 50
  Amount of Funding: $400,000
  Status: This project was delayed by the state budget crisis for 16 months. It was reactivated in February 2010, but the end date for grant expenditure is now 11/30/10. A grant amendment was signed in April 2010. Nearly $300,000 of the funds are for the replacement of failing and unsafe septic systems in the watershed area (inside and outside the City limits), and Streamline Planning is identifying and contracting for the replacement of approximately 10 of the worst systems in the area. ***Seven replacement systems have been approved and are either completed or pending construction.***

- Project Name: Turbidity Meter
  Source of Funding: CA State Proposition 50
  Amount of Funding $60,000
  Status: Letter of Commitment form State in 2008; contract incomplete due to funding freeze. Start date undetermined.

- Project Name: Drainage Improvements (ASBS Project)
  Source of Funding: CA State Proposition 84
  Amount of Funding: $2,500,000
  Status: State announced in late April that bond funds have been raised and this project may proceed. Now awaiting contract to establish agreement with State for use of funds.

- Project Name: Trinidad Pier Reconstruction (ASBS Project)
  Source of Funding: CA State Proposition 84
  Amount of Funding: $2,500,000
  Status: State announced in late April that bond funds have been raised and this project may proceed. Now awaiting contract to establish agreement with State for use of funds.

- Project Name: Trinidad Safe Streets
  Source of Funding: CalTrans Planning Funds
  Amount of Funding: $80,000
  Status: Grant application completed by staff and Local Government Commission. Council approved Resolution to submit application in March, 2010, and application filed with District 1 Caltrans by April, 1, 2010.

Police Department

1. Staffing. Chief Thrailkill resigned in April, and his last day in Trinidad was April 23, 2010. ***Deputy Ryan Lemons was placed on administrative duty and worked on-site through May 17, 2010. At his request, he was subsequently released in accordance with the terms of his contract and paid for the 30-day notification period.*** Current reserve officers will remain in that status but will not be working any hours until the status of the department becomes clear. Sandra Cuthbertson remains as a part-time Office Manager for at least the remainder of the calendar year. ***It is planned to recruit for a new Police Chief during the summer to determine whether or not suitable candidate(s) are available.***

2. Law Enforcement Functions. ***The Council approved proceeding with a six-month contract with the Sheriff's Office for law enforcement functions in Trinidad. That contract has been reviewed by Counsel and the County's Risk Management office and will be on the Agenda of the Board of Supervisors in June.***

3. Equipment Issues. ***Staff has arranged to transfer to the Sheriff's Office all existing inventory of weapons and ammunition. A credit will be given to the City for the value of the ammunition against the first month contract, and the weapons will be safely stored by the Sheriff's office.***

Fire Department

1. No New Information to Report.

Public Works Department

1. Grounds Maintenance. ***City maintained grounds are now in good condition and will be maintained on a regular schedule through the summer. A new riding mower is being purchased that will improve ongoing operations efficiency and will specifically address the increased maintenance demands of the museum and library grounds.***

2. Streets Maintenance. Plans are being made to complete the revised center line and parking striping on Edwards Street and Trinity Street and will begin as weather permits. ***Staff is coordinating for partial re-surfacing of Patrick's Point Drive in the City in conjunction with a County-planned project outside the City limits.***

3. Street Trees/Maintenance. ***The City has been requested to pay for the removal of a tree in the public right-of-way on frontage road. That issue was presented to the Council, and the Council in turn forwarded it to the Planning Commission to follow normal procedures. The City assisted in the cost of a tree trimming on West Street on a tree that is partially in the public right-of way.***

4. Appropriations Request. A 2011 appropriations request was submitted to Congressman Thompson's staff for funding of the second phase of the Stormwater Drainage Improvement Project required to meet discharge standards at the ASBS. The first phase is due to be funded by Prop 84 when the State is able to release project funds.

City Water Department

1. Rates. ***Plans are being made to meet State requirements for adjustments to the water rates for the next year. The City may also receive state funding assistance to perform a water rates analysis to meet State Prop 218 requirements if any rate increases are demanded to support major capital infrastructure improvement loans.***

2. Maintenance. ***Valves were installed adjacent to the Van Wycke Trail for the purpose of isolating this portion of the water line in case of failure of the trail. The cost to do this was funded by the lines maintenance/repair budget line item.***

3. Water Quality: No issues to report.

4. Water Service Extension. A request filed by CalFire to extend Trinidad water to its facility on Patrick's Point Drive is being reviewed.

5. Appropriations Request. A 2011 appropriations request was submitted to Congressman Thompson's staff for funding of the improvements required at the water treatment facility.

City Cemetery

1. ***Annual Maintenance. The Public Works staff maintains the Cemetery Grounds on an ongoing basis. During the week of June 1 additional maintenance was done to clean up a number of specific locations on the Cemetery grounds.***

CONSENT AGENDA ITEM #2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 13 PAGES

2. Financial Status Reports for April, 2010

CONSENT AGENDA ITEM IX.2
Date: June 9, 2010

Item: **FINANCIAL STATUS REPORTS**

Background: This "Monthly Financial Status Report" is provided to the Council at the first meeting of every month and is produced by Cunningham, Malone & Morton. It provides the Council and the public with a monthly financial status which is intended to be timely and user-friendly.

The status report is done for each department and includes: 1) expenditures from the previous month; 2) expenditures for the year-to-date; 3) the annual budget for a given budget category; and 4) the percent of the budget that has been expended to date.

This Financial Status Report provides the status on seven pages:

General Fund Revenue;
1. General Fund-Administration;
2. General Fund-Public Works;
3. General Fund-Police;
4. General Fund-Fire;

Enterprise Account-Water Department; and
Enterprise Account-Cemetery.

The four General Fund Accounts also include bottom-line statements for specific grant or special project budgets. For example, the Village Keepers Fund and the Clean Beaches Grant are included with the General Fund-Administration. Full details of those special project or grant budgets will be available for review but will not be published monthly with the meeting packet.

Staff Recommendation:

Discussion and public input, and Council action to receive and file the Financial Status Report

Attachments: Financial Status Report through April, 2010.

City of Trinidad
Statements of Revenues - Budget and Actual
General Fund - Revenues
April 30, 2010
83%
Percent of the Year

		Current Month	Year To Date	Annual Budget	Percent of Budget
1.01 4100	Property Taxes	$ -	$ -	$ 110,200	0%
1.01 4101	Property Tax - Secured	-	37,836	-	100%
1.01 4102	Property Tax - Unsecured	-	8,285	-	100%
1.01 4105	Property Tax - Current Suppl	-	512	-	100%
1.01 4106	Property Tax - Prior Suppl	-	313	-	100%
1.01 4107.1	Property Tax - Motor Vehicles	-	2,835	-	100%
1.01 4107.2	Property Tax - Booking Fees	-	83	-	100%
1.01 4108	Property Tax - Homeowners	-	635	-	100%
1.01 4109	Real Property Transfer Tax	-	(5,100)	-	100%
1.01 4110	Property Tax - Interest +	-	362	-	100%
1.01 4113	Public Safety 1/2 Cent	-	622	-	100%
1.01 4114	Property Tax - Documentary Fee	-	1,874	-	100%
1.01 4119	Property Tax Administration Fee	-	(1,881)	-	100%
1.01 4120	LAFCO Charge	-	(403)	-	100%
1.01 4121	In-Lieu Sales & Use Tax	-	10,198	-	100%
1.01 4122	In Lieu VLF	-	12,828	-	100%
1.01 4200	Sales & Use Tax	6,500	126,608	210,000	60%
1.01 4300	Transient Lodging Tax	9,298	69,597	60,000	116%
1.01 4605	Traffic Relief Fund	-	-	-	100%
1.01 4606.4	ASBS Grant	-	-	-	100%
1.01 4606.5	Clean Beaches Grant	-	-	-	100%
1.01 4611	Parks & Recreation	-	-	-	100%
1.01 4600	State Grants - Other	-	-	-	100%
1.01 4731	Motor Vehicle in Lieu Tax	-	-	-	100%
1.01 4732	Vehicle License Collection	-	336	-	100%
1.01 4737	Motor Vehicle License Fee Gap	-	-	-	100%
1.01 4761	Blue Bag Sales	-	-	-	100%
1.01 4765	Recycling Revenue	-	-	-	100%
1.01 4901	Peace Officer Standards & Train	-	1,856	1,500	124%
1.01 4902	Reports	-	35	200	18%
1.01 4903	Patch Fund	-	20	-	100%
1.01 4904	Towing Fees	200	2,145	2,000	107%
1.01 4905	Criminal	-	225	700	32%
1.01 4906	Booking Fees	-	-	-	100%
1.01 4908	Motor Vehicle Fine	153	320	3,500	9%
1.01 4909	Donations/Fundraising/Grants	-	-	1,000	0%
1.01 4910	Airport Security	-	-	-	100%
1.01 4900	Police Revenue - Other	10	310		100%
1.01 4990	Other Grants	-	-	-	100%
1.01 5310	Copy Machine Fee	4	64	100	64%
1.01 5320	Interest Income	5,925	36,581	40,000	91%
1.01 5380	Other Fees for Service	-	75	-	100%
1.01 5390	Other Miscellaneous Income	-	1,434	4,600	31%
1.01 5300	Other Income - Other	-	-	-	100%
1.01 5400.2	Planner - Application Processing	-	5,773	10,000	58%
1.01 5400.4	Engineer-Application Processing	-	-	500	0%
1.01 5400.5	Bldg. Insp-Application Process.	87	4,175	6,000	70%

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1.01 5400.6	Bldg. Insp-Enforcement	-	-	-	100%
1.01 5410	Animal License Fees	12	52	200	26%
1.01 5413	Farmers Market Business License	90	135	-	100%
1.01 5415	Business License	-	3,468	12,000	29%
1.01 5430	Encroachment Permit Fees	100	550	400	138%
1.01 5490	Other Permits	-	63	-	100%
1.01 5615	Franchise Fees	-	-	6,000	0%
1.01 5640	Rent - Verizon	1,611	15,812	18,000	88%
1.01 5645	Rent - Cox Cable	-	-		100%
1.01 5650	Rent - Harbor	-	-	5,000	0%
1.01 5655	Rent - PG&E	5,079	5,079		100%
1.01 5660	Rent - Other Tennis Court	20	70		100%
1.01 5665	Rent - Suddenlink	1,033	4,061		100%
1.01 5670	Rent - Town Hall	490	6,263	10,000	63%
1.01 5600	Rent & Franchise Income - Other	-	-	500	0%
1.01 5999	PROP 1B Transfer	-	-	65,800	0%
1.01 5395	Gain/Loss on Sale of Assets	-	16,502	17,500	94%
TOTAL REVENUES		$ 30,612	$ 370,608	$ 585,700	63%

City of Trinidad
Statements of Revenues - Budget and Actual
General Fund - Administrative Expenses
April 30, 2010
83%
Percent of the Year

		Current Month	Year To Date	Annual Budget	% of Budget
EXPENDITURES					
2.01 6090	Honorariums	$ 250	$ 2,500	$ 3,000	83%
2.01 6100	Employee Wages	4,244	49,037	48,660	101%
2.01 6500	Employee Benefits/Ins/Taxes	2,407	29,131	27,200	107%
2.01 6809	Crime Bond	-	245	-	100%
2.01 6810	Fidelity Bond	-	-	-	100%
2.01 6820	Insurance - Liability	-	1,455	4,000	36%
2.01 6830	Property & Casualty Insurance	-	696	1,500	46%
2.01 7101.1	Attorney - Meetings	88	12,482	28,000	45%
2.01 7101.2	Attorney - Admin Tasks	-	1,480	-	100%
2.01 7101.4	Attorney - Litigation	-	16,935	12,000	141%
2.01 7105	City Engineer - Meetings	-	-	-	100%
2.01 7106	City Engineer - Project Fees	-	-	-	100%
2.01 7107.2	City Engineer - Admin Tasks	-	5,547	6,000	92%
2.01 7107.3	City Engineer - Application Process	-	442	1,000	44%
2.01 7107.4	City Engineer - Special Projects	-	3,615	-	100%
2.01 7130.1	City Planner - Meetings	180	759	-	100%
2.01 7130.2	City Planner - Admin Tasks	947	14,478	20,000	72%
2.01 7130.3	City Planner - Application Process	2,097	3,657	8,000	46%
2.01 7130.6	City Planner - Special Projects	2,238	27,582	30,000	92%
2.01 7140.2	Bldg Inspector - Admin Tasks	-	374	-	100%
2.01 7140.3	Bldg Inspector - Permit Proc	-	84	-	100%
2.01 7140.4	Bldg Inspector - Enforcement	353	3,014	2,000	151%
2.01 7150.2	Accountant - Admin Tasks	932	9,017	6,000	150%
2.01 7150	Accountant - Other	-	-	-	100%
2.01 7160.3	Auditor - Admin Tasks	4,539	9,639	6,500	148%
2.01 7202	Chamber of Commerce	-	-	3,000	0%
2.01 7204	Bad Debts	-	336	-	100%
2.01 7170	Financial Advisor/Tech Support	90	2,127	2,000	106%
2.01 7505	Library Rent & Local Contrib.	-	5,500	12,000	46%
2.01 7506	Rent	-	-	5,600	0%
2.01 7507	Utilities	104	2,434	4,000	61%
2.01 7509	Dues & Membership	-	222	1,000	22%
2.01 7510	Municpal/Update Expense	-	53,226	65,000	82%
2.01 7512	Licenses & Fees	-	22	-	100%
2.01 7513	Office Supplies & Expense	235	3,850	4,500	86%
2.01 7515	Interest Expense	-	4,304	-	100%
2.01 7516	Bank Charges	5	10	-	100%
2.01 7519	Contracted Services	-	60	-	100%
2.01 7599	Miscellaneous Expense	121	2,246	1,000	225%
2.01 7602	Telephone	146	1,594	3,000	53%
2.01 7603	Cell Phone & Pager Expense	-	-	-	100%
2.01 7604	Cable & Internet Service	161	1,449	1,500	97%
2.01 7606	Travel	-	59	500	12%
2.01 7806	Building Repairs & Maintenance	-	650	5,000	13%
2.01 7807	Security System	-	258	-	100%
2.01 7808	Other Repair & Maintenance	-	93	-	100%
2.01 7809	Materials, Supplies & Equipment	77	8,493	7,000	121%

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		Current Month	Year To Date	Annual Budget	% of Budget
2.01 7822	Disaster Planning & Preparedness	-	-	-	100%
2.01 8000	Depreciation	-	3,560		
2.01 8950	Penalties - Non-Deductible	-	-	-	100%
2.01 9200	Unrealized Loss/Gains	-	3,337	-	100%
2.01 9300	Unrealized Invest. Loss/Gains	-	7,736	-	100%
TOTAL EXPENDITURES		$ 19,214	$ 293,735	$ 318,960	

City of Trinidad
Statements of Revenues - Budget and Actual
General Fund - Police
April 30, 2010
83%
Percent of the Year

		Current Month	Year To Date	Annual Budget	% of Budget
EXPENDITURES					
3.01 6100	Employee Wages	$ 4,997	$ 55,578	$ 50,898	109%
3.01 6500	Employee Benefits/Ins/Taxes	1,043	12,772	29,539	43%
3.01 6609	Commercial Crime Bond	-	105	-	100%
3.01 6810	Fidelity Bond	-	-	-	100%
3.01 6820	Insurance - Liability	-	1,819	4,500	40%
3.01 6830	Property & Casualty Insurance	-	696	1,500	46%
3.01 7101.1	Attorney - Meetings	-	-	1,000	0%
3.01 7150.2	Accountant - Admin Tasks	799	6,462	6,000	108%
3.01 7150	Accountant - Other	-	-	-	100%
3.01 7160.3	Auditor - Admin Tasks	534	1,134	6,000	19%
3.01 7506	Rent	1,300	13,000	5,000	260%
3.01 7507	Utilities	-	1,319	1,000	132%
3.01 7509	Dues & Membership	-	555	750	74%
3.01 7513	Office Supplies & Expense	-	2,618	2,000	131%
3.01 7518	Backgrounds / Education	-	5,941	3,500	170%
3.01 7519	Contracted Services	-	83	-	100%
3.01 7520	Animal Control	113	1,123	1,500	75%
3.01 7525	Uniforms/Safety Equip.	-	6,657	4,000	166%
3.01 7526	Investigation	-	1,172	1,500	78%
3.01 7599	Miscellaneous Expense	-	216	-	100%
3.01 7602	Telephone	636	4,716	4,000	118%
3.01 7603	Cell Phone & Pager Expense	-	-	-	100%
3.01 7604	Cable & Internet Service	-	-	-	100%
3.01 7605	Radio & Dispatch	375	3,750	4,500	83%
3.01 7600	Telephone & Comm. - Other	-	-	-	100%
3.01 7804	Vehicle Fuel & Oil	640	5,631	7,500	75%
3.01 7805	Vehicle Repairs	68	1,994	3,000	66%
3.01 7806	Building Repairs & Maintenance	5	28	-	100%
3.01 7807	Security System	-	120	-	100%
3.01 7808	Other Repair & Maintenance	-	2,862	3,000	95%
3.01 7809	Materials, Supplies & Equipment	-	-	-	100%
3.01 7822	Disaster Planning & Preparedness	-	-	-	100%
3.01 8000	Depreciation	-	2,340	-	100%
3.01 8500	Capital Reserve	-	-	13,200	0%
3.01 8590	Capital Outlay	-	-		100%
TOTAL EXPENSES		$ 10,510	$ 132,691	$ 153,887	86%

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City of Trinidad
Statements of Revenues - Budget and Actual
Special Revenue Fund - COPS Grant
April 30, 2010
83%
Percent of the Year

		Current Month	Year To Date	Annual Budget	% of Budget
	FUND BALANCE - JULY 1, 2009		$ 15,121		
REVENUES					
3.03 4601	COPS Grant Income	$ 33,437	$ 89,870	$ 100,000	90%
3.03 5320	Interest Income	-	-	-	100%
TOTAL REVENUES		$ 33,437	$ 89,870	$ 100,000	
EXPENDITURES					
3.03 6100	Employee Wages	$ 4,726	$ 40,816	$ 58,848	69%
3.03 6500	Employee Benefits/Ins/Taxes	815	13,834	24931	55%
3.03 7506	Rent	-	-	3,000	0%
3.03 7507	Utilities	471	1,470	625	235%
3.03 7509	Dues & Membership	-	250	-	100%
3.03 7513	Office Supplies & Expense	-	2,099	3,000	70%
3.03 7518	Backgrounds / Education	-	2,863	3,000	95%
3.03 7518.1	Background Checks	-	536	-	100%
3.03 7518.2	Training/Education	-	789	-	100%
3.03 7519	Contracted Services	606	606	3,000	20%
3.03 7520	Animal Control	-	-	-	100%
3.03 7524	Booking Fees Expense	190	190	-	100%
3.03 7525	Police Uniforms/Personal Equip.	-	1,737	500	347%
3.03 7526	Investigation	70	1,287	2,000	64%
3.03 7599	Miscellaneous Expense	-	-	-	100%
3.03 7602	Telephone	136	1,140	1,000	114%
3.03 7605	Radio & Dispatch	375	3,750	4,500	83%
3.03 7600	Telephone & Comm. - Other	-	-	-	100%
3.03 7804	Vehicle Fuel & Oil	383	4,369	9,000	49%
3.03 7805	Vehicle Repairs	-	2,591	2,000	130%
3.03 7806	Building Repairs & Maintenance	-	924	1,000	92%
3.03 7807	Security System	-	378	-	100%
3.03 7808	Other Repair & Maintenance	611	2,166	1,000	217%
3.03 7809	Materials, Supplies & Equipment	-	364	-	100%
3.03 7821	Community Safety Programs	(138)	1,306	500	261%
3.03 8500	Capital Outlay	-	-	2,000	0%
TOTAL EXPENSES		$ 8,245	$ 83,465	$ 119,904	70%

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City of Trinidad
Statements of Revenues - Budget and Actual
Special Revenue Fund - Indian Gaming - Law Enforcement
April 30, 2010
83%
Percent of the Year

		Current Month	Year To Date	Annual Budget	% of Budget
	FUND BALANCE - JULY 1, 2009		$ 5,848		
REVENUES					
3.04 4612	Indian Gaming Grant Income	-	12,228	12,228	100%
3.04 5320	Interest Income	-	-	-	100%
TOTAL REVENUES		$ -	$ 12,228	$ 12,228	
EXPENDITURES					
3.04 6100	Employee Wages	$ -	$ 17,342	14,928	116%
3.04 6500	Employee Benefits/Ins/Taxes	-	1,643	2,158	76%
3.04 6147	Fringe Benefits	-	-		
3.04 6510	Deferred Retirement	-	-		
3.04 6520	Medical Insurance and Expense	-	-		
3.04 6530	Worker's Comp Insurance	-	316		
3.04 6540	Unemployment Compensation	-	-		
3.04 6550	Employee Mileage Reimbursement	-	-		
3.04 6560	Payroll Tax	-	1,327		
3.04 7506	Rent	-	-	-	100%
3.04 7507	Utilities	-	-	-	100%
3.04 7509	Dues & Membership	-	-	-	100%
3.04 7510	Municpal/Update Expense	-	-	-	100%
3.04 7513	Office Supplies & Expense	-	-	-	100%
3.04 7519	Contracted Services	-	-	-	100%
3.04 7806	Building Repairs & Maintenance	-	-	-	100%
3.04 7807	Security System	-	-	-	100%
3.04 7808	Other Repair & Maintenance	-	-	-	100%
3.04 7809	Materials, Supplies & Equipment	-	-	-	100%
3.04 8500	Capital Outlay	-	-	-	100%
TOTAL EXPENDITURES		$ -	$ 18,985	$ 17,086	111%

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City of Trinidad
Statements of Revenues - Budget and Actual
General Fund - Fire
April 30, 2010
83%
Percent of the Year

		Current Month	Year To Date	Annual Budget	Percentage of Budget
EXPENDITURES					
4.01 6090	Honorariums	$ 150	$ 1,500	$ 2,400	63%
4.01 6820	Insurance - Liability	-	728	1,500	49%
4.01 6830	Property & Casualty Insurance	-	-	-	100%
4.01 7507	Utilities	79	598	600	100%
4.01 7509	Dues and Memberships	-	10	-	100%
4.01 7518	Backgrounds / Education	-	-	1,000	0%
4.01 7519	Contracted Services	-	5,963	5,700	105%
4.01 7599	Miscellaneous Expense	-	-	-	100%
4.01 7602	Telephone	9	72	100	72%
4.01 7603	Cell Phone & Pager Expense	-	-	-	100%
4.01 7604	Cable & Internet Service	-	-	-	100%
4.01 7605	Radio & Dispatch	-	152	1,000	15%
4.01 7804	Vehicle Fuel & Oil	-	374	750	50%
4.01 7805	Vehicle Repairs	847	2,405	3,000	80%
4.01 7806	Building Repairs & Maintenance	-	-	500	0%
4.01 7807	Security System	-	-	-	100%
4.01 7808	Other Repair & Maintenance	-	143	1,500	10%
4.01 7809	Materials, Supplies & Equipment	-	826	7,500	11%
4.01 7815	Non Capital Equipment	-	-	-	100%
4.01	Capital Equipment - Purchases	-	-	15,000	0%
4.01 8500	Capital Reserves	-	-	30,000	0%
4.01 8000	Depreciation	-	1,315		
TOTAL EXPENDITURES		$ 1,085	$ 14,086	$ 70,550	20%

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City of Trinidad
Statements of Revenues - Budget and Actual
General Fund - Public Works
April 30, 2010
83%
Percent of the Year

		Current Month	Year To Date	Annual Budget	% of Budget
EXPENDITURES					
5.01 6100	Employee Wages	1,590	17,612	23,256	76%
5.01 6500	Employee Benefits/Ins/Taxes	846	9,839	12,343	80%
5.01 6810	Fidelity Bond	-	-	-	100%
5.01 6820	Insurance - Liability	-	728	1,500	49%
5.01 6830	Property & Casualty Insurance	-	-	-	100%
5.01 7106	City Engineer - Project Fees	-	-	-	100%
5.01 7519	Contracted Services	-	9,775	12,800	76%
5.01 7525	Uniforms/Personal Equip	-	-	-	100%
5.01 7801	Street Maint/Repair/Sanitation	606	6,979	32,000	22%
5.01 7801.1	Sanitation	-	-	-	100%
5.01 7801.2	Street Safety Improvements	-	2,870	15,800	18%
5.01 7802	Street Lighting	320	3,129	4,000	78%
5.01 7802.1	Street Lighting - Improvements	-	-	15,000	0%
5.01 7803	Trail Maintenance	-	807	3,000	27%
5.01 7804	Vehicle Fuel & Oil	192	1,507	3,000	50%
5.01 7805	Vehicle Repairs	-	-	1,500	0%
5.01 7809	Materials, Supplies & Equipment	471	965	2,500	39%
5.01 8000	Depreciation	-	5,891	-	100%
TOTAL EXPENSES		$ 4,025	$ 60,102	$ 126,699	47%

Restricted For Management's Use Only

City of Trinidad
Statements of Revenues - Budget and Actual
Enterprise Fund - Water
April 30, 2010
83%
Percent of the Year

FUND BALANCE - JULY 1, 2009 $ 1,013,763

		Current Month	Year To Date	Annual Budget	Percentage of Budget
REVENUES					
6.01 5710	Water Sales	16,479	$ 177,956	$ 210,000	85%
6.01 5750	Water A/R Penalties	568	1,668	4,000	42%
6.01 5390	Miscellaneous	-	524	-	100%
6.01 5300	Other Income	-	-	-	100%
6.01 5320	Interest Received	-	-	30,000	0%
6.01 5380	Other Fees for Service	-	270	-	100%
6.01 4990	Other Grants	-	-	-	100%
	Transfers from Other Funds	-	-		100%
TOTAL REVENUES		$ 17,047	$ 180,418	$ 244,000	
EXPENDITURES					
6.01 6100	Employee Wages	$ 4,785	$ 54,164	$ 73,000	74%
6.01 6500	Employee Benefts/Ins/Taxes	2,773	30,126	37,300	81%
6.01 6810	Fidelity Bond	-	-	-	100%
6.01 6820	Insurance - Liability	-	2,183	4,200	52%
6.01 6830	Property & Casualty Insurance	-	928	1,050	88%
6.01 7106	City Engineer - Project Fees	-	-	-	100%
6.01 7107.2	City Engineer - Admin Tasks	-	-	1,000	0%
6.01 7107.3	City Engineer - Application Process	-	-	-	100%
6.01 7101.2	City Attorney - Meeting & Admin Ta	-	-	3,000	0%
6.01 7150.2	Accountant - Admin Tasks	932	6,990	7,000	100%
6.01 7150	Accountant - Other	-	548	-	100%
6.01 7160.03	Auditor	3,827	8,127	6,500	125%
6.01 72.04	Bad Debt	-	115	-	100%
6.01 7504	Property Tax	-	58	-	100%
6.01 7507	Utilities	804	10,477	14,000	75%
6.01 7509	Dues & Membership	65	361	1,000	36%
6.01 7511	Licenses & Fees	-	2,199	-	100%
6.01 7513	Office Supplies & Expense	32	1,539	2,000	77%
6.01 7515	Interest Expense	-	3,587	1,040	345%
6.01 7516	Bank Charges	-	5	-	100%
6.01 7599	Miscellaneous Expense	-	148	250	59%
6.01 7600	Telephone & Comm. - Other	-	341	1,000	34%
6.01 7602	Telephone	118	854	-	100%
6.01 7603	Cell Phone & Pager Expense	-	-	-	100%
6.01 7604	Cable & Internet Service	49	392	-	100%
6.01 7804	Vehicle Fuel & Oil	91	902	2,000	45%
6.01 7805	Vehicle Repairs	-	79	1,000	8%

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		Current Month	Year To Date	Annual Budget	Percentage of Budget
6.01 7806	Building Repairs & Maintenance	-	113	1,000	11%
6.01 7807	Security System	30	252	1,000	25%
6.01 7809	Materials, Supplies & Equipment	358	4,702	5,000	94%
6.01 7822	Disaster Planning & Preparedness	-	-	-	100%
6.01 7900	Water Lab Fees	645	3,405	4,000	85%
6.01 7902	Water Plant Chemicals	5,068	14,346	14,000	102%
6.01 7903	Water Line Hook-Ups	-	-	-	100%
6.01 7905	Water Line Repair	241	3,629	8,000	45%
6.01 7906	Water Plant Repair	1,449	25,803	25,000	103%
6.01 8000	Depreciation	-	11,707	15,000	78%
6.01 8950	Penalties - Non-Deductible	-	43	-	100%
TOTAL EXPENDITURES		$ 21,267	$ 188,123	$ 228,340	82%

City of Trinidad
Statements of Revenues - Budget and Actual
Enterprise Fund - Cemetery
April 30, 2010
83%
Percent of the Year

FUND BALANCE - JULY 1, 2009 $ 159,216

		Current Month	Year To Date	Annual Budget	Percentage of Budget
7.01 5810	Cemetery Plot Sales	$ -	$ 6,420	$ 8,000	80%
7.01 5320	Interest Income	-	-	5,000	0%
Gross Profit		$ -	$ 6,420	$ 13,000	
Expense					
7.01 6100	Employee Wages	$ 401	$ 3,583	5,376	67%
7.01 6147	Employee Benefits, Ins, Taxes	231	2,264	2,566	88%
7.01 6810	Fidelity Bond	-	-	-	100%
7.01 6820	Insurance - Liability	-	364	400	91%
7.01 7519	Contracted Services	-	-	500	0%
7.01 7800	Repairs/Maint/Supplies - Other	-	5	500	1%
7.01 7808	Other Repair & Maintenance	-	141	-	100%
7.01 8000	Depreciation	-	95	500	19%
Income (loss) before Income Taxes		$ 632	$ 6,452	$ 9,842	66%

CONSENT AGENDA ITEM #3

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

3. Proclamation 2010-05 Supporting "Americans with Disabilities Act" Week

CONSENT AGENDA ITEM IX.3
Date: June 9, 2010

Item: **PROCLAMATION 2010-05 SUPPORTING "AMERICAN WITH DISABILITIES ACT" WEEK**

Background: The Tri-County Independent Living (TCIL) organization in Eureka has requested the Trinidad City Council to consider recognizing July 25-31 as Americans with Disabilities 20th Anniversary Week. This recognizes efforts to remove barriers for people with varied disabilities.

TCIL is a non-profit service and advocacy organization for people with disabilities, including seniors, in Humboldt, Trinity, and Del Norte County.

Glenn Reed, Outreach and Resources Development Coordinator for TCIL, may be present to accept the Proclamation.

Staff Recommendation: Approve Proclamation 2010-05.

Attachments: Proposed Proclamation 2010-05.

TRINIDAD CITY HALL
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Stan Binnie, Mayor
Gabriel Adams, City Clerk

PROCLAMATION 2010-05

IN RECOGNITION AND SUPPORT OF AMERICANS WITH DISABILITES ACT (ADA) 20th ANNIVERSARY WEEK July 25-31, 2010

Whereas, 20 years ago, on July 26, 1990, the Americans with Disabilities Act (ADA) was signed into law, guaranteeing equal opportunity for people with disabilities in public accommodations, commercial facilities, employment, Transportation, state and local government services and telecommunications; and

Whereas, the ADA is steadily driving policy changes that have enabled more people with significant mental and physical disabilities to live independently, safely and happily in the community; and

Whereas, based on information from the U.S. Census Bureau for 2006, there are approximately 25,700 people with disabilities that reside in Humboldt County; and

Whereas, each of us has a 20% chance of being a person with a disability and a 50% chance of having a family member with a disability, and these numbers are expected to increase as our population ages; and

Whereas, the people of Trinidad are proud to join together to commemorate this anniversary as we reflect upon the impact that the ADA has had on our country and commit ourselves to furthering its implantation for the welfare of all of our residents.

Now, therefore, be it resolved that the Trinidad City Council does hereby proclaim the week of July 25, 2010 as **"Americans with Disabilities Act 20th Anniversary Week"** in Trinidad, and urge all citizens to join in this celebration.

PASSED, APPROVED, AND ADOPTED by the Trinidad City Council on Wednesday, June 9, 2010.

Attest:

Gabriel Adams	**Stan Binnie**
City Clerk	Mayor

CONSENT AGENDA ITEM #4

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

4. Resolution 2010-07 Regarding the November, 2010 General Election

CONSENT AGENDA ITEM IX.4
Date: June 9, 2010

Item: **RESOLUTION 2010-07 REGARDING THE NOVEMBER, 2010 GENERAL ELECTION**

Background: Prior to the end of July in the years of general elections, cities in Humboldt County are required to pass a resolution directing the County conduct the elections in those cities. Proposed Resolution 2010-07 requests those services form the County and commits the City to paying for certain election costs. This is standard practice.

Three of the five City Council seats are up for election this year. At this point, there are no special elections specific just to the City of Trinidad that are proposed to be on the ballot.

Staff Recommendation: Approve Resolution 2010-07.

Attachments: Proposed Resolution 2010-07.

TRINIDAD CITY HALL
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Stan Binnie, Mayor
Gabriel Adams, City Clerk

RESOLUTION 2010-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TRINIDAD, CALIFORNIA REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF HUMBOLDT TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 02, 2010.

WHEREAS, a General Municipal Election is to be held in the City of Trinidad, California on November 02, 2010; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Trinidad;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TRINIDAD, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the provisions of Section 10002 of the Elections Code of the State of California, the City Council requests the Board of Supervisors of the County to permit the County Election Department to prepare and furnish to the City for use in conducting the election the computer record of the names and address of all eligible registered voters in the City in order that the City may print labels to be attached to self-mailer sample ballot pamphlets; and will also furnish to the City printed indices of the voters to be used by the precinct board at the polling place; and will make available to the City additional election equipment and assistance according to state law.

SECTION 2. That the City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

SECTION 3. That the City Clerk is directed to forward without delay to the Board of Supervisors and to the County Election Department, each a certified copy of this Resolution.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Trinidad on this 9th day of June 2010.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Trinidad by the following roll call vote:

Ayes:
Noes:
Absent:
Abstain:

Attest:

Gabriel Adams
Trinidad City Clerk

Stan Binnie
Mayor

CONSENT AGENDA ITEM #5

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

5. Set Public Hearing for August 11, 2010 for the Annual Water Rate Increase

CONSENT AGENDA ITEM IX.5
Date: June 9, 2010

Item: **SET PUBLIC HEARING FOR AUGUST 11, 2010 FOR THE ANNUAL WATER RATE INCREASE**

Background: In 2003, the Trinidad City Council approved a procedure for annual increases to the City's Water Rates. The rates include the minimum charge for a customer with a water meter (hooked up to the system), the consumption rate for water used, and the cost to a new customer for new service. At that time, the Council established the annual increase in the Consumer Price Index (CPI) as published in May of that year as the automatic annual increase.

After a five-year period, that automatic annual increase must be approved by the Council on an annual basis after conducting a public hearing.

The unadjusted annual (previous 12 months) CPI for April, 2010 was 2.2%. Using that number as the increase factor, the new rate proposed to be effective on September 1, 2010 for customers inside the City limits would be as follows:

	Current*	**New***
Minimum Charge:	$34.23	**$34.98**
Cost/100Cubic Feet:	$ 2.46	**$ 2.51**
New Meter Charge:	$4,500	$4,500

* Includes the first 300 cubic feet of water consumed.

Customers outside the City limits still are charged 50% higher rates.

Staff Recommendation: Set the Public Hearing on the proposed CPI increase to the Water Rates for August 11, 2010.

Attachments: None.

CONSENT AGENDA ITEM #6

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

6. Set Public Hearing for August 11, 2010 for Proposed Ordinance 2010-03 for a Transient Occupancy Rate Increase

CONSENT AGENDA ITEM IX.6
Date: June 9, 2010

Item: **SET PUBLIC HEARING FOR AUGUST 11, 2010 TO CONSIDER ORDINANCE 2010-03 FOR A TRANISENT OCCUPANCY TAX RATE INCREASE**

Background: The proposed FY2010 Annual Budget includes projected revenue based on an increase of the Transient Occupancy Tax (TOT) from 8% to 10%. This action is recommended by the City Manager (in the proposed budget) and by the Vacation Dwelling Units Citizens' Advisory Committee.

The TOT was established by Ordinance in Trinidad in 1992. Proposed Ordinance 2010-03 would change the RATE of the TOT charged to visitors staying in Trinidad lodging establishments for less than 30 days. This is the only change proposed to the existing ordinance, which is Section 3.20.030 – Imposed Rate. The change would read "….a tax in the amount of **10%** of the rent charged by the operator."

Public comments on this proposed ordinance and change to the municipal code can be given to the City Clerk prior to the set hearing date or provided to the City Council at the public hearing.

Staff Recommendation: Set a Public Hearing date or August 11, 2009 to consider the adoption of proposed Ordinance 2010-03.

Attachments: None.